



# Molescroft

## Parish Council

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 16th July 2015 AT THE MOLESCROFT PAVILION.**

#### **Present**

Councillor M.Hildyard, (Chairman). M.Fleming, A.Crompton, C.Coates. B.Hanneman, M.Jackson, C.Linthwaite, P.Ranson. B.Gregory, D.Boynton, J.Heffer. M.Smith  
Ward Councillor I.Charis, E.Aird  
1 members of the public – Mrs Featherstone

#### **1248. Apologies**

None

#### **1249. Declarations of Interest.**

No declarations of interest were received.

#### **1250. Approval of the minutes of the previous meeting.**

The minutes of the meeting 18<sup>th</sup> June 2015 had been circulated and were approved as a true record of proceedings.

#### **1251. Matter arising from the Parish Council meeting on the 18<sup>th</sup> June 2015.**

Agenda item 1240 - Councillor Jackson reported that a tree at the back of 32 Tardew Close belonging to ERYC had blown down.

Agenda item 1241 – The Clerk reported that he is waiting for prices to be submitted from companies to carry out the kerbing work at the Pavilion.

#### **1252. Public Participation Session**

Mrs Featherstone a resident of The Croft raised concerns that there may be some Ragwort and Japanese Knotweed growing on the Councils land at the Pavilion and she was concerned that the sap can cause severe burns to children. The Chairman reassured Mrs Featherstone that there was no knotweed as this matter had been raised previously and inspection carried out. The Chairman agreed to meet with Mrs Featherstone to inspect the plants.

**Agreed – Councillor Hildyard to arrange to visit Mrs Featherstone**

**Action - Councillor Hildyard**

#### **1253. Update from Ward Councillors I.Charis and E.Aird**

ERYC Councillors Charis and Aird provided an update on actions -

Confirmed that a joint meeting was being arranged between Molescroft PC, Beverley Town Council and Woodmansey PC to discuss joint working between the Councils.

A further joint meeting involving Molescroft PC, Beverley Town Council and Woodmansey PC was being arranged for an update on the Commuted Sums application process and forms, she was not aware of the outcome of the refresh as Councillors had not been consulted, Ward Councillors now had a meeting arranged with the Commuted Sums team on the 27<sup>th</sup> July 2015 to discuss.

The Chairman raised the difficulties that the Parish Council was having opening planning application now that ERYC have introduced a new system. Councillor Aird confirmed that Beverley Town Council is also having similar problems. **Councillor Charis agreed to look into the problems to try and resolve.**

Councillor Linthwaite raised the ongoing problems with the stone walkway off Thurlow Avenue which now had deep trenches in it where ERYC mowers had further damaged the surface when turning around. Councillor Charis confirmed that she was still waiting for ERYC Officers to come back to her re this problem. **Councillor Charis confirmed that she would continue to pursue this issue with ERYC Officers.**

Councillor Charis gave an update on the attenuation lagoon on Woodhall Way and confirmed that it has been given technical approval by Yorkshire Water.

#### **1254. Correspondence**

ERYC Commuted Sums – Letter confirming meeting on 3<sup>rd</sup> August to discuss the revised application process.

Beverley Town Council – Letter re closer working arrangements.

Copy of letter sent to ERYC Chief Executive by Mr Williams regarding problems being caused by parking on St Leonards Road and copy of response by the Chief Executive confirming actions.

ERYC Forward Planning – Consultation timetable.

ERYC Dog Control Partnership – Meeting for local Parish Councils on 10<sup>th</sup> August, Councillor Heffer agreed to attend for the Parish Council.

**Agreed - Clerk to forward details to Councillor Heffer and confirm booking.**

**Action – Clerk**

**Action – Councillor Heffer to attend meeting and report back to the September Parish Council meeting.**

Steven Murray ERYC – Speed checks Woodhall Way.

PKF Littlejohn – re communication from Mr Stone re level of reserves.

PKF Littlejohn – re bank reconciliation that needs to be completed by Clerk and not Internal Audit. **The Clerk confirmed this has been done and the completed documents returned.**

Mr Birch – Re behaviour of youths at the Pavilion and the amount of littering left by them.

#### **1255. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

The Clerk highlighted the cost of repairs to the CCTV and suggested that no more money is spent on the current system until other options are considered.

