

**MINUTES OF THE ANNUAL MEETING OF THE MOLESCROFT PARISH COUNCIL HELD AT 7.30 PM THURSDAY 15 MAY 2008 AT THE MOLESCROFT PAVILION**

**PRESENT**

Councillor M Hildyard (chairman), Councillors K Farrow, M Fleming, B Gregory, B Hanneman, P Maguire, P Ranson, L Richings, P Smith.

**INTRODUCTION OF NEW CLERK**

Mr Ian Taylor, clerk designate, was introduced to the members and welcomed to his first meeting as observer.

**REPRESENTATION**

Mr R Cording, manager of Beverley Town Boy's Football Club addressed the meeting to thank the council for use of the pitch of over the past successful season and to seek permission to use it again next season on the same terms. He informed the council that he would oversee reseeding of the pitch and sought permission to use a heavy roller. All matters were **agreed** and he was thanked for his care of the pitch.

**10. APOLOGIES AND KNOWN DECLARATIONS OF INTEREST**

Apologies had been received from Councillors K. Agerskow, H Brown and A Ingham. There were no known declarations of interest.

**11. APPOINTMENTS**

The following appointments were unanimously **RESOLVED**.

Chairman	Councillor M Hildyard
Vice-Chairman	Councillor B Gregory
Parish Centre representatives	Councillors K Agerskow, B Hanneman and P Ranson
Pavilion sub-committee	Councillors H Brown, A Ingham and P Ranson
Play area implementation sub-committee	Councillors H Brown, M Fleming and P Ranson
Youth Liaison	Councillors K Fleming and M Fleming
Police Liaison	Councillors P Ranson and P Smith
Press Liaison	Mr I Taylor (clerk designate)

It was also **RESOLVED** that further sub-committees and ad hoc working parties would be resolved as required.

**12. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes had been circulated and were approved as a true record of proceedings. A copy was signed by the chairman.

**THE MEETING WAS ADJOURNED AT 7.55 PM TO HOLD THE ANNUAL PARISH MEETING IN THE MAIN HALL AND RECONVENED AT 8.30 PM**

**13. MATTERS ARISING**

**13.1 Item 3.1 Notice Board, Molescroft Road**

The clerk informed the meeting that the work would be done during the week commencing 19 May.

**13.2 Item 3.3 Southern Relief Road**

ERYC now have a copy of the letter and a reply is awaited.

**13.3 Item 3.5 Youth Shelter**

Councillors Farrow and Fleming reported on their meeting the previous Friday evening with the PCSO's and a group of young people. There was support for the provision of a youth shelter but the most pressing need appeared to be access to a toilet and a large, sturdy waste bin. The councillors will take this item forward in their Youth Liaison capacity and will report back to the

council on any progress made.

**13.4 Item 3.6 Beverley Open Doors Community Project**

The clerk reported that he had had further communication from the organisers. They wanted targets for graffiti removal and litter picking. Several sites were suggested and the clerk will communicate these. After further discussion, it was **PROPOSED** by Councillor Richings and **SECONDED** by Councillor Farrow that the council should make a donation of £100 towards the cost of the project. The **RESOLUTION** was carried unanimously. The clerk was asked to obtain further information about numbers involved and the activities planned.

**Action:** clerk as above

**13.5 Item 3.8 Children's Play Area, Warwick Drive**

The clerk read out e-mail messages from ERYC agreeing to his suggestion that they could fill the hole in the entrance with gravel in the first instance, and then earth and turf if necessary. **Noted.**

**13.6 Item 3.9 Bus Shelter, Woodhall Way**

The clerk had obtained information/literature from Adshel and it appears that they do provide free bus shelters in return for advertising revenue. Further enquiries were necessary before a recommendation could be made to the council. He was also asked to contact EYMS to see whether they would assist.

**Action:** clerk as above

**13.7 Item 3.10 Dangerous Paving Slabs, Woodhall Way**

ERYC had started work replacing dangerous paving slabs. **Noted** - with the comment that it was a pity they hadn't consulted regarding planting.

**13.8 Item 3.11 Flashing 30 mph signs**

No progress to report. After various attempts to contact the right person in Street Scene, Street Lighting and various other places, the clerk is currently pursuing with Civil Engineering.

