



Molescroft Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 18th July 2019 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), C. Linthwaite, J. Heffer, P. Lockyer, M Fleming, C. Coates, E. Aird, R. Rashbrooke, B. Hanneman.

Clerk to Council: Eve Williams. Ward Councillor D Boynton. Andrew Hazel & Chris Jennings (ERYC).

2188. Taking of Office and Signing of relevant documentation

The Clerk welcomed the new co-opted members to the meeting and issued a pack of relevant documentation for signing. New members signed the Acceptance of Office document and agreed to complete and return the additional Pecuniary Interest forms for the attention of the Clerk within 28 days of taking office.

Action: New Members to return all relevant signed documentation to the Clerk by the 15th August 2019.

2189. Apologies

Apologies were received from Councillor M Pinder.

2190. Declarations of Interest.

No interests were declared.

2191. Longcroft School Presentation

ERYC colleagues (Asset Management Team) Andy Hazel and Chris Jennings updated Council on the current position and progress in relation to the acquisition, disposal and development of the Longcroft School site. They explained that the works had always been included in the local development plan (LDP) and had been further enabled by a Department for Education matched investment to build new premises. This had been considered more favourable than a refurbishment option and would enable a continued provision for the established ATC and Scouts group also working from this site. Andy Hazel explained that the whole scheme would be subject to ongoing consultation with local residents and that at each stage (demolition, change of provision, development and planning) ERYC would look to engage with the community. Specifically, a consultation event is scheduled for 23rd July 2019 at the Molescroft Pavilion to update residents on the latest phase to demolish and dispose of the existing sports area. Councillors expressed some concern that expectations need to be managed carefully as to the whole process specifically in relation to the site access and subsequent works given the challenging access road. A further discussion was held as to the potential timescale for development and mix of housing stock. Andy Hazel advised that this would be a matter for the Planning team but that a possible timescale for marketing the site would be early 2020 with possible construction end 2020. He reiterated that the site has yet to be marketed and that this would be subject to all usual consultation methods. Chris

Jennings further advised that an Open Day is planned to enable residents to visit the site with a potential timescale of October 2019.

Action: Clerk to liaise with ERYC C Jennings to jointly publicise the event once agreed.

2192. Approval of Minutes of the previous meeting

The minutes of the 20th June 2019 meeting had been circulated and were approved as a true record of proceedings.

2193. Matters arising from the Parish Council meeting on the of 20th June 2019

The matters arising from the 20th June 2019 meeting were recorded and presented as an Action Log. This approach continues to enable visibility and tracking of work to date to progress all actions raised by the Parish Council. Good progress was noted overall with a total of 204 actions subject to follow up year to date. Updates were provided and work continues in the remaining areas. Councillor Heffer advised of an increase in police patrols at key locations in response to concerns of anti-social behaviour and drug dealing action 20/06/194. The Clerk advised that a meeting had been scheduled with ERYC Lea Anne Wright and Ward Councillor Boynton to review the Rosemary Walk Play area 15/8/19 and Councillor Hildyard will attend.

Action: Clerk to continue to progress actions as required.

2194. Update from Ward Councillor

Councillor D Boynton updated on a range of issues subject to formal action and follow up namely:

1. Planning application updates

Councillor Boynton advised that a letter had been sent to all residents regarding the demolition of the Longcroft School site and proposed disposal of the tennis court area. This was in parallel with the consultation process facilitated by ERYC.

2. Play Provision – Rosemary Walk

Councillor Boynton advised that he had approached ERYC with a view to improving play provision on this site and that a meeting had been scheduled with Lea Anne Wright (ERYC Commuted Sums Officer) for the 15th August 2019. He also indicated that resident views on the prospect of improvements were mixed in that some felt that this may further attract nuisance youths to the area.

Action: Councillor Hildyard to meet with Councillor Boynton and ERYC on the 15th August 2019 to conduct a site survey and consider options for a joint commuted sums application.

3. Molescroft Shops: General Update and Licensing Application

Councillor Boynton advised that he had been approached by some residents expressing concern at damage caused in the vicinity of the shops, for example to bins. He informed Council that ERYC are currently carrying out an assessment of the area to consider what improvements may be made and that in parallel, ERYC are also reviewing current ownership and liabilities for this area. The Parish Council have not been advised of this work formally.

