



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 19TH SEPTEMBER 2013 AT THE MOLESCROFT PAVILION.

PRESENT

Councillors, M.Hildyard (Chairman), M.Fleming, B.Gregory, C.Coates, C.Linthwaite, A.Crompton, P.Ranson, M.Smith, P.Smith, B.Hanneman.

Clerk B.Clarvis

ERYC Councillors E.Aird and B.Pearson until agenda item 794

787. Apologies

Apologies were received from Councillors G.Shores. Apologies and a letter of resignation was received from Councillor H.Brown

788. Declarations of interest

None declared

789. Approval of the Minutes of the previous meeting.

The minutes of the meeting 17th July 2013 had been circulated and were approved as a true record of proceedings.

790. Matters arising from the Parish Council meeting 17th July 2013

Agenda item 767 – The Clerk reported that he had been in touch with ERYC who were looking at options to prevent the nuisance. Beverley Police have increased the number of patrols in the area

Agenda item 775 – The Clerk confirmed that he had submitted a bid for commuted sums to refurbish the playground.

Agenda item 777 – The Clerk reported that no response had been received from Beverley Town Council re the Parish/Town boundary signs.

Agenda item 779 – The Clerk confirmed that there are no deeds registered with Land Registry for the Pavilion.

The Clerk reported that he had renegotiated a further years contract at original contract prices submitted in 2010 for Pat testing, Air conditioning testing and Fire safety/testing.

791. Public Participation Session

No members of the public present.

792. Alan Bravey ERYC Emergency Planning Officer

Alan Bravey ERYC Emergency Planning Officer attended the meeting and gave an overview of the options for completing an emergency plan. ERYC have produced 3 emergency plan templates for Parish Councils to use involving varying amount of detail.

Mr Bravey suggested that as a starting point the Parish Council should complete the basic form of emergency plan (Template 1).

It was agreed that the basic form of emergency plan be completed, Mr Bravey offered to assist as necessary.

The Chairman thanked Mr Bravey for attending the meeting and for his offer of assistance in developing an Emergency Plan

Agreed – Basic emergency plan to be completed.

Action – Clerk

793. Councillor Kerri Harold – Woodmansey Parish Council.

Councillor Harold the Chairman of Woodmansey Parish Council attended the meeting to provide an update and overview of the Neighbourhood Plan currently being developed by the Council.

The plan will cover Woodmansey parish only and is being developed to help encourage new development to the Parish.

The Parish Council organised a public meeting to set out the council's plans, this was attended by over 100 people who were in support of the council's plans.

Consultants have worked with the Clerk to develop the plan Two steering groups have been formed one to gather information and one to gather supporting evidence. Assistance has been received from ERYC who have received a government grant to support Parishes develop a Neighbourhood Plan.

It is hoped that by September 2014 a referendum can be held in the parish on the plan. Once approved it will form part of the ERYC Local Plan.

It was considered that Molescroft Parish was in a different position to Woodmansey as it did not need to encourage development to the parish, planning permission has already been given for one development of 141 houses and further large housing development planning applications have been made.

The Chairman thanked Councillor Harold for attending the meeting and informing Molescroft of their work

794. Correspondence

Letter of resignation from Councillor Brown
Quote from awe Energy Ltd for solar panels
Barrett Homes re moving bus shelter Woodhall Way
ERYC Road Safety Programme consultation
East Riding Local Plan update
East Riding Local Plan major changes consultation
National grid pipeline update for carbon capture
Graham Stuart Rural Fair share petition

795. Payment of Accounts

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

796. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT	DECISION
86 and 88 Molescroft Park at Land North Of 86 Molescroft Park	Erection of a double garage (retrospective)	Response required 14 th August 2013	No observations, previous comments apply re conversion to living accommodation

