



# Molescroft

Parish Council

## MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 18<sup>TH</sup> JULY 2013 AT THE MOLESCROFT PAVILION.

### PRESENT

Councillors, M.Hildyard (Chairman), M.Fleming, H.Brown B.Gregory, C.Coates, C.Linthwaite, G.Shores A.Crompton, P.Ranson, M.Smith  
Clerk B.Clarvis  
One member of the public.

### 762. Apologies

Apologies were received from Councillors B.Hanneman and P.Smith

### 763. Declarations of interest

None declared

### 764. Approval of the Minutes of the previous meeting.

The minutes of the meeting 20<sup>th</sup> June 2013 had been circulated and were approved as a true record of proceedings.

### 765. Matters arising from the Parish Council meeting 20<sup>th</sup> June 2013

**Agenda item 749** – The Clerk reported that he had spoken to the Treasurer of Leven Playing Fields who confirmed that the price of the trim trail equipment on the field was approximately £20000 when installed in 2008.

**Agenda item 749** – The Clerk confirmed that he had contacted Laughing Dog Music re the suitability of the Pavilion for their events.

**Agenda item 751** – The Clerk reported that an updated membership of sub committees and groups had been circulated to all Councillors.

**Agenda item 753** – The Clerk confirmed that P.Maguire has been requested to close the Twitter account.

### 766. Public Participation Session

None

### 767. Correspondence

ERYC Local Grant Fund briefing session to be held on 22<sup>nd</sup> July 2013.

Forewind Annual Review

Parish Newsletter

Cherry Burton Parish Council complimented Molescroft Parish Council on the condition of the Pavilion play area facilities.

Letter from Mr Whitefield re ball games being played at the Northern end of the shops on Woodhall Way. Councillor Linthwaite reported that he had spoken to Mr Whitefield re the issue. It was considered that a No Ball Game sign would not be a deterrent but that the tree planting at the opposite end of the shops had stopped ball games and it was considered that a similar scheme should be considered for the Northern end

**Agreed – ERYC be requested to replicate the tree planting at the opposite side of the shops, Ward Councillors to be copied into request.**

**Action – Clerk**

AIRCO renewal contract for Air Conditioning servicing. The price for two services will remain unchanged for a fourth consecutive year.

**Agreed – Contract to be renewed for a further year.**

**Action - Clerk**

**768. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

**769. Quarterly budget monitoring & account balance**

The Clerk presented the quarterly budget monitoring figures which show that expenditure and income are in line with annual budget.

**770. Planning Applications/Decisions**

ADDRESS	PROPOSAL	COMMENT	DECISION
Manti, 1 Thurlow Avenue	Erection of single storey extension front	Response required 11 <sup>th</sup> July 2013	No observations
64 Curlew Close Molescroft	Erection of single storey extension and garage to side (Amended plans)	Response required 8 <sup>th</sup> July 2013	No observations
Molescroft Grange Farm House Grange Way	Conversion and alterations of an existing barn to office space	Response required 24 <sup>th</sup> July 2013	No observations
The Beeches 2 The Cedar Grove	Erection of single storey extension with alterations and garage to rear and side, following demolition of existing conservatory and garage	Response required 1 <sup>st</sup> August 2013	No observations

**Planning decisions**

3 Wise Close – Erection of single storey extension to rear. **Planning approved**

29 Molescroft Park – Erection of extension to side and rear. **Planning approved**

Land North of 86 Molescroft Park - Variation of condition 2 (materials) and condition 4 (drawings) **Application withdrawn.**

64 Curlew Close – Erection of two storey extension to rear, single storey extension and garage to side. **Planning approved.**

9 Longcroft Park – Erection of two storey extension to front. **Planning approved.**

107A Woodhall Way – Erection of two dwellings following demolition of existing outbuildings. **Planning approved.**

**Planning Appeal**

Planning appeal by Richmond Homes re the refusal of planning permission for development of land rear of 29 Church Road.

**771. Pavilion Sub-committee**

Councillor Crompton presented prices for acoustic improvements in the Pavilion.