**Agreed – That no money be spent on the current system and other options be pooled at.**

**Action - Clerk**

#### **1256. Quarter 1 budget monitoring, account balances.**

Noted

### 1257. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT
38 Woodhall Way	Erection of a two storey extension to side following demolition of existing garage and alterations to porch and windows	No observations
13 Longcroft Park	Erection of single storey extension to side, erection of two storey extension to side with construction of bay window to ground storey following demolition of existing garage and alterations to existing vehicular access.	No observations
24 Molescroft Park	Erection of two storey extension to rear	No observations

#### Planning decisions

**Molescroft Pavilion Woodhall Way** - Erection of single storey extension to rear.

#### Planning approved

**199 Woodhall Way** - Erection of a detached garage. **Planning approved**

**1 Scrubwood Lane** - Erection of porch to front. **Planning approved**

**Molescroft Grange Farm House Grange Way** - Demolition of a redundant agricultural building and the erection of a children's nursery, the change of use of land from agriculture to children's nursery curtilage and associated works and infrastructure.

#### Planning approved

### 1258. Pavilion Sub committee update

Acoustics – Acoustic panels due to be fitted week beginning 20<sup>th</sup> July 2015

Drainage – Completed

Outdoor Gym equipment – Meeting to be arranged with ERYC Commuted Sums team, ERYC Play Services, Molescroft Parish Council, Beverley Town Council and Woodmansey Parish Council

Youth Shelter/Skate Park – Application for Commuted Sums money submitted.

3 Phase electricity supply – Bid rejected as does not meet criteria.

### 1259. Pavilion Extension

The Clerk reported that Planning Permission has been granted for the Pavilion extension and the next actions need to be agreed.

In order to be able to progress with the extension full working drawings /specification (£520 + vat) will be needed in order to submit a building regulations application to ERYC (£120 inc vat) this will also be used to seek tenders for the work. The cost of the building regulations application to ERYC

**Agreed – To request P&N Design produce full working drawings/specification and submit a building regulations request to ERYC as per the price quoted.**

**Action - Clerk**

### 1260. Review of Council Policies

The Parish Councils Standing Orders and Equal opportunities Policies were reviewed and amendments agreed.

**Agreed – Standing Orders and Equal Opportunities Policies to be update as discussed.**

**Action – Clerk to update**

**1261. Football Field**

Councillor Boynton raised the possibility of Beverley White Star hiring the Pavilion field on alternate Sundays for the football season. Currently 1 Sunday league has confirmed that will be hiring the pitch and a second club has expressed an interest and has been offered the pitch, they are due to confirm shortly. It was suggested that the if they can get permission from the league they could play on a Saturday. It was suggested by Councillor Jackson that Councillor Boynton contact the Caretaker to check that the pitch size is suitable for the White Star age group.

At 9.30 Councillor Jackson requested that the Chairman waive standing order 1z to allow the meeting to continue for over 2.5 hours.

**Agreed – Standing order 1z be waived to allow the meeting to continue.**

**1262. Feedback from meetings attended.**

Councillor Fleming reported that six Councillors had attended the visit to Beverley FM Radio, it was suggested that that the Parish Council could broadcast the main points agreed at the Parish Councils meetings. Councillor Fleming suggested to Beverley FM that they contact the Council for updates.

**Agreed –Beverley FM be contacted to progress broadcasting items of interest.**

**Action – Councillor Fleming.**

**1263. Youth Liaison**

Councillor Fleming reported that the links to the Scouts and other organisations from the Councils website have not been restored. Councillor Fleming is to contact Sellers Legal Services with the details of the link.

**1264. Parish Centre/School issues.**

No issues.

**1265. Items for next agenda**

Review of two more of the Councils Policies.

**1266. Date of next meeting**

For noting, 18th September 2015.

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 17th SEPTEMBER 2015 AT 7.00 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.45pm.**

**Signed.....(Chairman)**

**Date: 17th September; 2015.**

### Schedule of Payments made on 16.07.15

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
16.07/15	ADT	Repairs to CCTV	£685.34
16.07/15	CNG	Pavilion Gas	£45.39
16.07/15	Eon	Pavilion electricity	£67.00
16.07/15	P&N Design	Pavilion extension plans	£800.04
16.07/15	R.Young	Caretaker cover	£274.84
16.07/15	YWA	Allotment water	£9.39
16.07/15	Chester's Electrical	Supply & fit water heater	£466.80
16.07/15	Chester's Electrical	Repairs to meeting room fan	£37.80
16.07/15	Staff	Pay	£1,496.68
16.07/15	Caretaker	Petrol	£6.00
16.07/15	Sellers Legal Services	Honorarium	£150.00
16.07/15	Clerk	Broadband	£17.41
16.07/15	Clerk	Mobile phone	£12.25
16.07/15	Orange	Caretaker mobile phone	£12.76
16.07/15	P.Norrie	Repairs to hall floor	£126.00
16.07/15	Clerk	Petty cash	£16.42
16.07/15	HM Revenue & Customs	PAYE	£207.20
		<b>Total</b>	<b>£4,421.93</b>