Land South West Of Beverley Ambulance Station Driffield Road Molescroft	Erection of 182 no. dwellings, new link road, open space and associated infrastructure (Revised Scheme of 11/05092/STPLF	Response required 14 th August 2013	No paper plans were presented to the Parish Council to enable to reach a submission. Approximately 100 plans were online but very difficult to view.
ADDRESS	PROPOSAL	COMMENT	DECISION
47 The Paddock,	Erection of single storey extension to rear following demolition of existing bay window and conservatory and construction of pitched roof over existing flat roof to side	Response required 21 st August 2013	No observations
88 Hillcrest Drive	Construction of dormer extension at rear following increase in roof height	Response required 30 th August 2013	No observations
Land South West Of Beverley Ambulance Station Driffield Road Molescroft	Variation of Condition 2 (Approved Plans) of Planning Permission 11/05782/STPLF (Appeal Ref. APP/E2001/A/12/2182658) - Changes to the approved drawings relating to the Planning Layout, Materials Layout, House Type Drawings, Garage & Boundary Details.	Response required 20 th September 2013	No observations
42 Curlew Close	Erection of two storey extension to front and side.	Response required 25 th September 2013	No observations

Planning decisions

22 Brereton Close – Erection of single storey extension & repositioning of existing conservatory to rear. **Planning approved**

Land west of 27 and east of Substation Church Road – Erection of dwelling.

Application withdrawn

48 Carter Drive - Erection of first floor extension to front & side, increasing roof height & 4 roof light to front & part conversion of integral double garage. **Planning approved**

1 Thurlow Avenue – Erection of single storey extension to front. **Planning approved**

Molescroft Grange Farm – Conversion & alteration of existing barn to office space.

Planning approved

86 & 88 Molescroft Park – Erection of double garage (Retrospective) **Planning approved (Conditions apply)**

Councillor Gregory raised his concerns that the work on the Woodhall Way development was in breach of planning conditions. It was agreed that Councillor Gregory should draft a letter to be sent Peter Ashcroft at ERYC listing contraventions to planning conditions.

**Agreed – Councillor Gregory to draft letter to be agreed with the Chairman
Action Councillor Gregory.**

797. Pavilion Sub-committee

The Clerk presented the consultation form for the proposed improvements to the Pavilion. Councillor Crompton offered to circulate the consultation forms to Longcroft School and to liaise with HU17.

The Chairman reported that he had met with awe energy ltd who have provided a quotation for the installation of solar panels at the Pavilion. Councillor Fleming offered to obtain a quote from Dodds ltd. It was thought that the installation of solar panels could be funded through the Governments green Deals scheme.

The Clerk confirmed that a replacement on the sub committee due to the resignation from the council of Harvey Brown. Councillor Hanneman volunteered to fill the vacancy, the appointment was agreed unanimously.

Agreed – Councillor Hanneman elected to replace former Councillor Brown on the sub – committee.

Agreed - Consultation form to be publicised.

Action – Clerk, Councillor Crompton to Longcroft School and HU17.

Agreed – Alternative price for solar panels be obtained.

Action - Councillor Fleming

798. 2013/14 pay award

The Clerk reported that the local government pay award for 2013/14 had been agreed at 1% backdated to 1st April 2013.

Agreed – National pay award for employees be implemented and backdated to 1st April 2013.

Action - Clerk

799. Draft Local Plan – Proposed changes

ERYC have circulated the proposed changes to the Draft Local Plan for comment by Parish Councils. It was considered that as no changes affect Molescroft the council has no comment to make.

Agreed – No comment to be made regarding the Draft Local Plan proposed changes.

Action – Clerk to inform ERYC Forward Planning.

800. Website

The draft Twitter protocol prepared by P.Maguire was discussed. It was considered that there was little benefit in maintaining a Twitter account and that it should be closed.

Agreed – Twitter account be closed

Action - Clerk

801. Parking – grass verges

Councillor Ranson raised the problems being caused by vehicles parking on grass verges and footpaths. ERYC and the police have been notified of this problem in other areas of Molescroft and requested photographic evidence.

