



# Molescroft

## Parish Council

### MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 18<sup>TH</sup> SEPTEMBER 2014 AT THE MOLESCROFT PAVILION.

#### PRESENT

Councillors, M.Hildyard (Chairman), M.Fleming, A.Crompton, B.Hanneman, P.Smith, B.Gregory, M.Jackson, C.Linthwaite.

Councillor Jackson left the meeting after Agenda item 1044 at 9.10pm

Ward Councillor B.Pearson

Clerk B.Clarvis.

**1028. Apologies** Councillors, G.Shores work, C.Coates work. M.Smith holiday, P.Ranson holiday

#### **1029. Declarations of interest**

Agenda item 1043 - Councillor M.Jackson, knows contractor pricing for the work

#### **1030. Approval of the Minutes of the previous meeting.**

The minutes of the meeting 17<sup>th</sup> July 2014 had been circulated and were approved as a true record of proceedings.

#### **1031. Matters arising from the Parish Council meeting 17<sup>th</sup> July 2014**

None

#### **1032. Public Participation Session**

None present

#### **1033. Correspondence**

ERYC – Notification letter of Humberside Police plans to reduce the number of police officers by 700, reduce the civilian staff by 600 and close 21 Stations in order to achieve Government set budget savings.

National Grid – Update on carbon capture application.

ERYC – Scrubwood Lane update on enforcement issues to remove encroachments.

Mrs Draper Molescroft Parish Council – Re suggestion for a 40<sup>th</sup> anniversary celebration.

#### **Agreed – That a celebration for the 50<sup>th</sup> year would be more appropriate.**

The Planning Inspectorate – Notification that ERYC has withdrawn the application to deregister land on the Westwood and Hurn.

The Planning Inspectorate – Update on Application by Forewind Ltd for Dogger Bank Creyke Offshore Wind Farm.

Hull City Council – Independent Commission of Inquiry on proposals for boundary changes.

Mr Chritchton - damage to concrete post adjacent to number 36 the Croft.

#### **1034. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

### 1035. External Audit Report

The Clerk presented the Audit report received from PKF Littlejohn, each Councillor received a copy of the findings from the Audit. The report identified that the return was in accordance with proper practice and no matters had been identified giving cause for concern. A certificate for the accounts has been issued. It was identified that the annual precept figure (boxes 2 and 3 on the return) did not agree to the figure notified to PKF Littlejohn by the precepting authority.

**Agreed – The Clerk was requested to write to the Parish Councils internal auditors and request an explanation for the errors.**

#### Action – Clerk

The report also identified that the Council had not provided evidence to demonstrate that it had reviewed the effectiveness of internal control arrangements and risk management arrangements. The Clerk pointed out that these had not been asked for and the Council had only been asked for copies of the policies, which were submitted with the completed return.

**Agreed – The Clerk was requested to write to PKF Littlejohn pointing out that this was not asked for in the original documentation.**

#### Action - Clerk

### 1036. Planning applications/Decisions

ADDRESS	PROPOSAL	COMMENT
Beverley Town Cricket And Recreation Club Norwood Park Recreation Club Lane	Erection of a cricket pavilion and scoreboard following demolition of existing changing rooms	Not in Molescroft Parish
83 Woodhall Way	Erection of single storey extension to rear following demolition of existing veranda	No observations
46 Hambling Drive	Erection of single storey extension to rear	No observations
Molescroft County Primary School St Leonards Road	Erection of single storey extension to Hall store room	No observations
3 Elm Close	Erection of 3no dwellings and garages	No observations
21 Warwick Drive	Erection of single storey extension to rear	No observations
Oak Tree Lodge 2 Old Court	Erection of detached garage and store following conversion of existing garage to additional living accommodation and installation of 2no. dormer windows to rear	No observations
34 Smithall Road	Erection of two storey extension to side	No observations

ADDRESS	PROPOSAL	COMMENT
27B Church Road	Erection of a dwelling	Oppose - The Parish Council consider the proposals to be back land tandem development which will have a serious effect on the neighbours privacy and increase the amount of traffic passing neighbouring properties

Planning Decisions

**3 Whitefields Close** - Retention of a 1.8m high (max.) close boarded fence.

**Planning Approved.**

**Croft House 21 Church Road** – Erection of single storey extension to side. **Planning Approved.**

**22 The Ridings** – Erection of two storey extension to side. **Planning Approved.**

**11 Burnaby Close** - Erection of single storey extension to side, replacement of flat roof over porch and bay window to front elevation with a pitched roof and provide a brick arch with vertical boarded white timber arched door between the house and garage. **Planning Approved.**

**83 Woodhall Way** - Erection of single storey extension to rear following demolition of existing verandah. **Planning Approved.**

#### **1037. Development Driffield/Malton Road**

Councillor Gregory expressed concerns that work had started on the Driffield Road development, which he first noticed on this on the 15<sup>th</sup> August. The work has started despite the fact that of the 28 conditions imposed by ERYC, 15 were pre commencement conditions are not in place. 15 of the conditions were required to have been complied with before work should commenced; Councillor Gregory was concerned that ERYC have not taken any enforcement action against the developer.

