



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 20th June 2019 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), C. Linthwaite, J. Heffer, P. Lockyer, M Fleming.
Clerk to Council: Eve Williams. Ward Councillor D Boynton.

2172. Apologies

Apologies were received from Councillor B Hanneman; Ward Councillors D Healy and L Johnson.

2173. Declarations of Interest.

No interests were declared.

2174. Approval of Minutes of the previous meeting

The minutes of the 16th May 2019 meeting had been circulated and were approved as a true record of proceedings.

2175. Matters arising from the Parish Council meeting on the of 16th May 2019

The matters arising from the 16th May 2019 meeting were recorded and presented as an Action Log. This approach continues to enable visibility and tracking of work to date to progress all actions raised by the Parish Council. Good progress was noted overall with a total of 191 actions subject to follow up year to date. Updates were provided and work continues in the remaining areas. Councillor Hildyard advised again in relation to action 16/05/182 (50 Warwick Drive enforcement concerns) that this matter now rests with ERYC legal team who have yet to contact the occupier advising of the requirement to reinstate the original boundary and additional concerns regarding the current state of the garden to the property/adjacent public curtilage. Councillor D Healy to update also on this matter at 2176.

Action: Clerk to continue to progress actions as required.

2176. Update from Ward Councillor

Councillor D Boynton updated on a range of issues subject to formal action and follow up namely:

1. *Planning application updates*

Councillor Boynton advised that a number of residents had been in contact with him regarding concerns of a proposed application for an alcohol licence/change of use at 57 Woodhall Way Molescroft. The Clerk also advised whilst the Council had yet to be formally advised of this licensing application, correspondence had been received from a resident expressing concerns and objections to the proposal. A response has been sent from the Clerk advising that they should contact the relevant licensing authorities.

Councillor Boynton further updated on matters concerning the currently restricted access to the Westwood via Gallows Lane. A discussion took place as to the current reasons for this and planned provision for the future once the development is completed. The Clerk advised that she had been in receipt of correspondence from a concerned resident in relation to this issue. This has been shared with Councillors. The Clerk confirmed that the Parish Council whilst a consultee on such planning matters, the powers in relation to issues of access and Public Rights of Way rest with the Highways authority, ERYC and the Pasture Masters.

Councillor Boynton advised that the retrospective planning application for 22 Molescroft Road had been considered by the area planning committee and had been agreed but that this should be subject to appropriate monitoring to ensure the conditions of use are met. He also informed Council of recent discussions in relation to the long-standing enforcement concerns at 50 Warwick Drive, Molescroft which confirmed the position updated previously by Councillor Hildyard. That being this matter is now with ERYC legal team for formal action.

2. Play Provision – Rosemary Walk

Councillor Boynton updated Council in relation to ongoing concerns from residents at the lack of appropriate play equipment in the Rosemary Walk play area. Councillor Lockyer advised that she had been approached by a local resident indicating that they were unhappy with current provision. The Clerk indicated that she also had been approached by local residents whilst in the Parish regarding this same issue. A discussion took place as to the history of the site and previous play provision which was removed by ERYC in 1996 with no immediate like for like replacement. Councillor Boynton advised that the swing recently removed for repair will be replaced by ERYC as soon as possible with a target date of 21/6/19. Councillor Boynton further requested that the Council consider funding and or supporting a bid to ERYC for funds to enable replacement play equipment to be installed for the local residents of Rosemary Walk. The Clerk advised that the Capital Programme for the Council was subject to further review and decision later in the year. Council agreed in principle to support a Commuted Sums application to ERYC for funds to enable improvements at this site.

Action: Clerk to formally advise Ward Councillors of Council decision in principle to progress a Commuted Sums application for replacement play equipment in Rosemary Walk area.

Action: Councillor Boynton to explore the potential for a shared application to ERYC.

3. Antisocial Behaviour and Residents' Concerns

Councillor Boynton updated the meeting regarding concerns of antisocial behaviour and criminal damage in the location of the shops on Woodhall Way, Molescroft. Specifically, there had been damage to the flat roofs and removal of TV aerials. Councillor Lockyer also raised further concerns regarding antisocial behaviour and suspected drug use in the vicinity of Rosemary Walk play area suggesting that this was in the daytime when children and families were present. A discussion took place as to the options and Councillor Heffer contacted the local police contacts for an update and to request patrols in this location.

