



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 16th APRIL 2015 AT THE MOLESCROFT PAVILION.

PRESENT

Councillors, M.Hildyard, (Chairman), M.Fleming, A.Crompton, C.Coates, C.Linthwaite, P.Ranson, M.Jackson, M.Smith, B.Hanneman, P.Smith
Clerk B.Clarvis.

1179. Apologies

Councillors B.Gregory unwell, G.Shores Election activities.

1181. Declarations of interest

Councillor Jackson - Agenda item 1190 Planning application 44 Copandale Road, Neighbour.

1182. Approval of the Minutes of the previous meeting.

Councillor Fleming requested adding to minute 1174 that the Pavilion Hall would be made available free of charge for any training.

The minutes of the meeting 19th March 2015 were then approved as a true record of proceedings.

1183. Matters arising from the Parish Council meeting 19th March 2015

The Clerk gave an update on the following agenda items –

1141 – Difficulties in getting a window cleaner to clean the bus shelter outside the shops on Woodhall Way.

1169 – P&N Design proceeding with planning application

1712 – Completed pension registration forms returned to the Pension Regulators, The Insurance Partnership Financial Services Ltd included in response.

1184. Public Participation Session

No members of the public present.

1185. Correspondence

Thank you letter from resident of The Croft after clearing the “scrub” and hedging behind his property.

ERYC Local Access Forum – email re the importance of verges and the role of Forum.

ERYC – Discretionary Rate Relief review postponed for a further year.

Clerk contacted by resident re the increase and the speed of traffic on Molescroft Road making it difficult to get out of his drive. Explained that ERYC dealt with traffic issues. Provided with contact details of Ward Councillors.

ERYC – Woodhall Way to be Surface dressed as part of the 2015 programme.

ERYC – Carrying out review of all CCTV in the East Riding, requested details of Molescroft equipment.

ERYC – Notification of Town/Parish Council Liaison meeting 2015.

Mr Hodges re cost of an allotment.

Sellers Legal Services provider of the Parish Councils Website – re issues that have affected the delay in getting the site to operate, as it should. A copy of the letter received from Sellers Legal Services was circulated to all Councillors present. One of

the main issues was that Sellers Legal Services had been told by the previous website provider that there was a content management system to assist in updating the site, this was not the case as much of the information being “hard coded” as opposed to managed through a programme.

Lots of other issues were also identified due to the way the site was set up previously. The system contained Mac only software making it extremely difficult to work on a PC. Councillors were extremely grateful for all the additional work that has been done by Sellers Legal Services to bring the website up to its current position and requested that Mr Sellers be thanked for all his hard work and for all the additional hours worked.

The Council asked the Clerk to arrange for Mr Sellers to attend the June Parish Council to be able to thank him personally for his work and for an update on the latest position.

1186. Payment of Accounts

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

1187. 2014/15 Budget Outturn

The Clerk presented the budget outturn and account balances for 2013/14, these showed a small surplus had been achieved, this in part was due to the increase in income received for Pavilion bookings and additional field activities.

1188. Year end account balances

An extract from the Barclays Bank website showing the year-end account balances for the three was given to each Councillor.

1189. Annual Audit Return

The Clerk presented the completed Annual Return and Governance Statement to the Council. This was signed by the Chairman and Clerk prior to returning to PKF Littlejohn LLP (Auditors).

Agreed – That the return be accepted and should be signed by the Chairman and Clerk.

Action – Clerk to return Audited account information to PKF Littlejohn

1190. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT
21 Hillcrest Drive	Erection of single storey extension to rear following demolition of existing	No observations
44 Woodhall Way	Erection of single storey extension to rear following demolition of existing conservatories and erection of canopy and construction of ramp to side (AMENDED PLANS)	No observations
54 Woodhall Way	Alterations and increase in roof height to provide first floor accommodation and erection of porch to side.	No observations
35 Wheatlands Drive	Erection of single storey extension to rear following demolition of existing conservatory	No observations

26 Goodwood Close	Erection of two storey extension to side and installation of 4No. roof lights to rear	. No observations
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Planning decisions

1 The Croft - Erection of two storey extension to side and installation of roof light to front.

Planning Approved

9 Molescroft Park - Erection of two storey extension to rear. **Planning Approved**

16 Burnaby Close - Erection of two storey extension to side. **Planning Approved**

Tamarisk 34 The Cedar Grove - Retention of single storey extension to rear and external alterations to windows. **Planning Approved**

1191. Pavilion Sub-committee

Acoustics

As per minute 1106 acoustic improvements to go ahead. Three quotations have been received and it was agreed that Acousticabs Industrial Noise Control Ltd be awarded the work as the company offering the best value for money.

Agreed - Acousticabs Industrial Noise Control Ltd be awarded the contract for the work.