Councillor Gregory informed the meeting that ERYC Planning Officers are due to meet on the 19<sup>th</sup> September when the use of the farm entrance by construction traffic will be discussed. The use of the existing field access has been described as unsuitable by ERYC officers for construction purposes, but this was still in use for this purpose, and there were early signs of damage and mud on the highway.

ERYC Councillor Pearson pointed out that the attenuation pond on the Woodhall Way development was full and questioned if the pumps were working, he expressed his concerns that the amount and depth of the water was dangerous and a potential serious risk to children.

The state of the 2 bus shelters on Driffield Road was raised and the Parish Council was hoping that the commuted sums from the development would be used to replace these.

ERYC Councillor Pearson agreed to investigate the points discussed including replacing the bus shelters and report back to the Parish Council.

Councillor Crompton suggested that a letter be sent to Councillor Pearson reiterating the points discussed. This was agreed.

**Agreed – Letter to be sent to ERYC Councillor Pearson confirming the points discussed**

**Action – Councillor Gregory and Clerk.**

### **1038. Commuted sums applications**

The Clerk updated the meeting on the response from the commuted sums section at ERYC to the applications submitted –

*Field drainage* – Commuted sums requested details of the football clubs using the pitch. The Clerk sent the details on the 8<sup>th</sup> August along with details of the 2 rounders team and the Army type training class using the field.

#### *Application for fencing*

Refused as considered to be maintenance

#### *Application for exercise equipment*

Scheme is supported but Parish Council have been asked to put the project on hold as there are proposals to install outdoor exercise equipment at Beverley and Woodmansey.

Parish Councillors could not see the logic of this decision and a delay after the 30<sup>th</sup> September will double the cost of the equipment. The Chairman and the Clerk have been trying to get this resolved through the Ward Councillors, members of the Commuted sums committee and the Commuted sums staff since August without any success.

ERYC Councillor Pearson agreed to investigate

#### *St Mary's Church*

A sum of £1200 has been allocated from the original approval to carry out improvement works to the Cemetery to providing 2 seats in the Parish. Because of the location of the seats robust seating is required and the Clerk was requested to obtain styles of recycled plastic seats.

### **1039. Pavilion Sub-committee update**

#### *Acoustics*

No progress

#### *Crockery*

No progress had been made on the purchase of replacement crockery. Councillor Crompton offered to take this on and look at purchasing from Ikea.

#### *Drainage*

No progress, awaiting outcome of bid application for commuted sums money.

#### *Fencing*

Application for Commuted sums money turned down. Minuted under agenda item 1038.

#### *Outdoor multi gym*

Minuted under item Agenda1038.

#### *Storage extension*

The Clerk gave an update of the costs from the meeting with the plan drawer. After discussion it was agreed that because of the design feature on the end wall of the Pavilion it was considered that an architect be used to suggest a suitable complimentary design.

**Agreed – Clerk to contact Mr David Hickling re advice on suitable Architects.**

**Action - Clerk**

### **1040. Seat Scrubwood Lane/Woodhall Way junction**

Minuted under Agenda item 1038

#### **1041. Inventory**

Noted

#### **1042. Pavilion Trees**

The Clerk had previously received a quotation from ERYC of £2200 for trimming and pollarding the trees overhanging Woodhall Way. The Clerk was requested to obtain a quotation from the farmer who cuts the Cypress hedging backing onto The Croft each year.

**Agreed – Clerk to obtain alternative quote for cutting the trees back**

**Action - Clerk**

#### **1043. Fencing**

*Pavilion compound fencing*

This item was deferred from the August meeting

A quotation for moving the Pavilion compound fencing to the Woodhall Way boundary had been received previously.

A vote was held on whether to proceed or not with the work it was agreed to go ahead with the work. The vote, which was not recorded, was 7 for the work to go ahead, none against and 1 abstention.

**Agreed - Moving of the Pavilion compound fencing to the boundary to go ahead**

**Action - Clerk**

It was agreed to replace the broken concrete post at the entrance to the Pavilion car park adjacent to number 38 the Croft, identified in agenda item 1033.