**Action:** clerk as above (also Tony Wilson, Area Surveyor, Highways as contact)

**13.9 Item 3.12 Parking outside Molescroft Primary School**

The chairman reported on his contacts with the school. He was still waiting for a location plan showing where the children lived. Councillor Hanneman then reported on progress with the walking bus starting soon- sadly limited to mornings only with a small number of children from Lockwood Road. After discussion it was **agreed** to continue to monitor the situation.

**13.10 Item 3.13 Cooper Lighting and Safety**

Councillor Farrow reported that she had not been able to obtain a better value quote at the present time, and it was **agreed** that the clerk should renew the contract with Cooper.

**Action:** Clerk as above

**13.11 Item 7 Children's Play Area**

The clerk reported that he had been in contact with Record to arrange a meeting but Graham Pell, our contact throughout and the man responsible for drawing up the successful scheme, had left the company. He had spoken to Grace Westwood, Area Co-ordinator, and is arranging an early meeting with the company's new representative.

**Action:** clerk as above

**14 ACCOUNTS FOR PAYMENT**

Accounts were due and were **approved** for payment in accordance with the schedule presented to the meeting and attached to these minutes.

## 15. PLANNING APPLICATIONS

A schedule was circulated and after appropriate discussion on each item **RESOLUTIONS** were made as shown below.

<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
18 Church Road	Erection of double garage and construction of boundary wall	Reply by 8 May Chairman's decision to recommend approval ratified
3 Woodhall Way	Erection of detached garage/store after demolition of existing garage	Concerns expressed re. possible use of premises for commercial purposes. Request that ERYC enforcement officers investigate.
17 Whitefields Close	Erection of rear conservatory	Recommend approval
East Riding College Gallows Lane	Pruning/felling of trees subject of preservation orders	Recommend approval subject to views of tree officers (replacement trees to be planted)

## 16. PARISH CENTRE/SCHOOL ISSUES

Councillor Hanneman conveyed thanks for the parish council donation towards the cost of kitchen renovation. The new equipment is being installed at the end of June, after which the kitchen is being redecorated. She also informed the meeting that the school and parish centre will be closed during the summer for the removal of asbestos (costs met out of school funds). A copy of the unaudited financial statements for the parish centre for the year ending 31 March 2008 were produced for the information of the committee. **Noted.**

## 17. PAVILION AND PLAYING FIELD

After a discussion about the effectiveness of the CCTV system, Councillor Maguire agreed that he would liaise with the company to see whether the system can be improved, in particular to provide coverage of the new play area. He will report back to the council in due course. The clerk will supply him with contact details.

**Action:** Councillor Maguire as above

## 18. APPOINTMENT OF CLERK

Ian Taylor references were received and approved, and his appointment as Clerk to the Parish Council with effect from 1 June was ratified.

## 19. ANNUAL AUDIT 2007/2008

The clerk presented the annual statement of accounts and annual governance statement to the committee. Both were **approved**. The chairman and clerk signed sections 1 and 2 of the Audit Commission Annual Return for the year ended 31 March 2008.

## 20. CORRESPONDENCE

- 20.1 Copies of the consultation questionnaires for the Beverley Town Plan were circulated for the information of members.
- 20.2 A letter from a resident regarding the pruning of trees and shrubs in the Lockwood Road area was **noted**.
- 20.3 Letter from ERYC/Hull City Council regarding minerals planning consultation. **Noted.**
- 20.4 Letter from Humber Emergency Planning Service - specimen parish plan and invitation to produce local emergency plan. After discussion it was agreed (1) that the parish should have an emergency plan and (2) that the new clerk Ian Taylor would take this forward.

**Action:** clerk as above

- 20.5 ERNLLCA subscription. It was **agreed** that the subscription should **NOT** be renewed.
- 20.6 Letter from ERYC regarding complaints against councillors - which in future would be dealt with by the ERYC Standards Committee rather than the Standards Board for England. **Noted.**
- 20.7 For information only - the first element of the precept for 2008/0 £12,075 had been received.
- 20.8 ERYC Local Development Framework consultation paper 'Making It Happen'. Sent to chairman for consideration and reply. The chairman described some of the key issues regarding future development in the Beverley/Molescroft area. The chairman will draft a reply and bring it to the next meeting on 19 June for approval. A reply is needed by 13 June - therefore clerk to inform ERYC of short delay in reply.  
**Action:** chairman as above and clerk re notification of delay

**21 ANY OTHER URGENT BUSINESS**

None

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 19 JUNE 2008 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

There being no further business, the chairman closed the meeting at 10 pm.

**Signed.....(chairman)**

**Dated.....**