



# Molescroft

## Parish Council

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 21<sup>st</sup> June 2018 AT THE MOLESCROFT PAVILION.**

#### **Present**

Councillors: M. Hildyard, (Chairman), P. Ranson, J. Heffer. C.Linthwaite M. Smith, P. Lockyer, M. Jackson, D. Boynton, B Gregory, B Hanneman,  
Clerk to Council: Eve Williams. Ward Councillor Denis Healy. One member of the public.

#### **1899. Apologies**

Apologies were received from Councillor Fleming (Holiday) and Councillor Coates (School commitments).

#### **2000. Declarations of Interest.**

Councillor M Jackson declared an interest in Agenda Item 2009 (family living in locality).

#### **2001. Approval of Minutes of the previous meeting**

The minutes of the 17<sup>th</sup> May 2018 meeting had been circulated and were approved as a true record of proceedings. Councillor Jackson commented regarding the length of the minutes and also on the font size used in drafting the minutes for publication on the notice boards. Councillor Jackson requested this be larger in future. Councillor Jackson also commented that the notice boards were dirty.

**Action: Clerk to ensure font size 12 is used where possible.**

**Action: Clerk to request Caretaker to review notice boards and clean where necessary.**

#### **2002. Matters arising from the Parish Council meeting on the of 17<sup>th</sup> May 2018**

The matters arising from the 17<sup>th</sup> May 2018 meeting were recorded and presented as an Action Log. This enables visibility and tracking of work to date to progress actions raised. Good progress was noted and all actions have been addressed and/or in progress. In relation to action log item 17/05/031 additional concerns were raised regarding the presence of nuisance youths/ anti-social behaviour in the vicinity of Burney Close to the edge of Rosemary Walk. A member of the public in attendance, reported concerns of an escalating problem in what had previously been a quiet area to live. Specifically, suspicious behaviour was noted at various times of the day and evening with the presence of a vehicle and suspected drug related crime in the area of Rosemary Walk/Burney Close. The resident had reported concerns to the Police although indicated that getting through to the Command Hub of Humberside Police took 40 minutes. Councillor Healy confirmed that the Anti-social Behaviour Team had been advised of these concerns and that matters such as this are serious and should be reported on the emergency number if necessary. Further concerns were raised by the member of the public regarding the tree/grounds maintenance of this area by ERYC. A discussion took place regarding the frequency and type of maintenance ERYC carry out within the Parish.

**Action: Clerk to contact ERYC to clarify what, when and how they manage the green spaces in the Parish and specifically to establish the current policy in relation to tree cutting.**

**Action: Clerk to confirm meeting with Inspector Hinch (Local Policing Team) to discuss growing concerns within the Parish regarding nuisance behaviour and crime levels.**

### **2003. Update from Ward Councillor**

Councillor Healy updated on a number of planning related issues. He confirmed that the application for a Dog Walking facility had been considered and agreed following a site visit by ERYC subject to a series of technical conditions, for example the provision of secure fencing, secure holding and parking areas and improvements to the access road to the facility. The decision on this application had previously been received by the Parish Council. Councillor Healy updated further regarding the adoption of the Elm Tree Park highways and advised that ERYC had identified a number of defects that require improvement prior to the final adoption of the roads by ERYC. He also informed the Council of a series of ongoing consultation meetings regarding Longcroft School. The Parish Council was unaware of these. Finally, Councillor Healy advised of a consultation exercise regarding no waiting/restrictions on Orchard Garth. The Council was unaware of the consultation. A general discussion took place regarding nuisance behaviour/youths in the Parish and police action in response. Councillor Healy encouraged that where serious crime was suspected (for example in relation to drugs) then residents should contact the Police via the emergency number 999.

