



# Molescroft

## Parish Council

### MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 16<sup>th</sup> JANUARY 2014 AT THE MOLESCROFT PAVILION.

#### PRESENT

Councillors, M.Hildyard (Chairman), M.Fleming, A.Crompton, P.Ranson, P.Smith, B.Hanneman, M.Smith, G.Shores, C.Linthwaite  
Clerk B.Clarvis.

#### 877. Apologies

Apologies were received from Councillors M.Jackson, C.Coates (Work)

#### 878. Declarations of interest

None

#### 879. Approval of the Minutes of the previous meeting.

The minutes of the meeting 19<sup>th</sup> December; 2013 had been circulated and were approved as a true record of proceedings.

#### 880. Matters arising from the Parish Council meeting 21<sup>st</sup> November 2013

*Agenda item 870* – The Clerk confirmed that an application for trees had been made to the Woodland Trust.

*Agenda item 871* – The Clerk confirmed that a commuted sums application had been submitted to ERYC.

#### 881. Public Participation Session

None present

#### 882. Pavilion Sub-committee update

##### ***Playing field drainage***

The Clerk read out a brief report sent to him by Councillor Coates. A site meeting has been held with contractors who will be carrying out a full site survey with laser levels later in January, they will then produce a full report, this will take a few weeks to complete.

##### ***5 yearly Electrical inspection***

Councillor Linthwaite provided the Clerk with the name and contact details of a person who is experienced in carrying out the 5 yearly Fire Risk assessment and is willing to carry out the assessment free of charge.

##### ***Multi play area lighting***

The electricity consumption pattern was considered and it was agreed to turn off the multi play area lights at 9.30pm instead of 10.00pm

The Clerk has held discussions with an electrical company re changing the lights from halogen to Led's. This would reduce the running costs by approximately 50%. The cost of this change would be £1200. It was agreed that it was not economical to replace the lights at this time but wait until major work was required to the lighting.

##### ***Pavilion Consultation***

It was agreed that the suggestions from the public consultation be included into the works programme and prioritised at the February meeting.

Councillor Crompton presented a plan for a new skate park. The skate park would cost in the region of £80000 for which an application through commuted sums would

be made. It was considered that a joint scheme bid could be made to include a trim trail.

Some Parish Councillors had visited the Trim Trail at Leven and suggested that one similar would be preferred. Councillor Ranson agreed to contact Leven Playing Fields Association to obtain details and Harvey Brown for details of the work he had done whilst a Parish Councillor.

Councillor Shores suggested that the plan of the skate park be put on the website to gauge response.

Councillor M Smith stated that she was not in favour of a new skate park and proposed that more facilities should be available for girls. Councillor Fleming agreed to contact Longcroft School to ask if this could be discussed and any suggestions forwarded to the parish Council.

**Acoustic drapes**

Councillor Crompton had received a quotation for the fitting of Acoustic drapes. After discussion it was agreed that acoustic panels would be a better option, as they would be less of a maintenance issue. Former Councillor Harvey Brown had offered to help with specifications and funding bids to be able to provide acoustic panels as he would like to host musical events at the Pavilion.

**Agreed – Details of trim trail to be obtained by contacting Leven Playing Fields Association and Harvey Brown**

**Action – Councillor Ranson**

**Agreed - Longcroft School be contacted re facilities for girls**

**Action – Councillor Fleming**

**Agreed – Harvey Brown to be contacted re his offer to assist with acoustic improvements**

**Action - Clerk**

**883. Correspondence**

Harvey Brown – Former Councillor, Harvey Brown has offered his assistance in securing funding to improve the acoustics at the Pavilion as he would like to organise music events at the venue. It was agreed to accept his offer.

**Agreed – The offer from Harvey Brown be accepted**

**Action – Clerk to work with Harvey Brown to secure funding**

ERYC Non Domestic Rates – Discretionary Rate Review deferred until 2015/16

Mrs Robson – Condition of Wooden Bus Shelter Woodhall Way and the two on Driffield Road.

Councillor Jackson – Drainage recreation ground

RSS Playmakers – Confirmation of quarterly and annual inspection prices which remain unchanged for 2014/15.

**Agreed – RSS Playmakers price be accepted.**

**Action - Clerk**

ERYC – Woodhall Way Bus shelter agreement - The Parish Council confirmed their earlier decision that if the East Riding of Yorkshire Council erect a bus shelter at no cost to the Parish Council at this location that they will maintain the shelter in good condition and ensure appropriate insurance of not less than £2m is taken out.

