



# Molescroft

Parish Council

## MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 22<sup>nd</sup> NOVEMBER 2012 AT THE MOLESCROFT PAVILION.

### PRESENT

Councillors, M.Hildyard (Chairman), L.Richings B.Gregory, M.Fleming, P.Ranson, J.Whalley, C.Coates, P.Smith, H.Brown B.Hanneman  
Clerk B.Clarvis.

### 573. Apologies

Apologies were received from K.Agerskow (sick)

### 574. Known declarations of interest

Councillor Gregory declared an interest in Agenda item 582 and did not take any part in the discussions.

### 575. Approval of the Minutes of the previous meeting.

The minutes of the meeting 18<sup>th</sup> October 2012 had been circulated and were approved as a true record of proceedings.

### 576. Matters Arising from the Parish Council meeting on 18<sup>th</sup> October 2012.

*Agenda 559.* The Clerk reported that he had contacted organisers of the Beverley Puppet Festival who had confirmed that the Pavilion was unsuitable for their event as they required venues to be in the centre of town as they hold a number of shows consecutively at a number of venues. The press were willing to run an article promoting the Pavilion but would like the article to centre around an event. ERYC have a select list of venues which they hire, this is updated every 3 years.

The Clerk provided a breakdown of the installation costs and the monthly costs of providing broadband in the meeting room. Councillor Whalley agreed to check the suitability of an alternative solution and then discuss with the Clerk.

Agenda item 561. Councillor Fleming reported that tree planting was arranged for the week beginning 3<sup>rd</sup> December 2012; this had been delayed due the trees not being completely dormant because of the mild weather.

Agenda item 562. The Clerk reported that the Christmas tree for St Leonards Church is to be delivered week beginning 3<sup>rd</sup> December 2012.

Agenda item 570. The Clerk has received an estimate from allotment holders for a gate adjacent to the allotment plot number 10. The cost would be approximately £50 for materials, an allotment holder has agreed to make and erect.

**Agreed – Parish Council to pay for materials for a gate, allotment holders to make and erect.**

**Action – Clerk to arrange**

### 577. Public Participation Session

No members of the public were present

### 578. Accounts for payment

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

### 579. Planning Applications

ADDRESS	PROPOSAL	COMMENTS	DECISION
29 Church Road	Erection of a detached house and construction of vehicular and pedestrian access (Amended Description/Plans)	Reponses required 13 <sup>th</sup> November 2012	No comment
199 Woodhall Way	Erection of a two storey extension to the rear (Amended plans a description)	Reponses required 22 <sup>nd</sup> November 2012	The only observation is that the two storey extension may still effect sunlight into No 9 owing to its orientation
1 Scrubwood Lane	Erection of detached garage at front	Response required 6 <sup>th</sup> December 2012	Chairman to view, comments to Clerk
East Riding College Gallows Lane Molescroft	Residential Development (circa. 36 Dwellings) following demolition of existing buildings (Access to be considered)	Response required 13 <sup>th</sup> December 2012	* See below

\* The Parish Council did not object to the planning proposals but had a number of comments in response to the application: –  
Concern at the narrowness of the access road and consideration of how access can be improved onto the site.  
Need to ensure that the trees are covered by a TPO to prevent removal/damage.  
Commuted sums to be available for use in Molescroft Parish.

### Planning Decisions

Construction of equestrian centre off Mount Pleasant View – **Planning granted.**

31 Hillcrest Drive - Erection of single storey extension to rear following demolition of existing conservatory – **Planning granted.**

**Tree Decision notice** - 63 Molescroft Road (TPO Ref 106) Fell Eucalyptus due to proximity of drain, wall and house. Replant with native species away from buildings. Fell Hawthorn due to proximity to wall, replant with same specis away from buildings.

### 580. Condition of Longcroft School

Councillor Hildyard raised the issue of the number of reports circulating about the condition of Longcroft School and suggested it would be helpful if the Parish Council was made aware of the maintenance required at the School. It was agreed to contact ERYC for a copy of a condition report for the school.

**Agreed – Clerk to contact ERYC to obtain an update on the maintenance requirements for the school.**

**Action – Clerk**

**581. Correspondence**

email requesting litter bin for Rosemary Walk. Clerk reported that he has been in contact with ERYC re this.

ERYC Homeless sleeper's survey, this has completed and returned by Councillor Brown.

