



# Molescroft

Parish Council

## MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 21<sup>st</sup> FEBRUARY 2013 AT THE MOLESCROFT PAVILION.

### PRESENT

Councillors, M.Hildyard (Chairman), B.Gregory, P.Ranson, P.Smith, B.Hanneman, M.Fleming, H.Brown, C.Coates  
Clerk B.Clarvis.

### 636. Apologies

Apologies were received from Councillors K.Agerskow L.Richings G.Shores,

### 637. Known declarations of interest

Councillor Gregory declared a non-pecuniary interest in Agenda item 623 (Rosemary Walk play equipment). Councillor Hanneman declared a pecuniary interest in Agenda item 654 (Scale of Charges)

### 638. Approval of the Minutes of the previous meeting.

The minutes of the meeting 21st January 2013 had been circulated and were approved as a true record of proceedings.

### 639. Matters Arising from the Parish Council meeting on 21<sup>st</sup> January 2013.

**Agenda item 601** - Clerk reported that the "Geoff Tullock Way" sign had been ordered from ERYC.

**Agenda item 618 Matter arising** – Clerk reported that any further submission reiterating comments previously made would not be accepted by the planning inspector as the deadline for submissions had passed.

Verbal comments could be made at the hearing.

Councillor Gregory reported that both he and Councillor Ranson had attended the hearing at various stages.

### 640. Public Participation Session

No members of the public were present.

### 641. Ali Compton

Ali Compton a member of the ERYC Community Partnership and Beverley Community Church and some volunteers attended the meeting to inform the Parish Council how they aim to build a better community by organising and promoting community events and activities.

Permission was sought to use the Pavilion field to take part in the "Big Lunch" by organising a community picnic on the 2<sup>nd</sup> June 2013, with a follow up event using the Pavilion on the 3<sup>rd</sup> June. Funding is already in place to support the event and a team of 150 people are available to help organise and run activities. The Chairman congratulated the team in their efforts to create a more cohesive community by organising such events and the council fully supported their plans.

**Agreed – Community Picnic to be organised for 2<sup>nd</sup> June 2013 by Beverley Community Church.**

**Action – Council to assist as required**

**642. Accounts for payment**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

**643. Planning Applications**

No planning applications received. The council was informed of the following planning decisions -

**East Riding College** – Residential development (circa 36) following demolition of existing buildings. **Planning Refused**

**8 Hawthorne Garth** – Erection of two storey extension to rear, **Planning granted.**

**3 The Lawns** – Replacement of two Beech trees.

**644. ERYC Draft Local Plan**

The Chairman read out a report that he had prepared in response to the Draft Local Plan on behalf of the council.

An invitation had subsequently been received from Beverley Town Council to meet with them and complete a joint response to the plan. It was agreed that Councillors Hildyard and Gregory would represent the council at a joint meeting before returning a response. A response is required by the 5<sup>th</sup> April 2013.

**Agreed – Invitation be accepted. Councillors Hildyard and Gregory to represent council.**

**Action - Councillors Hildyard and Gregory to represent Parish Council.**

**645. Correspondence**

ERYC informing that Matthew Grove Police Commissioner will be holding on consultation meeting on 7<sup>th</sup> March to hear views on draft Police and Crime plan.

Community funds linked to Energy related developments.

**Agreed – Invitation to be sent to Karen Woods Rural Communities Officer to attend a future meeting.**

**Action – Clerk to arrange**

Graham Stuart MP new petition to safeguard home flood insurance.

TV Licensing

Invitation from Mayor of Beverley to draw up a joint response to Draft local plan

Copy of letter sent to Nigel Pearson Chief Executive ERYC by Mr A Williams of St Leonards Road relating to various issues in Molescroft.

**Agreed – Letter to be sent to Nigel Pearson supporting comments made Mr Williams.**

**Action – Clerk**

**646. Rosemary Walk Play equipment**

Councillor Brown offered to measure the site and prepare some proposals and costings for the next meeting.

**Agreed – Councillor Brown to prepare proposals for the next meeting**

**Action – Councillor Brown**

**647. Longcroft School condition survey**

The Clerk confirmed that the survey of all the schools in the East Riding had been completed and a copy of the report will be sent out to all schools. Once this has been done the Parish Council will be sent a copy of the report.

**648. Pavilion Phone/Internet**

The Clerk had circulated the cost of installing and operating the internet in the meeting. The clerk confirmed that the meeting room is little used and no request to hire the room specifically with internet access had been received. The telephone in the Pavilion is never used, the Clerk confirmed that in the new Pavilion letting contract

currently being written it will be a requirement of the hirer to ensure that a mobile phone is available for emergency use.

**Agreed – Pavilion phone line to be disconnected**

**Action – Clerk**

**649. Budget 2013/14**

The Clerk confirmed that the expenditure has been frozen at the 2012/13 level in order to try and balance the books in 2013/14. Some adjustments in budget heads had been made to reflect current spending patterns. No expenditure had been allocated to capital works and it was agreed that that no expenditure on capital works should be spent until the budget position is reviewed part way through the year.

The budget for 2013/14 as presented by the Clerk was agreed with the budget to be reviewed at the July meeting.

**Agreed – Budget for 2013/14 approved**

**Action – Clerk**

**650. Review of Capital Programme**

In view of the budget position it was agreed that no expenditure would be incurred on capital works until later in the financial year and then only if the budget position was favourable.

