



Molescroft Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 19th September 2019 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), C. Linthwaite, J. Heffer, P. Lockyer, M Fleming, C. Coates, B. Hanneman, R. Rashbrooke.

Clerk to Council: Eve Williams. Ward Councillors D Healy and L Johnson. Four (4) members of the Public. Maureen Yates (ERYC Crime Reduction & Resilience Officer), PC Erica Williamson (Humberside Police)

2205. Apologies

Apologies were received from Councillors M Pinder and E Aird; Inspector P Hinch (Humberside Police) and Ward Councillor D Boynton.

2206. Declarations of Interest.

No interests were declared.

2207. Approval of Minutes of the previous meeting

The minutes of the 18th July 2019 meeting had been circulated and were approved as a true record of proceedings.

2208. Humberside Police & ERYC Crime Reduction & Resilience Officer Presentation

PC Erica Williamson advised Council that a new Neighbourhood Officer had been appointed to the Parish, namely PC Mike Batch. She also explained that recent crime data indicated that Anti-Social Behaviour within the Parish is reducing, specifically in the area in and around the shops on Woodhall Way. PC Williamson further explained that a number of investigations were continuing in relation to burglaries within the Parish and that positive arrests had been made. A discussion was held as to the current perception of crime and disorder with Councillors expressing additional concerns regarding drug use and associated impacts within the Parish, specifically in the vicinity of Rosemary Walk. Maureen Yates (ERYC) indicated that this would be further considered as a priority for action in the Crime Resilience and Reduction Plan for the Council and further explained her role in helping Parishes become resilient against crime and disorder, specifically by way of practical assistance for example Safe and Sound Grants for the vulnerable members of the community.

A discussion was held regarding the key community concerns in relation to keeping safe. Ms Yates outlined a range of issues currently subject to action in the Crime Resilience & Reduction Action Plan for example noise nuisance in and around the Pavilion grounds, drug use in various locations around the Parish (Rosemary Walk/Thurlow Avenue) and associated fear of crime issues. The purpose of the plan being a means to capture key issues and work with partner agencies to tackle them. Ms Yates reinforced the need to report crime concerns to the Police ensuring that the data is recorded urging residents to call 101. She also advised that if drug related materials are found residents should not remove these but call the appropriate agency. Further discussion was held regarding

general speeding concerns within the Parish and the new warning signs sited on Woodhall Way, which had not been consulted on and were considered to be in the wrong place given recent traffic calming concerns. Councillor Healy suggested that the Highways Department (ERYC) should be contacted for further information/redress. He also confirmed that traffic calming measures were scheduled for Malton Road in October 2019. Ms Yates concluded by confirming that the issues highlighted in discussion would further inform multi agency working to tackle crime and disorder within the Parish.

Action: M Yates to update and share the Crime Resilience Reduction Plan with the Council to enable updates and monitoring by the Parish Clerk.

Action: M Yates to send 'My Community Alert' and relevant crime reduction information to the Council for updating to the website.

Action: M Yates to share details of current Neighbourhood Watch Schemes within the Parish.

Action: M Yates to liaise with Councillor Heffer regarding scheduling a possible Crime Prevention Event at the Pavilion and 'door knock' Surgery.

Action: Humberside Police to attend Council in February 2020 to update on progress and initiatives within the Parish. Clerk to ensure Inspector Hinch is advised of the meeting date and time.

2209. Matters arising from the Parish Council meeting on the of 18th July 2019

The matters arising from the 18th July 2019 meeting were recorded and presented as an Action Log. This approach continues to enable visibility and tracking of work to date to progress all actions raised by the Parish Council. Good progress was noted overall with a total of 223 actions subject to follow up year to date. Updates were provided and work continues in the remaining areas.

Action: Clerk to continue to progress actions as required.

Action: Councillor Lockyer to progress options for a local resident/celebrity to attend a formal opening event of the Petanque Court, scheduled for October 2019 (date to be confirmed).

2210. Update from Ward Councillors

Councillors D Healy and L Johnson restated their commitment to ensure a Ward Councillor presence at the Parish Council meeting and to play an active role in securing improvements for local residents. They advised that the long-standing enforcement issue at 50 Warwick Drive had now been resolved with the reinstatement of the original boundary fence. They also advised of a meeting held with ERYC regarding play provision in the Rosemary Walk area and the need to ensure improvements are made going forward. Councillor Hildyard was in attendance at this meeting and supported the request on behalf of the Parish Council. A further discussion was held generally about the play provision within the Parish given the increasing number of children for example at Lockwood Drive.

Councillor Healy reported the successful opening of the new site for the Beverley Braves to which Parish Councillors Lockyer and Linthwaite had been invited. The feedback was favourable but the need to remain 'good neighbours' was further stated by Councillor Healy given the proximity to residential properties. Councillor Linthwaite identified that whilst CCTV signs were erected on the site, a full operational system had yet to be installed.

