



# **Molescroft**

## **Parish Council**

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 19<sup>th</sup> July 2018 AT THE MOLESCROFT PAVILION.**

#### **Present**

Councillors: M. Hildyard, (Chairman), M Fleming, C Coates, J. Heffer, C. Linthwaite, P. Lockyer,  
D. Boynton, B Gregory, B Hanneman,  
Clerk to Council: Eve Williams. Ward Councillors Denis Healy & Eileen Aird. Police Inspector P. Hinch and Police Constable Chris Matthews.

#### **2016. Apologies**

Apologies were received from Councillors Smith (Family Commitments); Councillor Ranson (Unwell); Councillor Jackson (Holiday).

#### **2017. Declarations of Interest.**

None were declared.

#### **2018. Approval of Minutes of the previous meeting**

The minutes of the 21<sup>st</sup> June 2018 meeting had been circulated and were approved as a true record of proceedings.

#### **2019. Matters arising from the Parish Council meeting on the of 21<sup>st</sup> June 2018**

The matters arising from the 21<sup>st</sup> June 2018 meeting were recorded and presented as an Action Log. This enables visibility and tracking of work to date to progress actions raised. Good progress was noted and all actions have been addressed and/or in progress. Councillor Fleming commented that this was a useful approach and enabled effective governance. In relation to action 19/04/011 Councillor Heffer indicated that no further progress had been made by Royal Mail to remove the drop boxes. Regarding action 21/06/038 Councillor B Gregory sought clarity from the Ward Councillors as to a specific date for implementation. Ward Councillors Healy and Aird advised that consultation is ongoing but that the changes to waiting/parking restrictions on Orchard Garth are budgeted for in this financial year 2018/19.

**Action: Clerk to re-contact Royal Mail to further request the removal of the drop boxes and seek clarification at to timescales for this to be completed.**

#### **2020. Update from Ward Councillor**

Councillor Aird updated the meeting regarding the proposed development of the Longcroft Lower School site. She advised that a meeting had taken place with the Head Teacher and that a booklet had been produced in support of the consultation process. This was circulated at the meeting for councillors to review. It was proposed that in addition to lower school improvements and the joining up of the site, 63 houses were to be built in accordance with the ERYC local plan. A discussion was held as to the suitability of the housing type and number in this location. It was recognised that whilst an appropriate mix of housing was needed in the Parish that this should be subject to further detailed consultation with the Parish Council. The members welcomed the reorganisation of the school facilities but were disappointed not to be kept in the loop about the general issues affecting the reorganisation. The future development of the residential allocation raises various issues of access design etc and the Parish Council would like confirmation that there will be early stage consultation on the development brief for the area.

Councillor Healy updated the meeting regarding the preview event at the Beverley Arms. He indicated that the changes are positive with a pleasant external environment.

**Action: Ward Councillors to share MPCs concerns and to ensure appropriate consultation and update.**

**Action: Clerk to respond to planning application by 3<sup>rd</sup> August 2018 and to fully represent Council concerns above.**

## **2021. Update from Local Police Inspector Hinch**

Following a range of concerns raised by residents within the Parish and by the Parish Council regarding incidence of anti-social behaviour and public reassurance concerns, Inspector Hinch and PC Matthews attended to provide an update and respond to the issues outlined.

A number of issues were raised by Councillors specifically in relation to suspected drug use/dealing and associated nuisance in the areas of Rosemary Walk/Burney Close/Thurlow Close and Lockwood Park. Councillors advised Inspector Hinch of specific incidents, dates and times and that contact had been made to Humberside Police via the Command Hub. Councillors expressed serious concerns as to the apparent increase in crime of this type in the Parish. They also reinforced that this is a real public reassurance issue within the community. A discussion was held regarding the type of police powers and tactical response to the problems, for example, targeted patrols and the use of CCTV. Inspector Hinch advised that he and his team are aware of the broad issues and that whilst resourcing remains a challenge he is fully committed to working to resolve the problems within the Parish. Inspector Hinch advised that from Autumn 2018 a new way of working would be in place which would see an increase in available resources to police the area. He also advised that where Councillors and residents have concerns and information this must be reported on the non-emergency number, unless there is a serious crime in progress. Inspector Hinch further advised that the Neighbourhood Watch Scheme (NHW) is a positive way to engage communities and share information with the Police. He also offered crime prevention advice to residents should this be required. Police Constable Matthews reinforced these points and advised that most crime locally is opportunist for example, theft from motor vehicle/garages and advised all residents to remain vigilant and secure property.

**Action: Molescroft Parish Council to pursue NHW scheme (linked to agenda item. 2025)  
Action. Inspector Hinch to attend the Parish Council Meeting in February 2019**

## **2022. Correspondence**

The Clerk advised that there had been a range of correspondence items received since 21<sup>st</sup> June 2018. These items were for information, action, consultation and response. The Clerk presented the items to Council. A series of emails from concerned residents were discussed. These related to i) speeding vehicles and nuisance behaviour in the Lockwood Road area of the Parish ii) anti-social behaviour in the vicinity of Rosemary Walk/Burney Close/Thurlow Close iii) various outstanding enforcement issues in relation to planning/green space encroachment. The correspondence items were discussed and the Clerk confirmed that appropriate responses had been sent to the residents concerned. The Clerk also advised that the issues of anti-social behaviour and crime concerns in the Parish were to be discussed with Inspector Hinch, agenda item 2021.