**Action: Councillor D Healy to forward all email correspondence in relation to Longcroft School and Orchard Garth consultation to the Clerk for onward circulation.**

### **2004. Correspondence**

The Clerk advised that there had been a range of correspondence items received since 17<sup>th</sup> May 2018. These items were for information, action, consultation and response. The Clerk presented the items to Council. A series of emails from a concerned resident were discussed. These related to i) the planted area near Woodhall Way shops and the pruning/removal/replacement of shrubs by ERYC ii) concerns regarding a potential project in the Parish to develop a seating area near the Woodhall Way Shops. This email was tabled as an objection to this proposal. The correspondence items were discussed and the Clerk confirmed that ERYC had been contacted regarding the planting issues raised and that a response was yet to be received. Councillors confirmed that the projects outlined in the April 2018 minutes (minute no. 1866) were suggestions only and would be subject to detail scoping and consultation if they were to be taken forward. The Council considered that the suggestion of a seating area as a project in the Parish did not seem appropriate given the location and resident concerns.

**Action: Clerk to respond to the emails received regarding the planted area at Woodhall Way Shops and concerns regarding a seated area in the vicinity of Woodhall Way shops.**

**Action: Clerk to contact ERYC to confirm attendance of Councillors Lockyer and Heffer at the Wildlife Photographer of the Year Exhibition, 12<sup>th</sup> July 2018.**

**Action: Clerk to liaise with Molescroft Primary School regarding dates for a visit in September 2018.**

### **2005. Payment of Accounts**

The Clerk updated the Council regarding current payments for the month of June 2018. Payments made for June were £4682.72. This included an additional part payment to CSI Group for the Dexion Shelving for installation in the Pavilion Extension. This was agreed previously with the Chairman to

expedite the order. The monies will be recovered from ERYC Commuted Sums. In addition, a payment was required for repair and servicing of the Solar Panels installed at the Pavilion. The original contractor was no longer trading hence payment to Boston Renewables. Accounts due for payment were approved in accordance with the schedule presented and are attached to these minutes.

**2006. Quarterly Budget and Income Monitoring 2018/19**

The Clerk presented a detailed analysis of quarterly budget information to Council. This included a year to date position of all expenditure, income, balances and bank account information. The Clerk explained that the budget information agreed previously for 2018/19 had been used to develop this quarterly overview. In doing so, this was presented to align with accounting practice and to assist in audit processes at year end. The Clerk indicated variances and overspends for Quarter 1. These were as a result of additional staffing costs to facilitate the handover period. Councillors noted the level of detail in the reporting and commented that this was useful and gave a level of confidence moving forward. A discussion took place regarding the recovery of the overspend in year and allocation of an amount of budget to projects agreed within the Capital Programme.

**Actions: Clerk to review allocation of uncommitted capital budget to agreed projects for 2018/19. Actions: Clerk to monitor Commuted Sums income and ensure payments from ERYC are received in agreed timescales.**

**2007. Planning Applications/Decisions**

The Clerk presented an overview of Planning Applications received and commented on since 17<sup>th</sup> May 2018 detailed below. No issues or objections were noted.

Application Address	Proposed Works	Comments
25 Elmsall Drive	Erection of single storey extension	No issues (11/6/18)
42 Butterfly Meadows	Alterations & extensions (rear, single and two storey)	No issues (20/6/18)
90 Molescroft Park	Erection of single storey flat roofed extension	No Issues (21/6/18)

**2008. Public Spaces and Protection Orders**

The Clerk reported on updates received from ERYC regarding the above and confirmed that ERYC will review current provisions in early 2019. The Clerk advised that Parish Councils are unable to make Public Spaces Protection Orders and must do so working collaboratively with ERYC. In applying for an order (Dog and/or Alcohol control) certain conditions must be met and evidence provided as to the nature and severity of the problem vis a vis the need to ensure appropriate access for the wider community. The Clerk confirmed that ERYC had been contacted to clarify exact timescales for the review thereby ensuring Molescroft Parish Council can apply for orders without incurring additional costs. A response has yet to be received.