Councillor Crompton suggested that a skate park could be provided on the Pavilion Playing fields, for a cost of approximately £60,000. Councillor Crompton indicated that he thought he would be able to secure funding from a number of sources.

Councillor Coates reported that as well as improvements to the Pavilion improvements to the playing field should be considered including a Skate Park, hard standing with picnic tables, provision of gym equipment and improvements to the drainage. Councillor Coates considered that before any additional facilities or improvements are made the playing field drainage should be improved. Prices have been sought for drainage improvement works. The sub committee considered that Commuted sums could be used for this work.

**Agreed – Sub-committee to report back to next meeting with costs of the drainage works.**

**Sub –committee to consult on proposals and seek further suggestions.**

**Action – Sub-committee**

#### **772. Website**

Following a meeting between the Chairman, Vice Chairman, Clerk and P.Maguire the Chairman considered that the Council should reconsider the decision to close the Twitter account. It was considered that there is some merit in keeping the account providing a minimum amount of time is spent updating the site, the Clerk has agreed to update as necessary and report back to the meeting if time spent updating became an issue. Councillor Fleming agreed to meet with P Maguire re the use of Twitter and that Pat Maguire prepare a set of bullet points to inform members

#### **773. Woodhall Way Bus Shelter**

The Clerk presented the options available for the style of shelter received from ERYC. The style of shelter suggested was one which was enclosed to offer protection from the elements and had seating. The style chosen was a Queensbury Arun.

**Agreed – Clerk to inform ERYC of choice of preferred shelter.**

**Action - Clerk**

#### **774. Parish Council Inventory**

The Clerk confirmed that he had completed an inventory of the Parish Councils equipment and a copy had been circulated to all Councillors.

**For noting**

#### **775. Playground repairs**

The Clerk confirmed that the see saw had been welded but that this was not a long term solution. The Clerk had previously reported that a refurbishment price for the playground had been received which included the provision of a replacement see saw. Councillor Brown suggested that a different type of see saw should be chosen. The Clerk requested that he be allowed to apply for commuted sums to refurbish the play area.

**Agreed – Clerk to apply for commuted sums to refurbish the play equipment excluding replacement seating, and that a different type of see saw be selected**

**Action - Clerk**

#### **776. Emergency Plan**

The Clerk had received copies of the ERYC Emergency Plan template. It was agreed that Alan Bravey be invited to attend the next Parish Council meeting.

**Agreed – Alan Bravey ERYC Emergency Planning Officer be invited to the next meeting**

**Action - Clerk**

#### **777. Parish/Town signs**

The Clerk reported that he had been contacted by Beverley Town Council regarding the joint funding of Parish/Town Council boundary signs.

Councillors were agreeable in principal to the suggestion subject to design and cost.

**Agreed – Beverley Town Council be informed of the Parish Councils view.**

**Action - Clerk to inform Beverley Town Council Clerk of the Parish Councils view.**

#### **778. Neighbourhood Plan**

A copy of the Neighbourhood Plan consultation document received from Woodmansey Parish Council was considered.

Councillor Gregory gave an overview of the previous discussions and joint meetings with Beverley Town Council and Woodmansey Parish Council for the benefit of new Councillors.

It was proposed that Councillor Harold from Woodmansey Parish Council be invited to attend the next meeting. A vote was held with a majority of 6 to 3 in favour of inviting Councillor Harold. Councillor Ranson abstained from the vote.

**Agreed –Councillor Harold be invited to attend the next Parish Council meeting.**

**Action - Clerk**

#### **779. ERYC Winter Maintenance Grant**

The Clerk reported that the ERYC Winter Maintenance Grant had been renamed as the Local Grant Application. Different forms apply for grants of up to £2000 and for grants of between £2000 and £3000. The Clerk suggested that a grant of up to £3000 be applied to replace one of the old wooden bus shelters on Driffield Road with one which would offer protection from the elements for users.

