



# Molescroft

## Parish Council

**Minutes of the Molescroft Parish Council Meeting held at 7:00 pm, Thursday 19<sup>th</sup> December 2019, at the Molescroft Pavilion.**

### **Present**

Councillors: M. Hildyard, (Chairman), J. Heffer, C. Coates, B. Hanneman, P. Lockyer, E. Aird, C. Linthwaite.

Ward Councillor: D. Boynton.

Clerk to Council: Mrs Laura George.

### **2244. Apologies**

Apologies were received from Councillors M. Fleming, M. Pinder, R. Rashbrooke.

### **2245. Declarations of Interest.**

Cllr Coates: agenda item 2251, re. planning application for 50 Curlew Close.

Cllr Hanneman: agenda item 2253, Scale of Fees and Charges.

### **2246. Approval of Minutes of the previous meeting**

The minutes of the 14<sup>th</sup> November 2019 meeting had been circulated and were approved as a true record of proceedings.

### **2247. Action Log/Matters Arising (All)**

The action log was presented with updates; work continues in the remaining areas.

Cllr Heffer noted that the threshold in the entrance to the store room at the Pavilion has risen, causing a trip hazard – added to the action log for follow-up. Cllr Heffer also noted that a chair in the Pavilion had given way – all chairs to be checked for safety.

### **2248. Update from Ward Councillor**

Cllr Boynton provided an update, noting the following:

- A resident had been in contact regarding the soakaways at Constitution Hill being blocked. ERYC are looking to alter the route to rectify this – the issue is ongoing.
- The ongoing issues regarding grit bins have now been passed to ERYC.
- Speeding survey in Molescroft – return of equipment will depend on results of the survey and the area with the biggest speed reduction as a result. -

### **2249. Correspondence Received/Actioned (Clerk)**

The Clerk advised the Council of an email received from Cllr Pinder providing an update on the progress of the War Memorial project. Cllr Hildyard brought forward agenda item 2257 and discussion followed regarding the design of the memorial. A previously discussed simple design with a plaque and framed photos was agreed on. Cllr Heffer to look into framing options – a budget of £200 was agreed.

### **2250. Payment of Accounts (Clerk)**

The Clerk updated Council regarding current payments for December 2019. Payments made for December 2019 were £4513.41. The following was noted:

- Supplies cost higher than usual due to previously accumulated invoices and a high value order placed in November.
- Mobile phone top-ups higher than normal due to various phone calls and the high cost of current 'pay as you go' rates. Cllr Heffer to look into the cost of updated handsets and contracts for the Clerk and the Activities and Pavilion Manager.
- Mileage costs unusually high due to new Clerk handover.

The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorization.

### 2251. Planning Applications (Clerk)

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

|                                   |  |                           |   |
|-----------------------------------|--|---------------------------|---|
| 5 The Lawns                       | Single storey extension & roof lights                                  | 11 <sup>th</sup> Dec 2019 | No objections   |
| Molescroft Inn                    | Installation of 2 extractor fans (retrospective)                       | 18 <sup>th</sup> Dec 2019 | No objections but comments made regarding the cleanliness of the extractor fan housing. |
| Molescroft Inn                    | As above – Listed Building Consent                                     | 18 <sup>th</sup> Dec 2019 | As above.   |
| 32 Molescroft Park                | Erection of single storey extension to side and rear, and front porch. | 29 <sup>th</sup> Dec 2019 |   |
| 3 Hargreave Close                 | Erection of single storey extension to side                            | 29 <sup>th</sup> Dec 2019 |   |
| Molescroft Inn Signage & Lighting | Installation of external signage and lighting                          | 2 <sup>nd</sup> Jan 2020  |   |
| Molescroft Grange Farm            | Erection of agricultural building and lean-to extension                | 3 <sup>rd</sup> Jan 2020  |   |
| 50 Curlew Close                   | Erection of two storey extension to side                               | 4 <sup>th</sup> Jan 2020  | For review by the Council - Responses to be received by the Clerk by the deadline.      |
| 2 Coltman Close                   | Erection of a single storey extension to side and rear                 | 10 <sup>th</sup> Jan 2020 |   |
| 2 Hargreave Close                 | Extension of existing dormer to front                                  | 12 <sup>th</sup> Jan 2020 |   |

### 2252. Budget Setting 2020/2021 (Clerk)

The Clerk introduced this item and presented documents for Council considerations, namely: i) Year to Date Budget Summary (Revenue and Capital) and ii) Revenue Budget Consultation.