A specific and continued issue of concern for residents relates to the Licensing Application for a change of use to a convenience store at the Molescroft Shops site with extended hours of operation and permission to sell alcohol 7am -11pm. A discussion was held as to this application and thus far,

the Parish Council have not been formally notified of this application the Licensing Officer. Councillors expressed concern at this additional outlet and the proposed licensing permissions. They also considered that this may impact upon established shops causing a potential increase in parking difficulties and negative impacts upon residents living above the commercial premises.

Action: Clerk to formally contact the Licensing Officer and whilst the Council have not been consulted share the Council's concerns.

4. Drop Boxes (Action 18/04/177)

This matter remains without resolution despite repeat approaches to the Royal Mail. Councillor Hildyard advised that he has most recently written to the CEO of Royal Mail and has received an acknowledgment of the Council's concern and request for removal of the drop boxes.

2177. Correspondence received/actioned

The Clerk presented a range of correspondence items received since Council last convened on the 20th June 2019. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. Email correspondence received from Mr Robinson was further considered and Councillor Hildyard suggested that he meet with him directly to consider his concerns and take a look at the site in question (overgrown trees 36 & 38 The Croft). In relation to the further correspondence from Kelly Webster regarding the new provision and specific questions of room heating/cooling and the potential to fix hire costs, the Clerk advised of the latest response sent. A discussion was held as to the issues raised and a motion proposed by Councillor Aird that the fees should be reviewed in accordance with current policy and practice and that any increases (should they be levied) would apply from April 2020. This was seconded by Councillor Lockyer. The motion was passed by a majority vote. The Clerk advised of a request to hire the pavilion field for a summer fundraiser in conjunction with Humberside Police Lifestyle Team. The Council considered that this is a positive event for Community benefit and that should the amenity space be available and subject to all relevant insurances being in place by the hirer this could be supported.

Action: Clerk to contact Mr Robinson to update on Council response.

Action: Clerk to contact Kelly Webster to confirm the Council's agreed position

Action: Clerk to advise Lynda Harris of Council discussion and request Site Manager to progress.

2196. Payment of Accounts

The Clerk updated Council regarding current payments for the month of July 2019. Payments made for July 2019 were £4383.95. The Clerk highlighted one off and variable expenditure in a number of areas and explained where and why additional expenditure had been incurred. The Clerk also advised that electronic payments were preferred by a number of suppliers and that these would transition by August 2019 where possible. The accounts were agreed for payment and the Chairman, Vice Chair and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorization.

Action: Clerk to continue close budget monitoring in year.

2197. Planning Applications

The Clerk advised that she had experienced problems with the ERYC Planning Portal and that this is being looked at by the ERYC IT team. All planning applications received had been shared with Councillors for comment. All comments received had been submitted.

Application Address	Proposed Works	Comments
112A Woodhall Way	Works to protected tress	No objections but request for a better indication of what the works would be specifically/extent of.
74 Woodhall Way	Extensions	No objections
51 Butterfly Meadows	Loft conversion and change to dormer windows	No objections as permitted development.

2198. Nominations of Councillors to portfolios/committees

A discussion was held as to the current representation and interest in key roles. It was agreed that this should be considered over the summer recess by Councillors and placed on the agenda again in September 2019. Immediately it was agreed that Councillor Rashbrooke take the Tomorrows Youth lead.

Action: All Councillors to consider current portfolio/committee interest and advise the Clerk of their preferences by 12/9/19.

2199. Community Award Molescroft

Councillor Lockyer expressed an interest in this award and suggested that this may be presented more frequently to suitable candidates. A discussion was held as to potential community champions and deserving candidates. A number of suggestions were made. Councillor Hildyard suggested that this matter should be further considered over the summer by Councillors and be tabled for further discussion and decision in September 2019.

Action: All Councillors to consider options for the Community Award Molescroft and advise the Clerk of suggestions by 12/9/19.

2200. Tree Planting and development of Community Wooded Area

Councillor Hildyard introduced this item and suggested that there are a number of areas within the Parish that could be cultivated for tree planting and improved green spaces. He indicated that the National Forest initiative would help provide the trees. He also suggested that on closer inspection the wooded area to the corner of the Pavilion field could be further developed into a valuable community space for example with the cultivation of wild flowers. A discussion was held as to the viability of this and suggestions that this may be something that could be implemented with the help of local school children and thus community led. This was welcomed and Councillors agreed that this should be given further thought to ensure appropriate scoping and timescales. Councillor Heffer suggested further consideration could be given to tree planting in the Parish more generally for example along verges. She also suggested that trees may be named after local service personnel named on the Roll of Honour.

