



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 17th SEPTEMBER 2015 AT THE MOLESCROFT PAVILION.

Present

Councillor M.Hildyard, (Chairman). A.Crompton, C.Coates. B.Hanneman, C.Linthwaite, P.Ranson. B.Gregory, D.Boynton, J.Heffer. M.Smith

1267. Apologies

Councillor M Jackson (Unwell).

1268. Declarations of Interest.

No declarations of interest were received.

1269. Approval of the minutes of the previous meeting.

The minutes of the meeting 16th July 2015 had been circulated and were approved as a true record of proceedings.

1270. Matter arising from the Parish Council meeting on the 16th July 2015.

There were no matters arising.

1271. Public Participation Session

None present.

1272. Update from Ward Councillors

None present.

1273. Commuted Sums

LeaAnne Wright, Bernie Clarke and Adam Toes from ERYC attended the meeting and gave an update on the review of the commuted sums process, the next stages of consulting young people regarding youth provision, including skate park, and general consultation re provision of outdoor gym equipment.

ERYC staff confirmed that there will only be 3 application rounds a year for commuted sums money. Matters of an emergency nature will be dealt with as one offs, LeaAnne Wright confirmed that monies would be available to part fund a new CCTV system at the Pavilion.

Currently only £8000 is available in Commuted sums for Molescroft. Little money is due from the development on Woodhall Way as the developer has provided onsite provision. The site to the North of Driffield Road will pay into commuted sums in 4 instalments when 20, 60, 100 and 120 houses are occupied. The development on the site of Beverley College will pay 100% of the money owed into commuted sums within 5 days of the sale of the site being confirmed.

1274. Audit report

The Clerk reported that he had received the invoice for the annual Audit return from PKF Littlejohn. The total amount was £431.81; this figure was £191.82 more than the original quotation due to a number of questions asked by a Molescroft resident regarding the calculation of the council's reserves. No challenge was made re the actual accounts.

1275. Correspondence

ERYC - lighting Hudson Way, request from resident

ERYC -Consultation on Supplementary Planning Documents.

ERYC – Public Transport events, drop in sessions arranged. Councillor Heffer to attend Hexagon Centre. Coltman Avenue on the 12th October 2015.

ERYC – Campaign to reduce the amount of dog fouling and request for volunteer dog wardens.

1276. Payment of Accounts

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

1277. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT
61 Curlew Close	Erection of two storey extension to rear	No observations
1 Burnaby Close	TPO - MOLESCROFT 32: T1 Oak, reduce branches, remove dead wood, clear around lamp post, remove epicormic growth.	No observations
1 Wheatlands Drive	Erection of single storey extension to rear, installation of window to each side and sun tunnel to side following demolition of existing conservatory	No observations
10 Curlew Close	Erection of single storey porch extension to front	No observations
44 Northfield Road	Conversion of existing garage to form additional living accommodation and construction of a double detached garage to rear	No observations
White Walls 1 Old Court	TPO118 WHITEWALLS 8A MOLESCROFT ROAD 1993 (G3): Dead wood Maple and thin and trim Cedar in driveway to avoid damage to vehicles.	No observations
68 St Leonards Road	Erection of first floor extension and canopy roof to front	No observations
ADDRESS	PROPOSAL	COMMENT

27A Church Road	Construction of pitched roof to existing garage/workshop	Insufficient detail to be able to make an informed decision.
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**Decisions - 1 Burnaby Close - TPO - MOLESCROFT 32: T1 Oak, reduce branches, remove dead wood, clear around lamp post, remove epicormic growth.
Permission granted**

1278. Pavilion Sub committee update

Acoustics – Acoustic panels are still causing an unpleasant odour, Councillor Crompton offered to contact the supplier.

Agreed – Councillor Crompton to contact Acoustics supplier.

Action – Councillor Crompton

Outdoor Gym equipment – ERYC to begin consultation with Molescroft residents and Woodmansey and Beverley Councils.

Youth Shelter/Skate Park – ERYC to begin consultation with young people on site and in schools. An informal consultation of approximately 25 young people aged between 13 and 20 had indicated that they would like better seating, a waterproof shelter, goal posts and a better skate park. They also asked that the lights on site be left on until later, they are currently being turned off at 7.30 at the request of the police to reduce the number of youths hanging about.

1279. Pavilion Extension

The Architect had confirmed that a main drain runs under the area of the proposed extension and has advised that they are unlikely to approve the development without a detour of the drain. The Clerk confirmed that he had contacted the Architect and requested he cease any further work until Councillors had the chance to discuss the options at this meeting.

Councillor Hildyard offered to arrange a site meeting with Yorkshire Water to discuss the options

Agreed – Councillor Hildyard to contact YWA and Architect to arrange site meeting.

Action – Councillor Hildyard

1280. Review of Council Policies

Councillor Jackson had requested that the Clerk, prior to the meeting defer the item until the next meeting as he has some points to raise.

Agreed – Review of Financial Regulations and Financial Risk Management be deferred until the October meeting.

1281. Football Field

Councillor Boynton raised the possibility of providing a childrens football pitch at the Pavilion, a smaller pitch could fit but it would require moving the current pitch slightly and removing the mound.

Councillor Boynton was requested to provide a model to show how the pitch would fit in with the existing facilities.

Agreed – Scale model of pitch’s and facilities be provided

Action – Councillor Boynton.

Councillor Boynton left the meeting at 8.40pm after discussion on item 1281.

