



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 18th October 2018 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), M Fleming, J. Heffer, P. Lockyer, D. Boynton, B Gregory, B Hanneman & P. Ranson

Clerk to Council: Eve Williams; Ward Councillor D Healy.

2047. Apologies

Apologies were received from Councillors Jackson; Coates and Linthwaite.

2048. Declarations of Interest.

Interests were declared by Councillor B Gregory in relation to Agenda Item 2056 and 2058 (Disabled Swing Provision & Meetings attended).

2049. Approval of Minutes of the previous meeting

The minutes of the 20th September 2018 meeting had been circulated and were approved as a true record of proceedings.

2050. Matters arising from the Parish Council meeting on the of 20th September 2018

The matters arising from the 20th September 2018 meeting were recorded and presented as an Action Log. This enables visibility and tracking of work to date to progress actions raised. Good progress was noted overall. Councillor Hildyard advised that he had met with the Developers on 15th October 2018 to enable a snagging site visit/handover of the Bus Shelters to the Council and that he had suggested to the Developer that publicity of the handover would be valuable for both parties. Councillors Heffer and Boynton advised that they had yet to meet regarding action 20/09/069 (WW1 Roll of Honour update and funding bid) but that they would provide an update to the Clerk as soon as possible. The Clerk advised that subject to Councillor availability a date with Barclays Bank would be arranged within the next 4 weeks (action 20/09/071). The action to provide a full inventory of items stored in the new extension remains outstanding (action 20/09/076).

Action: Councillors Heffer and Boynton to provide summary information to enable WW1 funding bid to be submitted.

Action: Clerk to schedule meeting with Barclays Bank within next 4 weeks in accordance with Councillor availability.

Action: Caretaker to provide summary inventory to Clerk 31/10/18.

Action: Clerk to liaise with Developers (Barratts/Linden Homes) to discuss appropriate press release/publicity in relation to Bus Shelter handovers.

2051. Update from Ward Councillor

Councillor Healy attended the meeting and updated on a number of issues, namely i) Longcroft Park Development ii) Elm Tree Park iii) Road Safety concerns iv) Fracking rights.

i) Longcroft School Development

Councillor Healy advised that he had received correspondence in relation to the sale and subsequent proposed development of the Longcroft school site. Specifically, concerns had been raised in relation to ensuring a continued provision for the Scouts and Air Cadets who currently work out of the Longcroft site. A discussion was held as to the need for continued and dedicated provision for these two groups and a suggestion that a condition of sale and or a development clause could be added to ensure that a replacement facility is provided. Councillor Healy indicated that he had contacted Alan Menzies ERYC in relation to the concerns raised. He also indicated that this may be a potential area for Commuted Sums investment given the long-held community value of both the Scouts and Air Cadets to the Parish. Councillor Hildyard supported this view and indicated that it may be preferred to build new facilities at cost by the potential developer rather than from monies subsequently generated. Councillors Hildyard and Gregory indicated that it would be appropriate to make early formal representations to ERYC in relation to the issues highlighted. This was agreed.

ii) Elm Tree Park

Councillor Healy advised of concerns raised by residents regarding the maintenance of the Elm Tree Park development. He confirmed that he has contacted ERYC to raise the current concerns. Discussion followed regarding the nature of the current maintenance agreement in place and the role of the private management company to ensure timely and appropriate grounds maintenance in and around Elm Tree Park. Given the current arrangements ERYC are unable to take any action as Elm Tree Park is considered a private development for purposes of grounds maintenance and management.

iii) Road Safety Concerns

Councillor Healy updated the meeting regarding resident concerns of speeding on the Malton Road and the possibility of changes to the carriageway/enforcement at some point in the future. He indicated that it may be possible for the ERYC to install a roundel to slow traffic and also the option to explore Community Speed Watch. Councillor Lockyer raised a linked issue (agenda item. 2057) in relation to safe crossing places on the Woodhall Way. A discussion was held as to the increase in pedestrian usages including numbers of children accessing the School at busy periods and a lack of traffic calming or crossing provision in this location. Councillor Healy agreed to meet with Councillor Lockyer to see first hand the nature of the problem and associated risk prior to formally approaching ERYC for advice and solutions.

iv) Fracking Rights

Councillor Healy confirmed that ERYC had indicated that all future consultation on fracking development sites should remain a local council decision rather than being allowed within a national permitted development framework.

Finally, in discussion Councillor Hildyard indicated that Councillor Healy may be of assistance in pursuing enforcement issues in the Parish, specifically in relation to a protracted and ongoing development of a property in Warwick Drive. Councillor Healy agreed he would explore this matter and report back.

