



# Molescroft

## Parish Council

### MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 20<sup>th</sup> JULY 2017 AT THE MOLESCROFT PAVILION.

#### **Present**

Councillors: M.Hildyard, (Chairman) P.Ranson, C.Linthwaite, J.Heffer P.Lockyer, M.Smith, D.Boynton  
M.Fleming C.Coates B.Gregory.  
Ward Councillors D.Healy, E.Aird

#### **1699. Apologies**

Councillors M.Jackson(Holiday), B.Hanneman

#### **1700. Declarations of Interest.**

None

#### **1701. Approval of the minutes of the previous meeting.**

The minutes of the meeting of 15<sup>th</sup> June 2017 had been circulated and were approved as a true record of proceedings.

#### **1702. Matter arising from the Parish Council meeting on the 15<sup>th</sup> June 2017**

Agenda item1687 – The Clerk confirmed that ERYC had confirmed agreement to fund a litter bin on Alpha Avenue on 50/50 arrangement with the Parish Council.

Agenda item1692 – Response awaited from Royal Mail.

Agenda item1694 – The Clerk reported that a response had been received from ERYC stating that the Parish Council can apply for dog control area at the Pavilion but it must provide evidence to prove that one is required, this would cost the Council £500. ERYC would include the Pavilion in the next review for dog control orders in 2019 for which there would be no charge. The current signs at the Pavilion are advisory only and not enforceable.

#### **1703. Update from Ward Councillor**

Councillor Healy reported that the application for a new development at 52 Woodhall Way had been withdrawn and the owners of the land were holding an open night at their house to explain to the neighbours what their plans are.

Councillor Healy reported that the overgrown shrubbery and trees on Woodhall way reported to him by the clerk are to be pruned and tidied in the Autumn.

Councillor Healy reported on the availability of money from a Crime reduction fund, the Parish Council has previously received money from this fund to part fund a new CCTV camera and system.

Councillor Healy reported on a request from a resident on Lockwood Road for a bus shelter. This matter has been considered previously by the Parish Council and turned down, Councillors were still of the opinion that one would receive little use.

#### **1704. Correspondence**

7 residents of Woodland Road Woodhall Way/Orchard Garth attended the meeting regarding the proposed no parking restriction. The yellow lining has caused inconsiderate and potentially hazardous people as drivers search for free parking with drivers parking further along Orchard Garth. The problems are further exacerbated by the road and footpath having no kerb to separate. The residents requested the Parish Council to support their endeavors to proceed with the amendments to alleviate the problems. The PC expressed concern that they had not been made aware of the proposals in accord with normal agreed consultation arrangements.

**Agreed – To support the residents and Ward Councillor Healy in their efforts to have the restrictions changed.**

Pension Regulator – Acknowledgment of completed Declaration of Compliance.

ADT – Ongoing issues re payment for cancelled contract

Accreditation Scheme – informing of decision that this will now be managed by ERYC and not ERVAS.

Application form required and approved before money from Commuted sums can be awarded.

**1705. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

The Clerk confirmed that he has received an alternative quote for the repair of the Pavilion door which was substantially cheaper than the original quotation. The repair has been carried out.

**1706. Quarter 1 budget monitoring/account balances**

The Clerk reported on the Quarter one budget figures and responded to questions. The account balance were noted.

**1707. Planning Applications/Decisions**

ADDRESS	PROPOSAL	COMMENT
12 Alder Close	Erection of single storey extension to side	Details sent to Councilors for a decision as closing date for comments was before meeting . No observations
107A Woodhall Way	Installation of 4 air conditioning units	Details sent to Councilors for a decision as closing date for comments was before meeting. Comments regarding concern about the impact of notice from the fans on neighbouring properties.
Molescroft Court 30 Molescroft Road	Display of non-illuminated post mounted sign Location: Molescroft Court Care Home.	Consultation date extended until 21 <sup>st</sup> July. N observations
30 Molescroft Road	Erection of a building, comprising of 28 retirement apartments, with detached substation and associated, access, parking, hard and soft landscaping	The Council had no objection to the application but considered that in view of its location that better quality fence should be provided. The Council commended the developer in their intention to reinstate original architectural feature in to the build.

**1708. Pavilion Extension**

No response had been received from YWA re the build over agreement.

The Chairman was given delegated authority to authorise the start of works when the signed agreement is received from YWA.

The Clerk suggested that before the work start a panel of temporary Sub Committee should be formed to meet with the Architects and the Builder in order to discuss the works and its impact on users of the building and oversee the building. The same panel should also meet with the regular hirers of the building so as they are aware of the planned works and possible impact on classes/groups.

**Agreed – That a temporary subcommittee consisting of Councillor Hildyard, Councillor Fleming and the Clerk be formed.**

**Agreed – The Chairman be given delegated authority to agree the start of the building.**

#### **1709. Website**

The Clerk circulated a draft format for the possible layout of the Councils website.

Councillor Lockyer suggested that Councillors look at Skidy Parish Councils website, this is a very good website for a Parish Council that is smaller than Molescroft, Councillor Lockyer also suggested looking at Beverley Town Councils website which is a very good site.