**582. Rosemary Walk Play equipment**

Councillor Hildyard suggested that a small working group be set up to look at options for play equipment on Rosemary Walk and report back to a future meeting. Councillors Brown, Ranson and Coates agreed to form a working party. Councillor Brown offered to take pictures of the play equipment at Leven and circulate via the Clerk to members of the working for consideration.

**583. Neighbourhood Development Plan**

Councillor Gregory reported on the meeting held with Beverley Town Council, Woodmansey Parish Council and Consultants to investigate the possible development of a joint Neighbourhood Development Plan. The costs of developing a plan are unknown at this stage and therefore not possible to build into the Precept for 2013/14. It was also acknowledged that considerable staff resources will be required to ensure completion of a plan.

At this stage Councillor Gregory saw little benefit in the proposals to Molescroft as ERYC have the final say on planning decisions at a local level and by the time a Neighbourhood Development Plan was developed the major planning decisions affecting Molescroft will have been decided.

**Agreed- Councillor Hildyard and Gregory to continue to attend meetings as representatives of the Parish Council.**

**Action – Councillor Hildyard and Gregory**

**584. Programme of works**

The Clerk presented the Programme a works for updating and to include any agreed works in the Precept calculations. It was agreed to remove a number of items and include Parish tree planting (£100), tree guards (£1000), and replacement signs for the Pavilion, (cost required). It was agreed to complete all category 2 work (requiring improvement) as soon as possible. The Clerk had previously received a quote for the code 2 work of under £2000. A price is also to be sought to look at fitting a cupboards around the damaged electric box due to the excessive costs of a new box. Councillor Coates agreed to look into this.

**Agreed – Clerk to update Annual Programme of works and include programmed works into precept figure. Code 2 electric works be carried out.**

**Councillor Coates to look into option of boxing in electric box.**

**Action – Clerk and Councillor Coates as above**

**585. Setting of Precept for 2013/14**

The Clerk circulated a letter for signature for a dispensation from the restrictions imposed upon Councillors by S31(4) under S33(1) of the Localism Act 2011 (the act) to enable the Council to set a precept for 2013/14.

**586. Inspection of Pavilion play equipment**

The cost submitted by RSS Playmakers for 3 Operational Inspections and one Annual Inspection of the play equipment for 2013 was agreed.

**587. Freedom of Information Policy**

The Clerk circulated a draft Freedom of Information Policy for consideration at the December meeting.

**588. Feedback from meetings attended**

None attended

**589. Youth Liaison**

Councillor Fleming reported that he and Councillor Coates had presented a cheque for £50 on behalf of the Council to the Molescroft Cubs in recognition for their litter collection on Rosemary Walk earlier in the year.

**590. Parish Centre/School issues**

Minutes of the meeting held on 19<sup>th</sup> September had been circulated previously

**591. Health and Safety**

Councillor Fleming asked if the Council had an Emergency Plan in place. Councillor Richings indicated that he had nearly completed one.

**592. Items for next agenda**

Councillor Fleming requested that St Mary's Cemetery be included on December's agenda.

**593. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 20<sup>th</sup> DECEMBER 2012 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.40 pm.**

**Signed.....(Chairman)**

**Date 20<sup>th</sup> December 2012**

**Molescroft Parish Council**  
**Schedule of payments made at the meeting on 22/11/12**

1	Fire Protection Supplies	Fire alarm service & Emergency lighting	£69.00
2	YWA	Pavillion	£187.79 DD 15.11.12
3	British Gas	Pavillion	£147.49 DD 02.11.12
4	Fire Protection Supplies	Fire Extinguisher service	£24.00
5	Clerk	Mobile phone	£12.25
6	Clerk	Broadband	£17.41
7	Kilby Gas	Annual service & Landlord Certificate	£144.00
8	G.Gallifant	PAT testing	£30.00
9	Molescroft Parish Centre	Cleaning	£605.00
10	Orange	Remote Internet	£10.00 Note 1
11	East Yorks Shutters	Main entrance shutter door motor/repairs	£540.00
12	Clerk	Petty cash	£26.97
13	Clerk	Salary	£619.96
14	Caretaker	Pay	£737.74
15	Caretaker	Petty cash	£3.67
16	HM Revenue & Customs	PAYE & NI	£260.79

**Total** **£3,436.07**

Note 1 Contract ends 20.12.12