1282. Works Programme

The Clerk reported that the water pump had stopped working on the hot water system at the Pavilion. Although the tank is not used for hot water the pump has to be replaced, as legislation requires that the water be kept circulating, the other option is to drain the tank and header tank and not use this system. As it not used currently it was agreed to drain the tank and header tank. Legislation also requires that that the cold water tanks in the loft need to be drained and chlorinated every 6 months to prevent Legionella. It was agreed to look into removing the tank and header tanks in the loft and fitting a combination boiler, and having direct feed from the mains cold water.

It was agreed that a small notice board be fitted onto the brick bus shelter on Woodhall Way to display meeting date and a bus timetable.

Agreed – Small notice board be fitted to the brick shelter on Woodhall Way

Action – Clerk.

The provision of wifi at the Pavilion had been discussed previously Councillor Coates agreed to cost options.

Agreed – Options for the provision of wifi to be investigated by Councillor Coates.

Action – Councillor Coates to explore options for wifi at the Pavilion.

It was agreed to include onto the planned works programme the replacement of the metal seats at the Pavilion and providing picnic table and seating on site. The metal seats along the footway are to be removed as soon as possible.

Agreed – Metal seats along footway to the car park be removed.

Action – Clerk to arrange

Councillor Heffer had received a request for a flip chart to be made available for the hirers of the meeting room.

Agreed – Flip chart to be purchased

Action – Clerk to arrange

Councillor Gregory raised the poor state of the 2 wooden bus shelters on Driffield Road, these had previously been raised at a Parish Council meeting with Ward Councillor Bryan Pearson who offered to raise the replacement with the developers. Councillor Hildyard agreed to contact Councillor Pearson on any progress.

Agreed – Councillor Hildyard to contact Ward Councillor Bryan Pearson

Action – Councillor Hildyard

Councillor Hildyard suggested that all Councillors come to the next meeting with one idea to be considered for adding to the Works programme.

Agreed – All Councillors to bring one suggestion to the next meeting

Action – All Councillors

1283. Feedback from meetings attended.

The Clerk reported on a meeting he had attended with Councillor Fleming, Sergeant Ross (Humberside Police), Sarah Sherwood Safe Communities Officer (ERYC), and Maureen Yates Community & Crime Reduction Officer (ERYC).

The meeting was set up to look at ways of reducing the ongoing vandalism and anti social behaviour at the Pavilion.

At the request of the Police all site lights are now turned off at 7.30pm.

The police have increased the number of patrols around the site and issued Dispersal Orders which are effective from 8.00 pm until 7.00 am.

It was suggested that a Hawthorne hedge be planted around the perimeter to prevent access and egress at all points.

Erect a gate at the entrance to car park to be locked at night.

Provide more litter bins and erect signs for CCTV in operation.

Investigate installing Infrared CCTV; part funding may be available through the Police Commissioners fund.

Community payback.

Agreed – CCTV options to be explored

**Obtain price for car park gates
Site lights to continue to be turned off at 7.30 pm.**

Action – Clerk

1284. Youth Liaison

Drop in session for young people organised by ERYC and Police held on the 4th September to discuss views and activities at the Pavilion.

1285. Items for next agenda

Suggestions from all Councillors for updating the works programme.

1287. Date of next meeting

The date of the next meeting has been changed from the 15th October to the 22nd October 2015.

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 22nd OCTOBER 2015 AT 7.00 PM IN THE MOLESCROFT PAVILION.

There being no further business the Chairman closed the meeting at 9.40pm.

Signed.....(Chairman)

Date: 22nd October; 2015.

Schedule of Payments made on 20.08.15

Date	Payee	Description	Amount
20.08.15	ERYC	Building Regs	£120.00
20.08.15	Acousticabs	Pavilion sound panels	£8,178.00
20.08.15	PKF Littlejohn	Annual return Audit	£431.81
20.08.15	CNG	Pavilion Gas	£34.36
20.08.15	Beverley Lawnmower service	Strimmer repairs	£82.44
20.08.15	Eon	Pavilion electricity	£67.00
20.08.15	ERYC	Supplies	£95.15
20.08.15	Staff	Pay	£1,564.29
20.08.15	Caretaker	Petrol	£6.00
20.08.15	Orange	Caretaker mobile phone	£12.76
20.08.15	R Young	Caretaker cover + sleepers	£215.35
20.08.15	M Fishwick	Repairs to allotment gate	£7.84
20.08.15	Clerk	Printer Cartridges	£64.58
20.08.15	Clerk	Broadband	£17.41
20.08.15	Clerk	Mobile phone	£12.25
20.08.15	Clerk	Petty cash	£24.67
20.08.15	HM Revenue & Customs	PAYE	£238.52
		Total	£11,172.43

Schedule of Payments made on 17.0

Date	Payee	Description	Amount
17.09.15	CNG	Pavilion Gas	£32.01
17.09.15	Eon	Pavilion electricity	£67.00
17.09.15	Hags-SMP	Playground Inspection	£72.00
17.09.15	ERYC	New signs Pavilion	£463.04
17.09.15	Beaver Electrical	Replacing broken hall lights	£130.58
17.09.15	Airco	Annual Air conditioning maintenance	£144.00
17.09.15	Orange	Caretaker mobile phone	£12.91
17.09.15	R Young	Caretaker cover + grounds maint	£245.66
17.09.15	Staff	Pay	£1,453.23
17.09.15	Clerk	Broadband	£17.41
17.09.15	Clerk	Mobile phone	£12.25
17.09.15	Clerk	Petty cash	£16.73
17.09.15	HM Revenue & Customs	PAYE	£186.72
		Total	£2,853.54