Councillor Johnson advised of recent concerns in relation to the grass verges (replacement by residents with chippings) along Woodhall Way. ERYC had confirmed that this is not appropriate and presents a health and safety issue for residents and contractors when strimming etc. She also updated in relation to a collapsed drain on Woodhall Way/St Leonards corner which has now been reinstated and recent noisy neighbour concerns within the Parish. Finally, Councillor Johnson

outlined a retrospective planning approval for a Ménage within the Parish subject to no intrusive lights on neighbouring properties.

Action: Ward Councillor D Boynton to liaise with the Beverley Braves to ensure a fully operational CCTV provision is installed at the site.

2211. Correspondence received/actioned

The Clerk presented a range of correspondence items received since Council last convened on the 18th July 2019. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. In relation to the continued offer of the Pavilion field for children's football practice/training (Kate Jagger), Councillors considered this to be a positive use of the amenity and subject to no impact on fee paying users, should be agreed and facilitated by the Activities and Pavilion Manager. The Clerk further advised of the Audit outcome for 2018/19 and confirmed that this is an 'unqualified' opinion with no issues/actions for improvement/redress which is an excellent outcome. She also confirmed that all formal requirements to publish the Audit Report had been completed, including updates to the website, ensuring accessibility. Other correspondence items (Dogs Walking & Safety Concerns; Petanque update and Pavilion Improvements/Hire issues) were noted for discussion at length in accordance with the published agenda.

Action: Clerk to advise K Jagger and the Activities and Pavilion Manager of Council decision regarding football training and use of Pavilion site.

2212. Pavilion Green Space: Dog Walking and Safety Concerns

The Clerk introduced this item and welcomed Mr. & Mrs. Knott (public) to the meeting. Mr. Knott outlined his recent experience of walking his dog on the Pavilion field which was subsequently attacked by another large dog not held on a leash and being walked by a minor. He shared the details of the attack (which are captured on Council CCTV) and explained that this resulted in injuries to the dog and vets' bills. He described how this was a harrowing experience and referred to the current signage at the Pavilion relating to dog walking that being insufficient. He also confirmed that the Police do not pursue such incidents unless there is injury to an individual. A discussion ensued with Councillors who expressed concern at both the events and the ability to enforce the current rules in relation to dog walking that being on a leash and under control. The Clerk advised on the current provisions within the sealed Public Spaces Protection Order which were confirmed by M Yates (ERYC). It was suggested that the signage could be improved stating all dogs must be on leads thus reducing the discretionary element. It was however noted that the issue of enforcement remains. The Clerk confirmed that she has been in contact with ERYC Dog Warden (Natalie Rhodes) for some months to help inform the Councils position and agree a way forward. Councillor Hildyard indicated that having reviewed the signage, should the issue persist, then the Council may consider banning dogs completely from the site. Ward Councillor Healy indicated that he would support the proposal should the Parish Council wish to progress this.

Action: Clerk/Chairman to progress new signage options with ERYC including costs for Council consideration.

2213. Molescroft Community Emergency Plan

The Clerk advised that Plan is currently subject to review by ERYC and had been circulated prior to the meeting for Councillor comments. The document was noted and accepted subject to the removal of personal address details as requested by Councillor Pinder.

Action: Clerk to make additional necessary revisions and forward to ERYC as required and to publish to Parish Council website.

2214. Payment of Accounts

The Clerk updated Council regarding current payments for the month of September 2019. Payments made for September 2019 were £4216.37. The Clerk highlighted one off and variable expenditure in a number of areas and explained where and why additional expenditure had been incurred. The Clerk advised Council that the final invoice for the Pavilion build works had been received but was not recommended for payment until all outstanding works (external toilet tiling) were completed. The accounts were agreed for payment and the Chairman, Vice Chair and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorization.

Action: Clerk to continue close budget monitoring in year.

2215. Year to Date Financial Report

The Clerk presented a detailed financial summary of the Council's finances year to date (6 monthly reporting) including a detailed explanatory written report. The report highlighted expenditure, income and risks in the wider context of the annual budget setting process. In presenting the report the Clerk also highlighted current/projected spending profiles and income to the Council by March 2020. She also presented detailed bank reconciliation information and bank balances as of 16th September 2019. Councillor Hildyard thanked the Clerk for the detailed work completed and the transparent reporting. Councillor Fleming noted the excellent content and presentation which enabled confidence for members going forward.

2216. Planning Applications

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

Application Address	Proposed Works	Comments
Mulberry Avenue	Extension & Conversion	No objections. Parking provision to be maintained.
Longcroft Park (Plot 2)	Variation to agreed plan	No objections.