Action: Councillor Heffer to liaise with the Police and to update Council in July 2019 re progress and any options for visible patrol/enforcement.

4. Parking concerns and restrictions within the Parish

Councillor Boynton raised concerns regarding on street parking in the location of Cedar Grove and the Ridings. A discussion was held and concluded that this currently is exacerbated by the current works at the McCarthy and Stone development which is a temporary issue. A further discussion was held as to the potential impact of additional on street parking during and following demolition of the Longcroft Lower School site. Councillor Boynton advised that ERYC will monitor the situation and will carry out a Parking survey following demolition to assess impact.

5. Longcroft School Development & Beverley Braves

Councillor Boynton updated council in relation to current progress and plans. He outlined the option of a formal presentation to Molescroft Parish Council by ERYC Officers. It was agreed that this would be of interest to the Council and suggested for the July 2019 meeting of the Parish Council. Councillor Boynton also outlined the planned 4-week consultation process to be undertaken by ERYC in relation to the Longcroft site development. It was suggested that an event could be held at the Molescroft Pavilion subject to availability. In relation to the Beverley Braves Councillor Boynton advised Council that progress is positive with the Club House now complete. An open day is scheduled for June/July 2019. This will be attended by Councillor Boynton.

Action: Clerk to liaise with ERYC to schedule the Longcroft School Consultation event and formal presentation to Council 18th July 2019.

2177. Correspondence received/actioned

The Clerk presented a range of correspondence items received since Council last convened on the 16th May 2019. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. Email correspondence received from Mr Meagher regarding Gallows Lane access and associated issues had been previously shared with Councillors for information and comment. Council confirmed that there was no further information/update available regarding the issues raised and that the Council position remained as previously advised by the Clerk, specifically in emails dated 12, 17, 18 and 19 June 2019. An application for a licence to sell alcohol previously discussed at 2176 was raised following contact by a local resident as was follow up on a request for football coaching on the Pavilion Field out of school hours by K Jagger. The Clerk advised Council that this is a voluntary activity. Council agreed that this should be encouraged and was agreed subject to it not impacting on other planned sports/hirers.

Action: Clerk to contact K Jagger to confirm Council decision to agree football coaching on the Pavilion field.

2178. Payment of Accounts

The Clerk updated Council regarding current payments for the month of June 2019. Payments made for June 2019 were £4246.92. The Clerk highlighted one off and variable expenditure in a number of areas namely utilities; operational and project costs and explained where and why additional expenditure had been incurred. The Clerk also highlighted the transition to electronic payments June 2019 onwards. Long standing suppliers and contractors were now requesting this as cheque payments are no longer accepted. The accounts were agreed for payment and the Chairman, Vice Chair and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorization.

Action: Clerk to continue close budget monitoring in year.

2179: Quarter 1 Budget and Income Monitoring

The Clerk presented the current spending position of the Council as of June 2019 indicating areas of spend relative to budget set. Generally, expenditure is as planned with the exception of costs attributed to the provision of Parish Signage where no budget was allocated by Council. The Clerk explained that the carry forward from 2018/19 would contribute towards this additional cost. The Clerk confirmed total revenue expenditure year to date as £15906.39. Income levels for year to date are comparable to previous years with the addition of an additional income target for 2019/20.

Action: Clerk to continue close budget management and ensure exceptions are reported as required.

2180. Quarter 1 Staffing Update

The Clerk advised Council that in accordance with accepted practice a record of time and associated costs are maintained detailing the range of activities carried out by the Clerk in discharging the role and time attributed to each. This is known as Activity Based Costing. The Clerk advised that this enables an organisational overview of productive time and costs ensuring effort is focussed in the right priority areas. Quarter 1 reporting illustrates an excess of hours worked over the contracted amount to the sum of 66 total hours for the months April – June 2019. The Clerk also highlighted that this however is reducing down and may reflect additional work demands of web development; Elections and additional Audit requirements on the Council since April 2019. Councillor Hildyard expressed concern at this and indicated that the extra hours are unpaid. Moving forward Councillor Fleming suggested that the hours worked should be further monitored.

