



# Molescroft

## Parish Council

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 21<sup>st</sup> April 2016 AT THE MOLESCROFT PAVILION.**

#### **Present**

Councillor M.Hildyard, (Chairman). M.Fleming, C.Linthwaite, J.Heffer. M.Jackson, M.Smith, D.Boynton, B.Hanneman, B.Gregory. P.Ranson, P.Lockyer, C.Coates

#### **1407. Apologies**

None

#### **1408. Declarations of Interest.**

None were declared

Councillor Ranson requested that before discussion of the next agenda item that the Parish Council send best wishes to the Queen on her 90<sup>th</sup> birthday from the Parish Council and residents of Molescroft.

#### **1409. Approval of the minutes of the previous meeting.**

Councillor Lockyer's name had been missed from the minutes as attending the previous meeting. These were added by hand.

The minutes of the meeting 17<sup>th</sup> March 2016 had been circulated and were approved as a true record of proceedings with the addition of Councillor Lockyer's name.

#### **1410. Matter arising from the Parish Council meeting on the 17th March 2016. There were no matters arising**

#### **1411. Public Participation Session**

None present

#### **1412. Beverley Braves**

No representatives from Beverley Braves or ERYC attended the meeting and no new information had been received. A brief discussion was held recapping on points discussed previously but as no new information had been received the item was deferred until further information is presented.

#### **1413. Update from Ward Councillor**

None present

#### **1414. Correspondence**

Letter from resident regarding damage to litter bin outside Chinese take away Woodhall Way. This has been replaced.

ERYC - notification of planned roadworks on A1035

Update from Beverley Police

ERYC - Infrastructure levy consultation

ERYC - Public Open space consultation

ERYC - confirmation of adoption of Local Plan 2016 – 2019

ERYC - confirmation of dates of Parish Council planning liaison meetings  
 Councillor Linthwaite – Damage to safety matting on play area Rosemary Walk.  
 Funding for Defibrillators – This item had been discussed and it had been agreed to not provide one. One is on site at the Doctor’s Surgery across the road from the Pavilion. It was suggested by Councillor Coates that a notice could be put in the Parish Council notice boards informing people where Defibrillators are located in Molescroft.

A request has been made by Misterwhat to have a link from the Parish Council website which lists many of the local trades available in the area. The link had been forwarded to Councillors prior to the meeting to enable them to look at the content on the site. It was agreed to allow the link with a disclaimer caveat.

**Action – Clerk**

**1415. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes. The Clerk reported that all the allotment income for 2016/17 had been received and a further £14.77 had been received from the sale of surplus ink cartridges.

**1416. Budget outturn/monitoring 2015/16**

The Clerk presented the budget outturn and account balances for 2015/16. These showed that despite a significant overspend on the agreed budget a small surplus had been achieved, this in part was due to a significant increase in income received for Pavilion hire, additional field activities and lower than projected energy charges.

**1417. Annual Audit Return 2015/16**

The Clerk presented the completed Annual Return and Governance Statement to the Council. This was signed by the Chairman and Clerk prior to returning to PKF Littlejohn LLP (Auditors).

**Agreed – That the return be accepted and should be signed by the Chairman and Clerk.**

**Action – Clerk to return Audited account information to PKF Littlejohn**

**1418. Planning Applications/Decisions**

ADDRESS	PROPOSAL	COMMENT
North Beverley Medical Centre Pighill Lane	Erection of a two storey extension to existing medical centre and single storey extension to dispensing pharmacy.	No observations
22 Tadman Close	Erection of two storey extensions to Side rear and front porch	No observations

**Decisions –**

**203 Woodhall Way** - Erection of single storey extension to side and rear following demolition of existing. **Planning approved**

**25 Burnaby Close** - Erection of first floor extension to front and installation of window to first floor side. **Planning approved**

**Molescroft Grange Farm House** - Erection of an agricultural building. **Planning approved**

**Molescroft Grange Farm** - Erection of a general purpose agricultural storage building. **Planning approved**

#### **1419. ERYC Public Open space consultation**

Councillor Jackson outlined the key features of the consultation and had noted that the wording of one of the proposals in the document was to make the Pavilion and playing field an alcohol free zone. He proposed that a response be sent to ERYC requesting that the word "and" be removed from the document as this to make the Pavilion an alcohol free area restricting the Parish Council's ability to host parties and events. This was agreed unanimously.

**Agreed – The consultation response form be completed requesting that the word "and" be removed from "Molescroft Pavilion and playing field.**

**Action – Clerk to complete the consultation response form.**

#### **1420. Grants**

The Clerk updated Councillors on the latest position regarding grant applications. 5 applications have been submitted to :-

Police and Crime Commissioner – part funding of new cctv system

ERYC Commuted Sums – part funding of new cctv system

ERYC – Outdoor gym equipment

ERYC – Picnic tables and seating

Routh Wind farm community fund – Wi-fi for Molescroft Pavilion.