**Agreed – Clerk to arrange repair**

**Action - Clerk**

*Woodhall Way access*

The concrete post at the entrance to the Pavilion Car Park had been damaged and needed replacing. It was agreed that the contractor moving the compound fencing be asked to replace the post and re-tension the wire.

#### **1044. CCTV**

Councillor Linthwaite suggested the purchase of infra-red CCTV which could be used to provide complete coverage of the Pavilion site. The Cameras cost approximately £50.00 each and can be purchased from Amazon. Councillor Linthwaite was requested to research the proposal further to identify the number of cameras that would be required and the cost of installation.

**Agreed – Councillor Linthwaite to gather more information and costs.**

**Action - Councillor Linthwaite.**

#### **1045. Clerk update report**

*Notice board Lockwood Road*

The damaged notice board has been repaired and will be reinstated shortly. It was hoped to site the notice board in the grounds of the Doctors surgery but this has not been possible.

*New notice board - Molescroft Road*

The replacement notice board has been delivered and is awaiting erection. Permission has been obtained from the owner of the wall to replace the current wooden notice board with a new one.

*Millennium Cup*

The Millennium Cup had been returned but had errors and misprints on the engraving, it has been returned to the engravers for correction.

*Allotments*

Wrote to two allotment holders regarding the condition of their plots and condition of the hedge. Plot 5 responded expressing their intention to continue with the plot. The allotment has now been tidied.

Plot 1 has seen no improvement, follow up letter to be sent.

*Anti Social behaviour - Pavilion*

Beverley Police contacted re anti social behaviour at the Pavilion, litter, cans, cars racing into & around car park and motorbikes on the field.

*Litterbin Bus Shelter Woodhall Way*

A local resident has paid for a litterbin to be installed by the bus shelter outside the shops on Woodhall Way.

**1046. Feedback from meetings attended**

The Chairman reported on the meeting between Mr Robinson of the 36 The Croft Councillor Fleming, the Clerk and himself, prior to the Parish Council meeting to discuss his areas of concern regarding the state of the tree line behind his fence. It was agreed that all Councillors should have a look at the area before making a decision on any action. The Chairman requested Vice Chairman Councillor Fleming to visit his neighbour at number 38 The Croft to see if he has any concerns.

**Agreed – Councillors to visit the area prior to the October Parish Council meeting.**

**Action – All Councillors**

**Agreed - Councillor Fleming to visit number 38 The Croft to see if they have any concerns**

**Action – Councillor Fleming**

**1047. Youth Liaison**

Councillor Fleming reported that he had received no response from Matt Snowden re the Youth Liaison meetings.

**1048. Parish Centre/School issues**

Councillor Hanneman read out a letter that she had received from Mr Loncaster the Headmaster of Molescroft School, re the shortfall of approximately £6000 to create more storage at the Parish Centre and requesting that the Parish Council meet a significant amount of the shortfall. The original signed agreement between Molescroft Parish Council and Humberside County Council is silent about the cost of any improvements.

Councillor Gregory reminded the meeting the Council had not budgeted for the expenditure when setting the precept.

No decision was reached about funding

**1049. Items for next agenda**

Land behind numbers 36 and 38 The Croft

**1050. For noting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 16<sup>th</sup> OCTOBER 2014 AT 7.00 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.35pm.**

**Signed.....(Chairman)**

**Date 16<sup>th</sup> October; 2014**

## Schedule of payments made on 16th October 2014

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
16.10.14	CEF	Light fittings	£17.38
16.10.14	npower	Pavilion electric	£338.25
16.10.14	H.Lount	Pavilion hedge cutting	£84.00
16.10.14	Fire Protection Supplies	Fire ext service & replacements	£295.20
16.10.14	Fire Protection Supplies	Fire alarm/Emergency lighting service	£69.00
16.10.14	Kilby Gas Services	Gas Service & replacement thermostat	£180.00
16.10.14	Safety First	Pat testing	£30.00
16.10.14	M.Saint	Caretaker cover	£108.03
16.10.14	Clerk	Petty cash	£18.90
16.10.14	Clerk	Mobile Phone	£12.25
16.10.14	Clerk	Broadband	£17.41
16.10.14	Caretaker	Petrol/supplies/postage	£18.14
16.10.14	Staff	Pay	£1,461.59
16.10.14	Orange	Caretaker phone	£12.65
16.10.14	HM Revenue & Customs	Paye & NI	£202.32
	<b>Total</b>		<b>£2,865.12</b>