



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 21st March 2019 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), M. Fleming, C. Linthwaite, P. Lockyer, D. Boynton, J. Heffer, B Gregory, P. Ranson and M. Smith.

Clerk to Council: Eve Williams and Ward Councillor D Healy. Three members of the public.

2120. Apologies

Apologies were received from Parish Councillors B Hanneman and C. Coates.

2121. Declarations of Interest.

No interests were declared.

2122. Approval of Minutes of the previous meeting

The minutes of the 21st February 2019 meeting had been circulated and were approved as a true record of proceedings.

2123. Matters arising from the Parish Council meeting on the of 21st February 2019

The matters arising from the 21st February 2019 meeting were recorded and presented as an Action Log. This approach continues to enable visibility and tracking of work to date to progress all actions raised by the Parish Council. Good progress was noted overall with a total of 156 actions subject to follow up year to date. Updates were provided and work continues in all areas. Actions 21/02/146 (Hayride Fencing) and 21/02/155 (display of Longcroft School banner) await updates. The Clerk further advised that correspondence continues with Barclays Bank to finalise the necessary mandate change form previously agreed.

Action: Clerk to continue to progress actions as required.

2124. Update from Ward Councillor

Councillor D Healy provided an update regarding the road safety concerns in the vicinity of Woodhall Way and had previously circulated an email response from ERYC. Julie Turrell Road Safety Officer ERYC advised that this location did not meet stated national criteria for investment/provision of a school crossing patrol by the County Council. Councillor Healy also advised that concerns had been raised by residents regarding contractor parking in the vicinity of the McCarthy & Stone development and Longcroft School. He further informed Council of the proposed Traffic Regulation Order for no waiting zones in this vicinity. Council were aware of these proposals and a response had been provided to ERYC.

Councillor Hildyard raised the matter of planning enforcement in relation to 50 Warwick Drive, Molescroft and the continued encroachment onto community land. This is a matter of continued resident concern and correspondence to the Parish Council. A discussion was held as to how the

Council could further impress their concerns to ERYC and it was agreed that a further follow up correspondence to ERYC Head of Legal should take place.

The Clerk advised Council that a letter had been received from a resident regarding concerns of neighbour activity at 52 The Paddock, Molescroft. This was discussed and Councillor Healy advised that this is a matter for ERYC Environmental Health and Public Protection Team. Whilst sympathetic, he indicated that ERYC nor the Parish Council has a means of redress unless there is a case of statutory nuisance.

Action: Clerk to draft letter of concern on behalf of the Council regarding continued activity at 50 Warwick Drive to Matthew Buckley, Head of Legal Services ERYC and copy to Councillor D Healy for further representation.

Action: Clerk to respond to Mr and Mrs McAlpine (re The Paddock) and to forward letters to Councillor D Healy for information and action as appropriate.

2125. Correspondence received/actioned

The Clerk presented a range of correspondence items received since Council last convened on the 21st February 2019. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given. Of note was the visit by HMRC (Valuation Office) to the Pavilion site to assess the rateable value of the Council assets. The Clerk advised that she was unaware of this visit which was at the request of ERYC. The Clerk confirmed that subsequent correspondence had taken place with HMRC and all necessary information had been provided relating to changes to the site and the solar panel installation. A discussion took place in relation to the request from Beverley Town Council for financial support to the provision of mobile CCTV cameras in Beverley and specifically the detailed costs and deployment of the cameras within the Parish. It was the view that whilst this is a positive step for Beverley, the Parish of Molescroft were unable to contribute financially to this initiative at this time. Councillor Hildyard suggested that subject to full costing, evaluation and clarity as to how this would work for the benefit of the Parish, the Council may consider this request in the future.

Action: Clerk to update Beverley Town Council of the decision regarding funding of CCTV provision for Beverley.

2126. Planning Applications/Decisions

The Clerk presented the current planning applications and advised that all comments regarding applications to 21st March 2019 had been made to ERYC via the Planning Portal within agreed timescales.

A detailed discussion took place regarding the planning application for a proposed single dwelling to land off Burney Close Molescroft. Three members of the public attended to voice their concerns and objections to this application. The Clerk presented the associated documentation and specifically the proposed elevations and boundaries detailed. The residents in attendance expressed clear objections based on the look of the building being 'out of character'; vehicular access; overdevelopment in a location of already excess parking and impact on neighbour properties in relation to loss of light. Councillor Hildyard indicated that in all matters of planning, concerns raised need to fall within the detailed material planning considerations. Councillor Healy urged all residents to make comments via the ERYC planning portal and also that a request could be made for the application to be considered by the Eastern Area Planning Committee, where the decision on the

application will be made in an open forum following representation by the applicant and consultees. Councillor Hildyard further encouraged the residents to write formally to the ERYC Planning Authority on this application and to attend any relevant meetings. Councillor B Gregory proposed that the Council should object to the proposal on grounds of i) road safety concerns and pedestrian access over the area ii) possible over development. Councillor Boynton seconded this proposal.