**Agreed – Capital programme expenditure to be put on hold**

**651. Pavilion Landscaping scheme**

Councillor Coates confirmed that when approached Bishop Burton College expressed an interest in carrying out a landscaping scheme at the entrance to the Pavilion. The College have requested an idea of what the council would like. The council anticipated that Bishop Burton College would use their design students to come up with some proposals. Councillor offered to contact the College again to try and get a design and costing.

**Agreed – Councillor Coates to contact Bishop Burton College with a view to producing a design plan and costings.**

**Action – Councillor Coates**

**652. Dog Control orders**

ERYC are currently reviewing the dog control orders across the County and had provided a list of those sites in the Parish with Dog control orders. There was concern that the Pavilion was not identified as having a dog control order, also that no order was in place covering Rosemary Walk.

**Agreed – Clerk to ask the advice of ERYC Dog Warden as to what would be appropriate for various sites.**

**Action - Clerk**

**653. Pavilion soft play**

Councillor Coates advised that he had been looking at various types and prices of soft play equipment. Councillor Hildyard suggested that Councillor Coates contact Ali Compton Beverley Community Church for his view on the proposals and if the equipment is something that they would use.

It was considered that any soft play equipment could be purchased from Commuted sums.

**Agreed – Councillor Coates to contact Ali Compton on use of soft play equipment.**

**Action – Councillor Coates**

**654. Scale of charges**

A scale of charges report and the trading accounts for the Pavilion was presented by the Clerk. The trading Accounts show that the expenditure will exceed income by an estimated £7485.00 for 2013/14

**Agreed – It was agreed that the following charges would apply form the 1<sup>st</sup> April 2013 –**

Main Hall community use	£10.00 per hr
Main Hall business use	£12.00 per hr
Kitchen	£9.00 per hr
Meeting Room	£9.50 per hr
Parties (2 hours + 30 minutes before/after)	£39.00
Extensions to parties	£10.00 per hr
Allotments	£25.00 pa
Playing field (Original user)	£120 pa (unchanged)
Playing field (New user)	£140 pa (unchanged)
Playing field New users	£160

**Action – Clerk to implement new rates from 1<sup>st</sup> April 2013**

**655. Pavilion letting agreement**

The Clerk had circulated a revised letting agreement for the hire of the Pavilion. The main change in the agreement was the requirement for hirers to ensure that a mobile phone was available in case of an emergency. Other significant changes to the agreements were -

Council will not accept liability for any equipment left at the Pavilion.

Certain hardball games would not be permitted,

Auctions to be allowed.

Trestle Tables can be used

It was agreed that the proposals put forward for cancellation charges, not be included in the agreement.

**Agreed – Letting agreement be updated to include changes**

**Action – Clerk.**

**656. Dutton Moore Payroll and Audit**

The Clerk presented a quotation from Dutton Moore to carry out the 2012/13 audit of the accounts and provide payroll services for the 2013/14 financial year.

**Agreed – Dutton Moore Accountants be retained for a further year.**

**Action – Clerk.**

**657. Change of AGM Date**

The Clerk requested a change to the date of the AGM owing to holidays. It was agreed to move the date back to the 23<sup>rd</sup> May.

**Agreed – Date of AGM be moved to 7.30pm on the 23<sup>rd</sup> May 2013.**

**Action – Clerk**

**658. Feedback for meetings attended**

Councillor Ranson provided feedback on the ERYC Budget setting meeting.

**659. Website/Twitter**

No issues

**660. Youth liaison**

Councillor Fleming reported that HU17 have requested a photo of the presentation made last year to Molescroft Scout group beavers section. Details had been sent at the time of the original shot but had been overlooked by the HU17.

**Agreed - Councillor Fleming to set up a photo shoot with Paul Smith of HU17 and the Beaver Colony.**

**Action - Councillor Fleming**

**661. Parish Centre/School Issues**

The minutes of the meeting of the 30<sup>th</sup> January 2013 had been circulated previously.

The main points identified in the minutes were –

Review of the price structure

Zumba classes started

Roof repairs will possibly be carried out in the summer

Balance as at 7<sup>th</sup> December £3041.80.

**662. Health and Safety**

No issues

**663. Items for next agenda**

None

**664. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 21<sup>st</sup> MARCH 2013 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 10.10 pm.**

**Signed.....(Chairman)**

**Date 21<sup>st</sup> March; 2013**

**Molescroft Parish Council**  
**Schedule of payments made at the meeting on 21/02/13**

1	ERYC	Supplies	£101.27	
2	British Gas	Pavilion gas supply	£1,173.88	DD 18.02.13
3	G.Gallifant	Electrical works	£682.44	
4	Marchant Mckechnie	Insurance	£909.55	
5	Clerk	Mobile phone	£12.25	
6	Clerk	Broadband	£17.41	
7	Clerk	Petty Cash	£24.30	
8	Caretaker	Phone	£12.00	DD 27.02.13
9	Playground Inspection Co	Play area annual inspection	£78.00	
10	ERYC	Salt/Grit	£37.20	
11	Clerk	Salary	£619.69	
12	Caretaker	Pay	£867.89	
13	HM Revenue & Customs	PAYE & NI	£348.53	
	<b>Total</b>		<b>£4,884.41</b>	