Action: Councillors Hildyard & Gregory to draft a letter of concern to ERYC Alan Menzies regarding the Longcroft school development and continued provision for Scouts and Air Training Core. Clerk to ensure onward correspondence.

Action: Councillor Healy and Lockyer to meet to review road safety concerns on the Woodhall Way and to ensure onward correspondence with ERYC regarding options.

Action: Clerk to forward email correspondence re enforcement issues in the Parish to Cllr Healy for information and action.

Action: Councillor Healy to approach ERYC re enforcement concerns and feed back to Council.

2052. Correspondence

The Clerk advised that there had been a range of correspondence items received since Council last convened on the 20th September 2018. These items were for information, action, consultation and response. The Clerk presented the items to Council and advised that where possible responses had been provided to the residents in question. It was noted that correspondence had been received in relation to the current provision and state of repair of the Bus stop near the junction of Burton Road (121 route). Email correspondence had also been received clarifying the options available to the Council regarding email provision and shared web hosting (action 19/07/063). Council agreed to proceed with joint web and email hosting on the terms outlined.

Action: Clerk to confirm Council requirements with Indicoll regarding shared web and email hosting, to include additional payment as detailed.

Action: Clerk to approach McCarthy and Stone regarding enhanced Bus stop/shelter provision in the Burton Road area adjacent to the new development and to update the resident accordingly.

2053. Payment of Accounts

The Clerk updated Council regarding current payments for the month of October 2018. Payments made for October were £4383.80. This included unplanned expenditure in relation the repair of the Pavilion roof. The accounts were agreed for payment and are attached to the minutes for review. The Clerk updated Council in relation to current income levels including the receipt of commuted sums monies.

Action: Clerk to continue close budget monitoring.

2054. Planning Applications/Decisions

The Clerk presented an overview of Planning Applications received since September 2018. These had been commented upon within the agreed timescales and no issues/objections were cited.

A general discussion took place regarding the continued expansion of the Molescroft Farm Estate and specifically the need to recognise the diversification/use of this site. However, Councillors expressed a concern that this should be within the stated terms of agricultural use rather than for general development. It was considered that whilst there had been road improvements with a dedicated right turn improving access to the site, that all future proposals should be considered on merit at the time of application so as to avoid over development and development of a general nature.

Application Address	Proposed Works	Comments
32 Church Road	Demolition and extension	No Issues 23/10/18
34 Westfield Avenue	Demolition and extension to side with Velux roof lights	Concerns regarding neighbour light impact 23/10/18
Molescroft Farms	Demolition and extension for Office purposes	No issues/general comment 23/10/18.

Action: Clerk to provide comments to ERYC on the above planning applications within agreed timescales.

2056. Corporate Risk Assessment

The Clerk introduced this item advising that it is important for the Council to consider corporate risks in the wider context of business planning for 2019/20, specifically identifying those risks that may require an investment of time and money to help manage. A discussion was held as to key risks the council may face and consideration of actions that can be implemented to help mitigate and or manage these. The emerging risks fall into broad categories of financial, people, operational, customer and reputational. It was suggested that whilst there are potential risks faced by the Council existing policies and procedures serve to manage these risks. Councillor Fleming indicated this item may be worthy of further consideration. The Clerk advised that risk management is integral to wider corporate governance and as such should be integral to quarterly review of business performance.

Action: Clerk to document discussion on risks and circulate for further Councillor consideration/comment.

2057. Disabled Swing Provision

Councillor Heffer indicated that following the September meeting and subsequent to additional discussion with ERYC staff and feedback from Councillor Fleming, Hildyard and the Clerk, it was considered more appropriate to assess satisfaction with current play provision whilst seeking to identify what additional needs the community may have.

Action: Councillor Heffer to develop an appropriate consultation method (survey) and to place in key locations (for example Pavilion Foyer) for residents to complete and return. All results to be analysed to inform future Council play provision.

2058. Feedback from Meetings attended

i) Pavilion Alterations

Councillor Hildyard provided an update regarding the proposed changes to the Pavilion building. Salt Architects had attended the Pavilion and met with Councillor Hildyard to consider possible layout changes to accommodate Council needs moving forward. Follow up outline costs and professional fees are expected.

Action: Councillor Hildyard to update Council on outline costs when received.

2059. Items for next agenda

Budget considerations for 2019/20.
Asset & Risk Register review/update

Date of next meeting

For noting, 15th November 2018

The Chairman closed the meeting 9.10pm

Minutes produced by: Eve Williams, Clerk.

Signed.....(Chairman)

Date: 23rd October 2018