Action: Councillor Hildyard to collate list of suggested areas within the Parish for tree planting/improvement and share with all Councillors for consideration.

Action: Councillors to consider how the Pavilion field area and other locations within the parish could be developed including timescales ahead of decision in September 2019.

2201. Pavilion Build Project Update

Councillor Hildyard updated Council regarding progress and plans for the work scheduled to commence 29th July 2019 for 3-4 weeks and advised that a site visit is scheduled for 24th July 2019 with the Contractor. A discussion was held as to the additional works needed to complete the project for example installation of carpets being a priority and IT provision being more medium term once the essential structural and cosmetic works were complete. The potential risk of slippage (2 weeks) with this project was raised and Councillor Hildyard suggested that all Clients should be advised of this with appropriate action taken for alternative provision. The Clerk advised that she had already drafted a letter from the Council for inclusion with all invoices advising of the latest position. She also advised that the Activities and Pavilion Manager has been asked to confirm with and update all clients of the latest position re the works and the potential for displacement should there be a delay. A discussion was held as to the options for internet services and the Clerk confirmed that quotes had been received but that prior to entering into any contract for service Council should consider their specific requirements. Councillor Lockyer raised the potential for marketing the new facilities. The Clerk advised that this would be important and the website would evolve to meet the changing Council requirements/commercial offer. Aligned to this scheme of works improvements to the serving area were also discussed. The Clerk shared information and drawings provided by the Activities and Pavilion Manager. A discussion was held as to the requirements, timescales, costs and specification and it was requested that all Councillors consider what they would like to see and feel necessary to improve this space for hirers. The Clerk suggested that this could be considered in the wider decision process of capital scheme priorities and associated funding.

Action: Clerk to update the Activities and Pavilion Manager on latest discussion and request that all Clients are one more advised of the potential delays with the project/impact and risks.

Action: Councillor Fleming to liaise with all Councillors and Andrew Saint on the proposals for improved serving area.

Action: Clerk to include all suggestions for capital schemes in budget setting process 2020/21.

2202. Petanque at Molescroft Project Update

The Clerk confirmed that work commenced and is progressing well. There had been some reports of minor vandalism which had been flagged to the Police. There had been some additional approach by the Contractor to vary the specification (final stone finish) but the Clerk advised that the works should proceed in accordance with specification and costings. Councillor Fleming asked if an approach had been made to colleagues at Brandesburton. The Clerk confirmed that they had been contacted to inform them of a successful bid but that beyond that nothing further. A discussion was held as to the launch of the facility and suggestions for articles in Beverley Life and Just Beverley. Councillor Hildyard suggested that a suitable sign could be erected on the facility indicating 'Molescroft Petanque Court'. Councillors considered this a useful suggestion and supported this. Councillor Heffer also raised a linked issue of stickers for bins provided in the Parish and advised she will contact Beverley Town Council to clarify what they do in similar instances.

Action: Clerk to liaise with Teamsportplay to agree site handover meeting and advise Councillors Hildyard and Fleming and Site Manager.

Action: Councillor Heffer to gather information regarding stickers for bins within the Parish.

Action: Councillor Hildyard to progress appropriate signage for Petanque Court once completed

Action: Councillor Fleming to pursue publicity/articles to coincide with launch of the facility

2203. Feedback from Meetings Attended

Councillor Fleming advised of recent contact with Laura Harrison of the ERYC Healthy Lifestyles Team and specifically in relation to a range of potential funding streams suitable to targeted learning and recreation. He indicated that the Council could now apply for a grant of £5k to support the Tomorrows Youth project fir example by way of additional first aid training, Tai Chi classes and purchasing a new stereo system to aide Tomorrows Youth.

2204. Items for next agenda

Member portfolios/committee representation
Tree Planting & Woodland Development
Capital Programme
Quarter 2 Budget Monitoring

2205. Date of next meeting

For noting, 19th September 2019

The Chairman closed the meeting 9.20pm

Minutes produced by: Eve Williams, Clerk. Date: 23rd July 2019.

Signed.....(Chairman)

AGREED