Councillor Fleming suggested a meeting with the Councils website provider, or that the Chairman should speak to him re the website, Councillor Hildyard to also speak with Beverley Town Council about the cost of setting up their website and the ongoing management costs.

**Agreed – Councillor Hildyard to speak to Sellers Legal Services re the Councils website.**

**Agreed – Councillor Hildyard to speak with the website provider for Beverley Town Council to obtain an indication of their website set up costs and ongoing management costs.**

**Action – Councillor Hildyard**

#### **1710. Picnic tables/seating**

Councillor Hildyard submitted a proposal from Councillor Heffer that because of the popularity of the picnic tables at the Pavilion that the Council should consider purchasing two more. The Clerk also suggested that two of the metal seats at the Pavillion were in need of replacement and could be done at the same time, also replacement litter bins should be purchased. This was agreed.

**Agreed – Application be made for Commuted sums to provide 2 additional picnic tables, 2 new benches and replacement litter bins.**

**Action - Clerk**

#### **1711. By pass traffic survey**

Councillor Gregory suggested that the traffic survey information recently obtained by ERYC on the by pass would be useful information for the Parish Council to have.

Councillor Boynton suggested that Ward Councillor Aird would be best placed to obtain this information. This was agreed, Councillor Gregory to email Ward Councillor Aird requesting a synopsis of the information..

**Agreed – Ward Councillor Aird to obtain a synopsis of the traffic survey information.**

**Agreed – Councillor Gregory to email Ward Councillor Aird informing her what information would be useful to the Parish Council.**

**Action – Councillor Gregory and Ward Councillor Aird.**

#### **1712. Rosemary Walk**

See agenda item 1703

#### **1713. Pavilion Cleaning**

The Clerk informed the meeting that a new cleaner for the Pavillion has been recruited. The standard of cleaning has improved significantly. She is working 2 hours a week at the Pavilion.

The Clerk thanked Councillor Heffer for her assistance in finding a cleaner and explaining to her the Councils requirements.

#### **1714. Feedback from meetings attended**

Police liaison meeting – Councillor Fleming reported that There are three Neighbourhood Watch groups operating in the Parish.

Councillor Fleming gave a resume of the joint meeting held at the Pavilion with Beverley Town Council and Woodmansey Parish Council. Beverley Town Councillor Begnett gave a report on his young person coalition initiative. Walkington Parish Council were invited to the meeting but did not attend.

Dates for the next 4 meeting were agreed – 3<sup>rd</sup> October, 2017, 9<sup>th</sup> January 2018, 10<sup>th</sup> April 2018, 3<sup>rd</sup> July 2018, all meeting to start at 6.00pm, venues to be agreed.

Councillor Fleming reported that he had attended a Beverley Town council meeting and suggested that the Town Council should consider holding an annual celebration of its Charter, this was well received and is to

be considered by the Town Council at a future meeting.

**1715. Youth Liaison**

Councillor Heffer reported on discussion she has had held with Councillor Begnett from Beverley Town Council, he is launching a Youth Coalition initiative, the idea being to rotate activities around the three Parishes of Beverley. Molescroft and Woodmansey, meeting at each location. Meetings in Molescroft would be held at the Pavilion if available. Councillor Heffer was asked to find out more details.

**Agreed – Councillor Heffer to find out more information on the Youth Coalition initiative.**

**Action – Councillor Heffer**

**1716. Items for next agenda**

Increase in Crime in Molescroft – Councillor Lockyer

War Memorial – Councillor Boynton

Picnic in the Park – Councillor Heffer

Youth Coalition – Councillor Heffer

**1717. Date of next meeting**

For noting, 21<sup>st</sup> September 2017

**The Chairman closed the meeting 9.45pm**

Signed.....(Chairman)

**Date: 21st September 2017**

**Molescroft Parish Council**

**Payments 20th July 2017**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
20/07/2017	npower	Pavilion Electric	£110.00
20/07/2017	CNG	Pavilion Gas	£363.43
20/07/2017	D.Mcintosh - Handyman Services	Remove clock from Pavilion tower	£45.00
20/07/2017	Scamp Security	Annual CCTV maint contract 17/18	£370.00
20/07/2017	ERYC Supplies	Janitorial supplies	£79.01
20/07/2017	Beverley Town Council	Civic Dinner	£33.00
20/07/2017	Northfield Gardens	Caretaker cover	£324.00
20/07/2017	Caretaker	Petrol/supplies/stamps	£16.89
20/07/2017	Clerk	Petty cash	£35.77
20/07/2017	Staff	Pay	£1,741.03
20/07/2017	Clerk	Broadband	£17.41
20/07/2017	Clerk	Mobile phone	£7.00
20/07/2017	H.M Revenue & Customs	PAYE/NI	£393.88
20/07/2017	Williamsons Solicitors	Land Registry	£40.00
20/07/17	JP Locksmiths	Repairs to entrance door	£198.00
20/07/2017	A.Cooke	Pavilion Cleaning	£30.00
	<b>Total</b>		<b>£3,804.42</b>