**Agreed – Clerk (and Councillor Brown if possible) to attend training event at Leconfield Village Hall on 1<sup>st</sup> August 2013.**

**Agreed – Clerk to apply for a grant to replace a bus shelter using monies from the Local Grant Application scheme if successful.**

**Action - Clerk**

#### **780. Clerk update report**

The Clerk updated Councillors on the following issues.

##### ***Lockwood Road notice board***

Glass door broken, police taken DNA comparing with records and checking Doctors surgery CCTV.

##### ***New notice board***

Price for 8 page notice boards approximately £552.00 (Replacement for Copandale Road.

##### ***Pavilion Roof***

Tiles and pointing damaged.

##### ***Scrubwood Lane***

Andy Hazell at ERYC has confirmed that due to budget cuts the planned improvement works for Scrubwood Lane have been postponed..

##### ***Archiving***

Parish Council files being sorted in preparation for archiving with ERYC.

##### ***Deeds***

Been in touch with former Parish Clerk who was in post when the Pavilion was built, who believes there are some deeds but does not know where, suggested contacting Lockings Solicitors, who suggested contacting Land Registry as they do not hold them. Fee required by Land Registry for a search of the records.

**Agreed – To pay for a search.**

**Action - Clerk**

##### ***Goal posts***

One of the Beverley football clubs has folded and given Molescroft PC the goal posts, nets and marking equipment. Caretaker will now be required to mark pitch out for games. 3 year fixed price contracts. (Exception Air Conditioning) see renewal quote.

**Contracts**

The three year fixed price maintenance contracts expire in August, new contract letters being prepared.

**Football Field**

Vacancy for a team with one of the youth teams folding, application from a senior team wanting to use the pitch. Councillor’s views sought on Seniors using field. Caretaker is no longer running a team so pitch will need to be marked out for games – Caretaker as part of duties.

**Agreed - Junior teams only to use the pitch.**

**Allotments**

Smart water meter to be fitted.

**781. Feedback from meetings attended**

Councillor Fleming reported that he and Councillor Hildyard had met with the Vicar of St Mary’s re the improvement scheme which she is happy with. Councillor Fleming has also been in touch with a group on Grovehill Road re making the seats.

**Agreed - Councillors Hildyard and Fleming to further pursue progress on scheme for Cemetery with Leanne Wright ERYC (commuted sums)**

**Action - Councillors Hildyard and Fleming**

**782. Youth Liaison**

None

**783. Parish Centre/School Issues**

In a report sent previously Councillor Hanneman reported that the Traffic Warden had visited and being on site for a number of days to police parking issues at school times, and that ERYC had agreed to provide a school crossing patrol.

**784. Health & Safety**

Councillor Brown agreed to complete risk assessments for the Pavilion.

**Action** – Councillor brown

**785. Items for next Agenda**

Emergency Plan - Invite Alan Bravey ERYC to the next meeting

Woodmansey neighbourhood Plan - Invite Councillor Harold to the next meeting.

**786. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 19<sup>th</sup> SEPTEMBER 2013 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.40 pm.**

Signed.....(Chairman)

**Date 19<sup>th</sup> September; 2013**

**Molescroft Parish Council**  
**Schedule of payments made at the meeting on 18/07/13**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	
18.07.13	npower	Pavilion electricity	£182.07
18.07.13	Yorkshire Water	Allotment water	£40.67
18.07.13	Society of Local Council Clerks	Local Gov hand book	£63.00
18.07.13	Clerk	Broadband	£17.41
18.07.13	Clerk	Mobile phone	£12.25
18.07.13	Beverley Glazing	Repairs to notice board	£78.00
18.07.13	A.Saint	Petrol	£7.20
18.07.13	Clerk	Salary	£621.01
18.07.13	Clerk	Petty cash	£16.00
18.07.13	Orange	Caretakers phone	£12.50 DD 29.07.13
18.07.13	A.Saint	Pay	£736.04
18.07.13	Revenue & Customs	Paye & NI	£214.64
<b>Total</b>			<b>£2,000.79</b>