Action: Clerk to continue with Activity Based Costing and report to Council in September 2019.

2181. Planning Applications

Application Address	Proposed Works	Comments
148 Copandale Rd	2 storey extension	No objections

The Clerk advised that all applications had been commented in within the required timescales and updates to the ERYC planning portal had been provided.

2182. Pavilion Build Project Update

Councillor Hildyard updated Council regarding progress and plans for the work scheduled to commence 29th July 2019 for 3-4 weeks. In addition, he also raised options for agreeing hire charges for the new accommodation once available. He outlined parallel discussions with an existing client regarding costs and a request for some guarantees as to future charging rates. In addition, Councillor Hildyard shared supporting information produced by the Pavilion Manager regarding current and potential income generation relative to a sliding scale of charges ranging from £12 - £14.50 per hour. A detailed discussion was held and Councillors agreed that the new charges for hourly hire of the new room once completed should be £12.00 with a review scheduled for January 2020.

Action: Clerk to update Pavilion Manager and potential Client on Council decision re hire charges.

2183. Petanque at Molescroft Project Update

The Clerk updated Council of key project dates and a broad work schedule from 8th – 19th July 2019. She also updated them regarding a letter she had drafted to residents regarding this work intending to keep those living in the immediate vicinity suitably informed. This letter will also be posted to the website. Councillors Heffer and Lockyer agreed to distribute the letters to residents as soon as

possible. The Clerk advised that she will look to schedule a pre-meet with the Contractor prior to commencement of works to ensure final specification and clarity for all parties.

Action: Clerk to liaise with Teamsportplay to agree pre-site meeting and advise Councillors Hildyard and Fleming and Site Manager.

Action: Councillors Lockyer and Heffer to circulate residents' letters as outlined.

2184. Parish Councillor Vacancies

The Chairman advised that following the local elections held 3rd May 2019 and subsequent to Councillor vacancies being advertised a range of candidates had expressed an interest in serving as Parish Councillors for Molescroft. Councillor Hildyard outlined the selection process and that a meeting of the Personnel Committee held on the 5th June 2019 following interviews had resulted in four (4) candidates being recommended for co-option, namely:

- Mrs Elaine Aird
- Ms Margaret Pinder (interest declared by Councillor J Heffer)
- Mr Robert Rashbrooke (interest declared by Councillor M Fleming)
- Mr Chris Coates

He also advised that one additional candidate interviewed subsequently withdrew from the process. Council agreed the appointments of the candidates outlined and agreed that they should be informed of the outcome welcoming them to the Council.

Action: Clerk to contact all successful candidates and inform them of Council decision, ensuring all necessary arrangements are made for attendance at the 18th July 2019 meeting of the Parish Council.

2185. Rosemary Walk/Park Concerns

Further to discussions at agenda item 2160, Councillor Lockyer once again expressed concerns regarding antisocial behaviour and suspected drug use in the vicinity of Rosemary Walk play area. She indicated that she had witnessed this in daylight hours whilst families and children were present. A discussion took place and Councillor Heffer contacted the Police immediately for an update on current patrol priorities and action to mitigate this apparent problem.

Action: Councillor Heffer to update Council in July 2019 on progress/Police Update

Action: Clerk to formally write to Humberside Police detailing repeated concerns and to seek information on police response/action.

2186. Feedback from Meetings Attended

Councillor Fleming advised of recent contact with Laura Harrison of the ERYC Healthy Lifestyles Team and specifically in relation to a range of potential funding streams suitable to targeted learning and recreation. Councillor Fleming advised that he will look in more detail at these schemes and will report findings back to Council. Councillor Lockyer advised that she and Councillor Hanneman had met with the School/Parish Centre. The meeting highlighted a continued lack of progress with a commuted sums application to enhance toilet facilities.

2187. Items for next agenda

ERYC Presentation (Longcroft School Development)

2188. Date of next meeting

For noting, 18th July 2019

The Chairman closed the meeting 9.20pm

Minutes produced by: Eve Williams, Clerk. Date: 26th June 2019.

Signed.....(Chairman)

AGREED