Application Address	Proposed Works	Comments
3 Thurlow Avenue	2 storey extension & new vehicular access	No objections 22/3/19
22 Molescroft Road	Amended description retrospective planning consent	The Council has considered this application having discussed it at Council on the 21st March 2019. Whilst the Council acknowledge this is a retrospective planning application, it does recognise the resident concerns. The Council is of the view that it should not be possible to convert the established building into a separate unit of accommodation in the future. As such the Council would suggest that an appropriate legal agreement/clause be agreed that would permit a valid enforceable condition preventing any future use as a separate dwelling. (22/3/19)
Land off Burney Close	Single dwelling	The Council object to this application on the grounds of i) Road Safety concerns and specifically issues of pedestrian access/movement of traffic ii) possible overdevelopment in an area of already dense population (1/4/19)
Old Court, Molescroft	Variation (2 dwellings) and retrospective consent	No objections (3/4/19)

Action: Clerk to ensure all comments relating to current planning applications are submitted within the required timescales.

2127. Payment of Accounts

The Clerk updated Council regarding current payments for the month of March 2019. Payments made for March 2019 were £3400.52. The Clerk highlighted i) additional staffing costs following the recruitment of an additional team member to carry out cleaning duties at the Pavilion ii) mileage expenses following meetings with Barclays Bank and staff training events. The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorisation.

Action: Clerk to continue close budget monitoring to year end.

2128. Pavilion Build Project Update

Councillor Hildyard updated Council on progress with attaining quotes for the proposed works to extend and enhance the facilities at the Pavilion. An outline of costs had been provided indicating a provisional capital cost of £16,000 for the internal works and an additional £10,000 for work to construct an outside toilet. A discussion was held as to the viability of the proposals and specifically the option of delaying the external works (outside toilet provision) until 2020. The Clerk advised that ERYC had indicated a commuted sums bid for this project may be possible with a deadline of 26th April 2019. Councillor Hildyard explained that a further two quotes would be required for purposes of any bid to ERYC and or funding of the project by other means, thus ensuring best value is achieved in accordance with the project specification.

Action: Clerk to clarify with ERYC Commuted Sums Officer the date for submission of this bid.
Action: Councillor Hildyard and Fleming to progress the additional two quotes for the proposed works. Received by 14th April 2019 if possible.

2129. Enforcement Issues (50 Warwick Drive, Molescroft).

A discussion was held regarding the long standing and continued concerns in relation to permitted development/enforcement issues at 50 Warwick Drive, Molescroft. This matter has been subject to repeated Council and resident concern with continued documented liaison with ERYC Officers. The latest update from C Thompson (ERYC, 11th March 2019) was that this matter had been passed to ERYC legal team for advice and appropriate action in relation to enforcement. Councillor Hildyard advised that he had been contacted again by residents expressing their concerns at encroachment on community land. The Clerk further advised that she had been corresponding with residents on this same matter. Further discussion took place and Councillors requested this matter is escalated to Matthew Buckley, Head of Legal Services, ERYC.

Action: Clerk to draft letter to ERYC Head of Legal restating Council concerns and call for action in accordance with ERYC Enforcement Plan previously issued.

2130. Website Update

The Clerk advised that progress continues to develop the website and that she had spent a number of days developing web content (for example, policy, news and project copy) and working with Indicoll to scope the site. Good progress is being made with a target go live date of 8th April 2019. Moving forward, additional content is required including images of the Parish. The Clerk provided an overview of the type of content explaining that the site uses colours from the Molescroft crest, thus being bright and accessible. The Clerk indicated that the email transfer for all Councillors would take place within the same timescale.

Action: Clerk to continue to develop web content as required to meet target date of 8th April 2019.

2131. Staffing Update (In camera)

Action: Clerk to update Andrew Saint as necessary confirming bookings are to be managed by him and in accordance with changing methods.

2132. Feedback from Meetings Attended

Councillor Hildyard advised of ongoing meetings to progress the Pavilion build enhancements previous minute number 2128.

Councillor Boynton updated Council regarding work in Thurlow Avenue and the provision of new facilities for the Beverley Braves. He also advised of an initiative by St Marys School to collect batteries for recycling and requested permission to place boxes in the Pavilion. This was agreed.

Councillor Lockyer advised that she had met with the Clerk at Molescroft Primary School to progress the wildflower bid. Councillor Lockyer had subsequently gathered necessary policy information for review by the Clerk.

Councillor Smith advised of the latest meeting of the Parish Centre and commented that new crockery had been purchased.

Councillor Fleming informed Council of a planned visit by children from Molescroft Primary School to the Tomorrows Youth group at the Pavilion 27th March 2019.

Action: Clerk to review Wildflower bid documentation and schedule to meet with Councillor Lockyer to progress.

2133. Items for next agenda

- Pavilion build/enhancement update (Cllr Hildyard)
- End of Year Financials (Clerk)
- Drop Boxes (Cllr Heffer)
- Website demonstration/walk through (Clerk)
- Councillor Induction Process May 2019 (Clerk)

Date of next meeting

For noting, 18th April 2019

The Chairman closed the meeting 9.10pm

Minutes produced by: Eve Williams, Clerk. Date: 25th March 2019.

Signed.....(Chairman)

Agreed