# Risk assessment Covid 19

**Molescroft Pavilion**

## Company name: Molescroft Parish Council Assessment carried out by: Andrew Saint

## Date of next review: Monthly Date assessment was carried out: 20th July 2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| Maintaining safe social distancing | Users of Pavilion | Signage already in place advising social distancing | One way system to be in place through main hall  Minimal numbers within building to be agreed with individual groups | Group organisers  manager | Opening date |  |
| Maintaining hand hygiene to stop contamination | Users of Pavilion | Wash hand basins and soap in toilets | Provision of hand sanitiser station at point of entry to building and on exit | Manager and assistant and group organisers | Opening date |  |
| Maintain safe social distancing in communal areas | Users of Pavilion | Removal of chairs in lobby areas | One way system to be mapped out through hall  Excess chairs to be removed from hall | Manager and assistant | Opening date |  |
| Cleaning of main hall and toilet areas after group use | Users of pavilion | Cleaning already part of daily routine | Cleaner to restart deep cleans twice weekly | Manager and assistant  Group organisers  Cleaner | Opening date |  |
| Kitchen usage | Users of Pavilion | Minimal use of kitchen | Only 1person in kitchen all utensils used to be put in dishwasher | Group organiser  manager | Opening date |  |
| Toilet Use | Users of Pavilion | Discussed with groups minimal usage | Signage re Toilets only for groups using pavilion | Manager and Group Organisers | Opening date |  |

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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