Decisions are awaited on all the applications

#### **1421. Pavilion Sub-committee update**

Councillor Coates reported that the car park gates were being manufactured, fitting has been arranged on completion of manufacture.

#### **1422. Beverley Drive encroachment**

Councillor Hildyard updated Councillors on the latest position regarding this encroachment. On conclusion of the building Beverley Borough Council was asked to adopt the amenity area and was given a sum of money to maintain it for a number of years. On local government reorganisation in 1996 ERYC refused to take over the obligations previously agreed by the Borough Council and would not adopt the area.

Councillor Hildyard has contacted The Trustees for the land who have confirmed that they are going to approach ERYC again to ask them to adopt this amenity area. If ERYC agree to adopt the land, the maintenance costs will fall on the Parish Council payable under special expenses.

The Trustees are also going to contact the householder who has caused the damage and request that he reinstate the area to its previous condition before he started to clear the area.

Ward Councillors to be invited to attend the Annual Parish Meeting to discuss points raised on the lack of adoption of Amenity land.

**Action – Clerk to invite Ward Councillors to the Annual Parish Meeting on the 19<sup>th</sup> May to discuss the issue of Amenity land**

#### **1423. Pavilion extension**

Councillor Hildyard reported that a copy of the sewer cctv DVD has now been received and P&N have visited the Pavilion to plot the location of manholes as required by Yorkshire Water.

#### **1424. Dog fouling**

Councillor Linthwaite raised concerns brought to him by residents regarding the amount of dog fouling being left on the pavement by irresponsible dog owners. Councillor Coates identified that Driffild Town Council were running a campaign to reduce the amount of dog fouling left on the pavement and wondered how successful it had been.

It was agreed that this is an ERYC issue and that Councillor Linthwaite would provide Councillor Heffer with the street names where fouling was occurring and she would take up the matter with ERYC.

**1425. Tree Planting**

The Clerk reported that there are still a number of native trees in the compound that require planting. It was suggested that a double row of trees be planted along the Pavilion compound fence.

**Agreed – Councillor Fleming/Heffer to contact Molescroft ATC to request their assistance in planting the trees.**

**Action - Councillor Fleming/Heffer**

**1426. Feedback from meetings attended**

Councillor Fleming and Councillor Heffer had attended a safeguarding vulnerable adults and dementia awareness training session.

Councillor Fleming had attended the Civic Service held in Beverley Minster.

**1427. Youth Liaison**

Councillor Fleming and Councillor Heffer had been invited to attend a Molescroft ATC meeting to watch them rehearsing their drill for Drifffield Show.

**1428. Parish Centre/School Issues**

Meeting to be held next week

**1429. Sick pay arrangements**

Deferred until May meeting

**1430. Quotations and specification**

Councillor Jackson proposed that a sub committee consisting of 3 Councillors compare the specifications and prices for the outdoor gym equipment. It was also suggested that Adam Toes of ERYC be invited to attend to advise on outdoor equipment.

**Agreed – Sub Committee comprising of Councillor Hildyard, Jackson and Heffer be formed to look at the quotations and specifications for the outdoor gym equipment.**

**Agreed – Adam Toes be invited to attend to advise.**

**Action- Clerk to arrange**

**1431. Items for next agenda**

Staff contractual sick pay arrangements

Report and proposal of sub committee looking at the outdoor gym equipment

**1432. Date of next meeting**

For noting 19<sup>th</sup> May: 2016

**THE DATE OF THE ANNUAL PARISH COUNCIL MEETING WAS SET FOR THURSDAY 19<sup>TH</sup> MAY 2016 AT 7.00 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.30pm.**

Signed.....(Chairman)

**Date: 19th May 2016.**

## Schedule of Payments made on 21.04.16

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
01.04.16	Kilby Gas Services	Repairs to toilets	£100.00
21.04.16	CNG	Pavilion Gas supply	£162.17
21.04.16	Eon	Pavilion Electricity	£85.00
21.04.16	YWA	Allotment water	£5.59
21.04.16	Clerk	Printer Cartridges	£36.45
21.04.16	ERYC	Supplies	£57.53
21.04.16	ERYC	Supplies	£7.85
21.04.16	ERYC	Trade waste 16/17	£115.96
21.04.16	Zurich	Insurance	£695.93
21.04.16	Northfield Garden Centre	Caretaker Cover	£232.00
21.04.16	Caretaker	Petty cash	£10.26
21.04.16	Staff	Pay	£1,721.93
21.04.16	EE	Caretaker mobile phone	£9.60
21.04.16	Clerk	Broadband	£17.41
21.04.16	Clerk	Mobile phone	£7.00
21.04.16	Clerk	Petty cash	£28.73
21.04.16	SLCC	Clerk training day	£15.00
21.04.16	HM Revenue & Customs	NI/PAYE	£395.74
	<b>Total</b>		<b>£3,704.15</b>