**Action: Clerk to progress contact and preparations with ERYC to develop an application for a Public Spaces Protection Order and update Councillors in September 2018.**

**2009. Provision of additional Bins within the Parish**

Councillor Heffer advised that she had approached residents regarding the provision of additional bins in the Parish, specifically in the vicinity of Laburnum Drive and confirmed that extra bins were needed. A discussion took place regarding the number required and the cost of providing bins within the Parish. It was suggested that whilst ERYC are responsible for the maintenance and emptying of

bins, this initial capital cost was an additional cost levied at local taxpayers. Further discussion was held as to the possibility of placing the Parish logo on the bin indicating it was provided by the Parish Council. Councillor Healy suggested that in correspondence to residents as Ward Councillor he could include details of this initiative/investment in his letter. A decision was taken to provide one additional bin at HU17 9UQ. Councillor Gregory abstained from this decision and requested this was recorded in the minutes.

**Action: Clerk to liaise with ERYC regarding the provision of the bin in the stated location.**

#### **2010. Beverley Braves**

Councillor Boynton reported that he had approached Beverley Braves for an update on progress with the provision of the modular building and occupancy of the site previously agreed. He confirmed that the building would be sited in the near future and that all necessary legal provisions and payments are in process. Councillor Boynton confirmed he would be invited to the Annual General Meeting to review progress and present any residual concerns the Council may have regarding this development.

**Action: Councillor Boynton to monitor progress and update Council as required.**

#### **2011. Molescroft Parish Council Website Development**

The Clerk reported that meetings had taken place with the current provider to review the Councils requirements and specifically to request that the current website be updated and proactively managed. In addition, two other meetings had taken place with Indicoll (a specialist local provider) and Liz Whitaker (an independent IT Consultant) to consider options to redevelop the website ensuring a dynamic and more responsive web presence. The Clerk reported that both of the options provide an opportunity to review and develop the Council website with varying cost implications. The Clerk further advised that each offer different approaches, one offering a bespoke design and the other a template approach purchased from a national company whereby text is added. A discussion was held regarding the Council preferences in developing the website including considerations of cost. Councillors indicated that they would wish to have a bespoke website which can be easily updated, with interesting visuals and is mobile friendly. They further indicated that the website is an important area and one which they wish to see significantly improved and would prefer to work with an established provider. A vote was taken in relation to the options presented and a motion carried to engage the services of Indicoll.

**Action: Clerk to update all parties in relation to the above decision and specifically engage with Indicoll further in relation to confirmed scope, timescales and costs and to progress the new website/email provision.**

#### **2012. Capital Programme (linked to agenda item 2006)**

The programme previously circulated (v16) was discussed. This included agreed priority projects from the 17<sup>th</sup> May 2018 meeting. Further discussion took place regarding the possible allocation of monies towards the priority projects from the uncommitted spend in the 2018/19 Capital budget in addition to funds secured through Commuted Sums applications. In discussion it was suggested that £1000 is allocated to the Petanque project (actual spend or 'gifted' by way of lease arrangement for the land) and that the remaining monies be shared between the Lockwood Road development and proposed Pavilion enhancements. It was agreed that a method for allocating funds should be developed to ensure transparent and sound decision making prior to final allocation of funds.

**Action: Clerk to develop an approach for adoption by Council in making funding decisions.**

**2013. Pavilion Update**

The Clerk presented an overview of the current Pavilion hire schedule for Councillor consideration and comment. It was noted that the demand for the Pavilion is high with some remaining capacity for meeting room bookings. A discussion was held regarding the current Caretaking provision and the need to ensure resilience by way of relief cover for the role. This was recognised as a potential risk to the Council currently.

**Action: Clerk to explore further options for advertising the relief job vacancy and to update Council in July 2018 on progress made.**

**2014. Feedback from meetings attended**

Nothing to update.

**2015. Items for next agenda**

Green Spaces within the Parish– Councillor Jackie Heffer

**Date of next meeting**

For noting, 19<sup>th</sup> July 2018

**The Chairman closed the meeting 9.15pm**

**Minutes produced by: Eve Williams, Clerk.**

Signed.....(Chairman)

**Date: 25<sup>th</sup> June 2018**