2217. Nominations of Councillors to portfolios/committees

A discussion was held as to the current representation and interest in key roles. The following portfolio responsibilities were revised and agreed:

Organisation/Committee	Current Representative
Chairman	Councillor Hildyard
Vice Chairman	Councillor Fleming
Sub Committees	
Assets (to include allotments; play areas and bus shelters)	Councillor Heffer

Information Management (to include Data Protection and Website management)	Councillor Linthwaite & Mrs E Williams (Clerk).
Pavilion (to include Building, site, health & safety and usage)	Councillors Fleming and Hanneman
Planning	Councillors Hildyard and Linthwaite
Policy (to include Finance)	Councillors Hildyard and Mrs E Williams (Clerk)
Personnel, Equality and Human Rights	Councillors Hildyard; Heffer and Lockyer
Tomorrows Youth	Councillors Rashbrooke & Heffer.
Partner/External Liaison	
Police Liaison	Councillors Heffer
Press Liaison	Councillor Hildyard and Mrs Eve Williams (Clerk)
School Liaison	Councillors Fleming, Coates and Pinder.
ERYC Liaison (formerly Beverley Renaissance)	Councillor Hildyard
Parish Centre Representatives	Councillors Hanneman and Lockyer
Beverley Braves	Councillor Linthwaite

2218. Community Award Molescroft

A discussion was held as to potential community champions and deserving candidates. A number of suggestions were made. A lengthy discussion ensued as to the suitability of the award for specific named individuals.

2200. Tree Planting and development of Community Wooded Area

Councillor Hildyard further introduced this item and suggested that there are a number of areas within the Parish that could be cultivated for tree planting and improved green spaces. He suggested that the Parish Council could embark on a planned programme of tree planting over a number of years with an allocation of budget for this purpose in the Capital Programme for example £200 per annum. A detailed discussion ensued and Councillors agreed that this is a worthy and important initiative. Further suggestions were made in relation to the planting of bulbs within the Parish in association with the local school for example. Councillor Heffer suggested further consideration could be given to tree planting in the Parish more generally for example along verges. She also suggested that trees may be named after local service personnel named on the Roll of Honour.

Action: All suggested projects to be included in the Capital Programme for 2020/21 and prioritised for implementation.

2221. Pavilion Build Project Update

Councillor Hildyard updated Council on the evident progress and changes to the Pavilion building. A consensus was that these changes were very positive and enabled an improved functional space in which to operate both for Council meetings and hirers. He and the Clerk further explained the continued discussions with Kelly Webster in relation to the hire of the new room and associated costs and also that they had met with Kelly personally to discuss her requirements. A discussion ensued in relation to the continued concerns and questions re hire charges from Kelly Webster. Council further restated that the hire of the room (both sides) is £12.00 per hour with the individual rooms being £8.50 and £7.00 per hour for repeat users as per published fees and charges. Further discussion was had as to the additional needs to procure improved ICT installation for the Council, including the provision of Wi-Fi from KCOM. The Clerk confirmed that this is in process with an install date of the 15th October 2019. The Clerk also indicated that further enhancements to the facilities

have yet to be fully costed and budgeted for, as is detailed in the half year budget report at item. 2215.

Action: Clerk to liaise with Cllr. Linthwaite in progressing new ICT provision.

Action: Activities & Pavilion Manager to ensure all rooms are invoiced at the stated rates, as per published Fees and Charges schedules.

2222. Petanque at Molescroft Project Update

The Chairman welcomed members of the Public to the meeting and asked them to provide an update on recent activity regarding use of the newly installed Petanque facility and specifically plans in relation to establishing a local Club. Thierry Cordette advised that there is significant interest from local residents in the sport and that to date the facility has been used up to three times per week (15-20 people at each session on average). Currently, this is an informal arrangement but a formal Club is planned with a suggested name of 'Molescroft Beverley Petanque Club'. Thierry advised of initial publicity involving the local radio and magazines and asked for information from the Council in relation to planned hire charges for the formal hire of the facility by a Club once established. A detailed discussion ensued with Councillors (public excluded) regarding the purpose of charging for use and the appropriate levy. Councillor Mike Hildyard (MH) proposed that the facility remain open and free of charge to local residents NOT playing as part of a Club. It was also proposed (MH) that where there is a commercial element (in that the hirer levies charges for membership/profit for example) a charge become payable of £5 per hour for casual use/hire and £150.00 per annum for Club Membership. The Clerk further advised that having scanned for similar costing information, these charges appear competitive and would be reviewed in accordance with the Councils annual budget planning process. A vote was held and the proposals carried unanimously.

Action: Clerk to inform Activities and Pavilion Manager of Council Hire Charges.

Action: Clerk to advise interested parties of hire charges & publish accordingly.

Action: Councillors to agree formal opening/date for Petanque Court launch.

2223. Feedback from Meetings Attended

Councillor Fleming advised of recent contact with Laura Harrison of the ERYC Healthy Lifestyles Team and specifically in relation to a range of potential funding streams suitable to targeted learning and recreation. He indicated that the Council had submitted a bid for £2203 in the hope of securing funds. Councillor Heffer outlined her work with Jacobs Well and the 'Fun Bus' initiative linking with local youth groups.

2224. Items for next agenda

Business Plan Development/capital programme 2020/23

Pavilion Green Space: Trees

Clerk Vacancy: Update and Delegation

2205. Date of next meeting

For noting, 17th October 2019

The Chairman closed the meeting 9.45pm

Minutes produced by: Eve Williams, Clerk. Date: 23rd September 2019.

Signed.....(Chairman)

Agreed