Action - Clerk

Drainage

The Chairman provided a précis of a meeting held prior to the Parish Council meeting with the Contractor carrying out the drainage work. The main points of discussion were –

Suitable drainage point

It was agreed that the manhole between the childrens play area and the Youth Shelter offered the best option to be used for the drainage point connection.

Surplus Soil

300 tons of surplus soil will need to be removed off site or used to landscape the field. It was agreed that a small amount of the soil can be used in the compound but if possible the preferred option to remove the soil from site. Councillor Coates is to contact local farmers but there may be issues with waste regulations.

Rounders Teams

The contractor considered that the teams would still be able to use the field during the work. The Chairman suggested that the teams be given a reduced rate for the hire. The Clerk confirmed that he has sought alternative locations for the teams, which if taken up the Parish Council should pay for.

Outdoor Multi Gym

Awaiting outcome from Commuted sums application made to ERYC in October 2014.

Storage extension

P&N Design submitted planning application.

Youth Shelter

Commuted Sums application for Youth Shelter and enlarged skate park being completed.

1192. Clerk update report

Allotments

Payments requested 8 out of 10 payments received to date

Lighting column painting

To be carried out after school half term

Electricity usage

Chester electrical checking for leaks/faults week commencing 27th April. Meter readings have been taken but no significant variations were found. The new electricity meter fitted last year has been tested and found to be working normally. A possibility being suggested is that the previous meter was faulty giving lower readings.

Policies.

Councillors were requested to read the Council's policies with a view to amending/agreeing at the May meeting

Benches

Delivered

Pension

Registration details completed and submitted to the Pension Regulator Nigel Goodinson The Insurance Partnership Ltd Hull included in response.

Field Drainage

Contact both ladies Rounders teams re field drainage works. Also contacted local Parish Councils, Beverley TC and ERYC re alternative locations.

3 phase electricity supply

The Clerk was requested to obtain a further quote to comply with standing orders.

1193. Hot water heater ladies toilet

Councillor M.Smith raised the issue that the ladies toilet has no hot water supply and that the decoration would benefit from brightening up. An inspection of the toilet was carried out. It was agreed that the toilet be fitted with a hot water heater, should be redecorated and the toilet seats replaced.

Agreed – Hot water heater be fitted

Toilet seats be replaced

Toilets be redecorated, Councillors M.Smith and B.Hanneman to choose colours and inform the Clerk.

Action – Clerk

1194. Defibrillator

Councillor Fleming gave an update on the latest position regarding the siting of defibrillators at on the Pavilion. Concern has been expressed by the organisation contacted by Councillor Fleming about potential damage to the equipment.

1195. Feedback from meetings attended

Councillor Linthwaite reported that he has met with ERYC Councillor B.Pearson on vandalism on Rosemary Walk, and to discuss camping in the woods Thurlow Avenue.

1196. Youth Liaison

Nothing to report

1197. Parish Centre/School Issues.

Nothing to report

1198. Items for next agenda

Beverley FM – Councillor Fleming

1178. Date of next meeting

For noting, 28th May 2015

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 28th May 2015 AT 7.00 PM IN THE MOLESCROFT PAVILION. THE ANNUAL PARISH MEETING WILL BE HELD AT 7.30 PM ON THE SAME EVENING

There being no further business the Chairman closed the meeting at 9.00pm.

Signed.....(Chairman)

Date: 28th May; 2015.

Schedule of Payments made on 16th April 2015

Date	Payee	Description	Amount
26.04.15	P&N Design	EYC Planning Application	£97.50
16.04.15	CNG	Pavilion gas	£164.56
16.04.15	ERYC	Trade waste	£128.18
16.04.15	Eon	Pavilion electricity	£130.00
16.04.15	Clerk	Mobile phone	£12.25
16.04.15	Clerk	Broadband	£17.41
16.04.15	Beverley Lawnmower Servic	Mower service	£101.69
16.04.15	Beverley Lawnmower Servic	Strimmer service	£70.59
16.04.15	ERYC	Non domestic Rates	£19.84
16.04.15	Zurich Municipal	Insurance	£671.92
16.04.15	Caretaker	Training mileage	£18.90
16.04.15	R.Young	Grounds maint, exc & tip charges	£333.50
16.04.15	R.Young	Caretaker cover	£148.50
16.04.15	Caretaker	Mobile phone	£12.65
16.04.15	Staff	Pay/Salary	£1,418.16
16.04.15	Clerk	Petty cash	£34.86
16.04.15	Fire Protection supplies	Replace damaged fire door	£258.00
16.04.15	ERYC	Supplies	£22.74
16.04.15	HM Revenue & Customs	PAYE	£197.44
	Total		£3,858.69