Cllr Hildyard noted that the proposed revenue budget has been updated in line with previous years and that current RPI is actually 2.7%.

Cllr Heffer queried the lack of budget for signs; Cllr Hildyard clarified that no more signage is likely to be required in the near future.

Cllr Coates noted the condition of some Parish noticeboards and benches. Noticeboards to be kept track of and funded accordingly if required. Cllr Boynton to look into funding from McCarthy & Stone for clean-up of bench close to their development. Cllr Hildyard suggested looking to renovate all Parish benches within the revenue budget – any required replacements to come out of the capital budget.

Cllr Hildyard suggested a 2.7% budget increase for 2020/21 in line with the current RPI – all agreed.

### 2253. Scale of Fees and Charges (Clerk)

Clerk presented an outline of Fees and Charges for 2020/21.

Cllr Hildyard suggested an approximate 2% increase whilst ensuring 'round amounts' charged – all agreed.

Cllr Hildyard suggested, as an objective for 2020/21, looking into the possibility of an online booking system for Pavilion facilities – to be discussed with the Activities and Pavilion Manager, along with usage and advertising.

**2254. Precept Setting 2020/2021 (Clerk)**

The Clerk presented papers detailing an outline of precept calculations. Cllr Hildyard suggested the following projects for 2020/21, to be taken into consideration:

- Repair of fencing around the Pavilion land.
- Replacement and upgrade of the boiler system at the Pavilion – Cllr Linthwaite to look into the possibility of a grant to replace and dispose of the old boiler.
- A screen for the meeting room to provide better quality projection and streamlined screen mirroring from Councillor iPads. A new laptop for the Clerk may also be required for projection of papers during meetings.

Cllr Hildyard also noted the current push for tree planting and suggested clearing out and re-planting Millennium Park.

Cllr Hildyard suggested that the increase should be in line with current RPI of 2.7%, and other suggestions for capital schemes from all Councillors – all to feedback at the January 2020 Parish Council Meeting.

**2255. Notice Boards & Benches (Cllr Coates)**

This item was previously discussed under agenda item 2252.

**2256. War Memorial (Cllr Pinder)**

This item was previously discussed under agenda item 2249.

**2257. Feedback from Meetings Attended (All)**

Cllr Hanneman advised that it has been agreed that new Christmas lights are required for the outdoor tree at Molescroft Primary School.

**2258. Items for next agenda (All)**

Apologies were noted from Cllr Coates for the next meeting.

**Actions noted:**

**Cllr Heffer: Checks and appropriate repairs to be made at the Pavilion re. store room and chairs, ref. agenda item 2247.**

**Cllr Heffer: Look into framing options for War Memorial, budget of £200, ref. agenda item 2249.**

**Cllr Heffer: Look into new mobile phone options ref. agenda item 2250.**

**Clerk: Collect information from Activities and Pavilion Manager regarding the usage of the meeting room, ref. agenda item 2253.**

**Cllr Linthwaite: Look into possibility of a grant towards removal of old boiler system, ref. agenda item 2254.**

**All Cllrs: To feedback regarding proposed capital schemes and budget for 2020/21 ref. agenda item 2254.**

**The next meeting will take place on 16<sup>th</sup> January 2020.**

**The Chairman closed the meeting 9.00 pm**

**Minutes produced by: Laura George, Clerk. Date: 23<sup>rd</sup> December 2019.**

**Signed.....(Chairman)**