Agreed – Councillor Ranson to gather photographic evidence.

Action – Councillor Ranson

802. Code of Conduct

ERYC have requested Parish Councillors comments regarding the revised code of conduct which was introduced 12 months ago. Councillors considered the revised code was perfectly acceptable.

Agreed – No suggestions re any amendments
Action – Clerk to inform ERYC

803. Trees Pavilion

The Clerk sought guidance on the pruning of the overgrowing trees on Woodhall Way. It was considered the over hanging branches should be removed and to try and maintain the shape of the trees.

804. Clerk update report

Audit

Audit certificate issued by PKF Littlejohn for the 2012/13 accounts audit

Notice board

Replacement notice board delivered for Copandale Road

Pavilion

Quotes received to remove dead trees at the pavilion and remove cuttings from compound.

Archiving

Old correspondence archived with ERYC

Contracts

The three year fixed price contracts extended for a further year at same price

Allotments

ERYC Pest control dealing with rat problem at the allotments.

805. Feedback from meetings attended

Councillor Hildyard and Councillor Fleming had met with the Vicar of St Marys to agree the location of seating and paved area.

806. Youth Liaison

None

807. Parish Centre/School issues

Councillor Hanneman reported that the lollipop lady had resigned citing the cause as driver abuse.

808. Health & Safety

No issues

809. Items for next agenda

None

810. Date of next meeting

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 17th OCTOBER 2013 AT 7.30 PM IN THE MOLESCROFT PAVILION.

There being no further business the Chairman closed the meeting at 9.45 pm.

Signed.....(Chairman)

Date 17th October; 2013

Molescroft Parish Council
Schedule of payments made at the meeting on 15/08/13

Date	Payee	Description	
15.08.13	British Gas	Pavilion gas	£271.77
15.08.13	S.Mcguigan	Caretaker cover	£200.00
15.08.13	Clerk	Broadband	£17.41
15.08.13	Clerk	Mobile phone	£12.25
15.08.13	A.Saint	Petrol/sundries/stamps	£8.79
15.08.13	Clerk	Salary	£621.01
15.08.13	Clerk	Petty cash	£20.10
15.08.13	Clerk	Mileage	£24.75
15.08.13	Orange	Caretakers phone	£12.35
15.08.13	A.Saint	Pay	£734.91
15.08.13	Revenue & Customs	Paye & NI	£213.01
	Total		£2,136.35

Molescroft Parish Council
Schedule of payments made at the meeting on 19/09/13

Date	Payee	Description	Amount	
02.09.13	P.Maguire	Website	£150.00	DD
19.09.13	Admiral roofing	Pavilion repairs	£228.00	
19.09.13	PKF Littlejohn	External Auditors	£480.00	
19.09.13	ERYC Supplies	Various	£79.98	
19.09.13	Clerk	Broadband	£17.41	
19.09.13	Clerk	Mobile phone	£12.25	
19.09.13	Clerk	Salary	£620.81	
19.09.13	Clerk	Petty cash	£17.35	
19.09.13	Clerk	Land Registry search	£43.14	
19.09.13	A.Saint	Pay	£873.09	
19.09.13	A.Saint	Petrol/Equip	£20.98	
19.09.13	Orange	Caretaker mobile phone	£12.35	DD
19.09.13	S.Mcguigan	Caretaker cover	£120.00	
19.09.13	H.Lount & Sons	Pavilion hedge trimming	£72.00	
19.09.13	ADT	Maint of CCTV	£226.36	
19.09.13	SLCC	Membership	£127.00	
19.09.13	Top Tech	Notice Board	£697.63	
19.09.13	Airco	Air con servicing	£122.40	
19.09.13	Revenue & Customs	Paye & NI	£306.64	
27.09.13	Yorkshire Water	Allotment water	£2.51	DD 27.09.13
	Total		£4,229.90	