**884. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

**885. Planning Applications/Decisions**

ADDRESS	PROPOSAL	COMMENT	DECISION
8 Cedar Grove	Fell Himalayan Birch in the rear garden due to its poor shape, loss of amenity and susceptible to rot. Fell Laurel to the side due to its size and proximity to		No observations

	the house and poses potential subsidence concerns.		
1 Harewood	Fell Ash tree (T1) due to size and light issues. Tree will be replaced with a smaller and manageable species if permitted		Decision deferred until after site visit by Chair and Vice Chair

### Planning appeals

**27A Church Road** - Appeal made to the Secretary of State against the ERYC's decision to refuse planning permission

**Land North of 86 Molescroft Park** - Appeal made to the Planning Inspectorate against the ERYC's decision to refuse planning permission

### Planning decisions

None

### 886. Level of Reserves

The level of reserves was discussed having previously agreed to pay for the solar panels using money from the reserves. It was felt by Councillors that the amount of reserves held was too high at 60% of the precept and that a more realistic figure should be £11000 for 2014/15, (39% of Precept). The Clerk reiterated that it is not necessarily the amount of money held in reserves but the level of risk that should be considered when considering the level of reserves. Many items at the Pavilion are original and approximately 15 years old i.e boiler/radiators system wooden fencing, shutters. Redecoration will be required after a new heating system There will also be a loss of income while the heating system is replaced. The Clerk stated that in his opinion a level of 40% may prove to be insufficient.

It was considered that in an emergency a loan could be taken out if necessary.

**Agreed** – Level of reserves to be reduced to £11000 for 2014/15 and then maintained at 40% of Precept in subsequent years.

**Action – Clerk**

### 887. Capital Expenditure

The Clerk raised the issue of how Capital spending is prioritised and the points identified in the Pavilion consultation. It was agreed that the points raised in the consultation be included into the works programme for prioritisation. It was further agreed that future capital expenditure work, other than work of an emergency nature should be determined from the works programme dependent on its priority.

**Agreed** – The works programme to determine future non-emergency capital spending.

**Agreed** – Works programme to be updated to include points raised in the Pavilion consultation.

**Action – Clerk**

**Agreed** – Points raised in pavilion consultation be prioritised at the February Parish Council meeting.

### 888. Website Contract

The Clerk raised the website contract which is due to terminate on the 30<sup>th</sup> April 2014, Maguire Media has been asked if he would like to be considered for a further contract and if so what the charge would be. Maguire Media has requested the Parish Councils views on the website and what might be wanted in the future.

No major changes are anticipated for the website

Councillors identified a number of documents on the website which were out of date and unclear. The Clerk also identified that on the website minutes and accounts do not match and have been out of sync since May 2011.

The Clerk pointed out that only Maguire Media has the User name and Password for the website. The Clerk was asked to contact Maguire Media to request these.

**Agreed – Maguire Media be asked to match minutes with the appropriate accounts, remove the out of date documents, and provide the user name and password for the website to the Clerk.**

**Action – Clerk**

**Agreed – Maguire Media be requested to submit a price to continue to maintain the Website. No major changes are envisaged.**

**Action - Clerk**

**889. Standing orders**

Policies to be amended re level of reserves

**Action - Clerk**

**890. St Mary's Cemetery**

A response is still awaited from ERYC re maintenance issues raised previously

**891. Pavilion Deeds**

An update received by the Clerk was read out, this issue is ongoing

**.892. Feedback from meetings attended**

None

**893. Youth Liaison**

None

**894. Parish Centre/School Issues**

None

**895. Items for next agenda**

St Mary's Cemetery

Works programme

**896. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 20<sup>th</sup> FEBRUARY 2014 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.40 pm.**

**Signed.....(Chairman)**

**Date 20<sup>th</sup> February; 2014**

**Molescroft Parish Council**  
**Schedule of payments made at the meeting on 16.01.14**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
16.01.14	Coletta & Tyson	Christmas Tree	£79.99
16.01.14	ADT	Rental & Maint of Intruder alarm	£371.05
16.01.14	npower	Pavilion electricity usage	£466.73 DD
16.01.14	P.Maguire	Website	£150.00 SO
16.01.14	Yorkshire Water	Pavilion water	£72.68 DD
16.01.14	Dodds Roofing	Solar Panels deposit	£1,671.52
16.01.14	ERYC Supplies	Various supplies	£76.68
16.01.14	Clerk	Mobile Phone	£12.25
16.01.14	Clerk	Broadband	£17.41
16.01.14	YWA	Allotment water	£20.59 DD
16.01.14	Clerk	Petty cash	£20.40
16.01.14	Clerk	Salary	£626.44
16.01.14	Orange	Caretaker phone	12.35 DD
16.01.14	Caretaker	Pay	£738.84
16.01.14	HM Revenue & Customs	Paye & NI	£220.15
	<b>Total</b>		<b>£4,557.08</b>