**Action: Clerk to schedule a meeting with ERYC Alan Menzies to discuss the concerns regarding a number of long standing enforcement issues yet to be resolved.**

**Action: Clerk to update the residents following discussions with Police Inspector Hinch.**

**Action: Clerk to contact C Lount regarding removal of rubbish from the Pavilion compound.**

## **2023. Payment of Accounts**

The Clerk updated the Council regarding current payments for the month of July 2018. Payments made for July were £3400.39. This included additional project costs (Website development) to enable the new provider to commence work. The accounts were agreed for payment and are attached to the minutes for review.

## **2024. Planning Applications/Decisions**

The Clerk presented an overview of Planning Applications received and commented on since 21<sup>st</sup> June 2018 detailed below. No issues or objections were noted.

Application Address	Proposed Works	Comments
102 Woodhall Way	Erection of single storey extension to side and rear	No issues (04/07/18)
Old College Drive	TPO – removal of branch, Sycamore Tree	No issues (12/7/18)
Molescroft Primary School	All weather play area	No Issues (25/7/18)
Longcroft School Development	Extension and housing on site	No issues regarding improvements but concerns regarding lack of consultation 25/07/2018
17 Northfield Road	Demolition of existing conservatory and new extension	No issues. 25/07/2018.

## **2025. ASB and Neighbourhood Watch**

Councillor Fleming advised Council that he and the Clerk had met with Maureen Yates Crime Resilience and Reduction officer with ERYC. The focus for the meeting was to explore options for NHW within the Parish and associated support in developing Community Led

Crime Action Plans. A discussion was held as to the value of NHW in the Parish and the benefits this would bring in the wider context of sharing information with the Police and helping to develop a suitable neighbourhood support network. The opportunity of linking NHW updates to the new website once live was considered a good opportunity to inform residents of crime reduction/reassurance initiatives and also potential funding for security measures in the home.

In addition, a discussion was held as to the wider issue of appropriate sentencing at the lay justice level (Magistrates). Councillor Fleming advised that this could be addressed by way of a petition to parliament.

**Action: Clerk to forward all relevant NHW documents to Councillor Lockyer for completion to enable the Parish to sign up to the scheme.**

**Action: Clerk to update Maureen Yates on progress with NHW.**

**Action: Councillor J Heffer to update the Parish Council on key issues emerging from NHW forum/minutes at three monthly intervals.**

**Action: Councillor Fleming to further research the options of a petition, specifically what this would seek to achieve and how the Parish Council can engage with this.**

## **2026. Bus Shelters**

The provision of bus shelters in the parish was discussed and specifically the transfer of ownership of these to the Council by the developers, Barratts and Linden homes. Despite previous contact and correspondence there had been little progress made. Councillor Hildyard suggested that at the point of transfer a press release could be produced and posted on the website informing the community of this change.

**Action: Clerk to formally write to the Developers to clarify ownership and request handover of these assets as soon as possible and to ensure appropriate communication/publicity of the handover.**

## **2027. Molescroft Parish Council Website Development**

The Clerk reported that a follow up meeting had taken place to progress the development of the new website. This focussed on an outline brief and timescales. The Clerk presented an overview of high level tasks for completion to enable the development of the new site and successful transition. The target date for transfer to the new provider is October 2018 subject to council decision on content and style and a positive exit from the current provider.

**Action: Clerk to finalise contract and project plan requirements and ensure payment of deposit to enable work to commence.**

**Action: Councillors to consider a brand/strap line for the site linking to Council Aims and Objectives and the preferred colour pallet for the site, for example drawing on the existing logo.**

## **2028. East Riding Minimum Operating Standards (ERMOS)**

The Clerk advised that ERYC had requested completion of the ERMOS application which requires the Parish Council to demonstrate compliance with a number of operational standards for example Equal Opportunities and Health and Safety. This is an important

process and is a necessary pre-requisite to apply for Commuted Sums monies.

**Action: Clerk to submit completed application by 26<sup>th</sup> July 2018.**

**2029. Pavilion Update**

The Clerk advised that since the June meeting progress had been made in relation to the recruitment of a Relief Caretaker. The vacancy had been placed with various on-line recruitment agencies and the Department for Work and Pensions. This had resulted in four interested parties contacting the Council. In addition, the Clerk advised that the additional cleaning staff had resigned due to personal reasons. A discussion took place regarding the options for cleaning and it was agreed that the additional hours (2 per week) should be offered to the Caretaker for a trial period to assess how this works for all parties.

**Action: Clerk to arrange to meet with interested parties for the relief caretaking role and to keep Council informed of progress/decisions.**

**Action: Clerk to advise Caretaker of additional hours of work for cleaning duties to commence with immediate effect.**

**2030. Green Spaces within the Parish**

Councillor Heffer raised a question as to the Councils policy and approach to managing and protecting green spaces that may be subject to occupancy by travellers. A discussion took place regarding legal provisions and current Council policy and the speed by which the Council could respond should this issue arise. A discussion was held as to the current provision by the East Riding of Yorkshire Council.

**Action: Clerk to contact ERYC to clarify the policy and legal provisions in relation to the above.**

**2031. Items for next agenda**

Website Update (Clerk)

Public Spaces Protection Order Update (Clerk)

**Date of next meeting**

For noting, 20<sup>th</sup> September 2018

**The Chairman closed the meeting 9.30pm**

**Minutes produced by: Eve Williams, Clerk.**

**Signed.....(Chairman)**

**Date: 24<sup>th</sup> July 2018**