



# Molescroft

## Parish Council

### MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 20<sup>th</sup> FEBRUARY 2014 AT THE MOLESCROFT PAVILION.

#### PRESENT

Councillors, M.Hildyard (Chairman), M.Fleming, A.Crompton, P.Ranson, P.Smith, B.Hanneman, C.Linthwaite, M.Jackson, C.Coates, B.Gregory  
Clerk B.Clarvis.

#### 897. Apologies

Apologies were received from Councillors G.Shores (Holiday), M.Smith (Family commitment).

Councillor Coates left the meeting at 9.20 after the discussion of Agenda item 907.

#### 898. Declarations of interest

Councillor Jackson declared an interest in agenda items 907 Westwood/Molescroft Common Land exchange (Wife a Freeman of Beverley)). 908 Copandale Road parking (Resident) 920 Scrubwood Lane (Member of Ramblers). The items were included onto the agenda at the request of Councillor Jackson to ensure that the Parish discussed the issue. After outlining the position Councillor Jackson refrained from taking part in discussions and any decisions made.

Councillor Ranson declared an interest in agenda item 908 Copandale Road parking.

Councillor Hanneman declared an interest in agenda item 911 Scale of charges

#### 899. Approval of the Minutes of the previous meeting.

The minutes of the meeting 16<sup>th</sup> January; 2014 had been circulated and were approved as a true record of proceedings.

#### 900. Matters arising from the Parish Council meeting 21<sup>st</sup> November 2013

None

#### 901. Public Participation Session

None present

#### 902. Correspondence

East Riding Parish News.

ERYC training of Town & Parish Councillors to be able to collect evidence for dog fouling prosecution. **The Clerk was requested to reply expressing disappointment that ERYC is unable to properly manage the service as they are legally bound to provide wardens and considered this request to be a further delegation of duties without the resources to carry out the work.**

ERYC out of hours survey

ERYC Beverley to Market Weighton Rail Trail Management consultation details available on [countrysideaccess@eastriding.gov.uk](mailto:countrysideaccess@eastriding.gov.uk). The deadline for comments is 5<sup>th</sup> April 2014.

Citizens Advice Bureau request for funding. **It was agreed not to contribute on this occasion.**

Copy of email sent by resident of St Leonards to ERYC re parking, speeding and damage to grass verge on St Leonards Road.

ERYC Information on Chairman's Award.

Mr & Mrs Cant Copandale Road re damage to plants on his garden while erecting notice board. Apparently an agreement exists that allowed the Parish Council to site a notice board on their land. Mr & Mrs Cant estimated the cost of the spoilt plants to be £20.00 and were seeking reimbursement and was also considering requesting the Parish Council to remove the notice board. No one on the Parish council was aware of this agreement.

**It was agreed to reimburse the £20 quoted by Mr & Mrs Cant for the damaged plants without prejudice and request that the Parish council be allowed to leave the notice board in its current position.**

ERYC use you local salt bin information.

Email from Harvey Brown re a group he has formed "Friends of Molescroft Pavilion" aimed at improving the acoustics at the Pavilion. He has applied for a £6000 grant from ERYC Arts Fund.

### **903. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes. Councillor Gregory reiterated comments made previously on the installation of Solar panels and the reduction in level of reserves.

The cheque issued previously to Dodds Solar for the Solar Panel installation had been returned by the company as they have been subject to a takeover and requested a cheque in the new company name.

### **904. Pavilion Sub-committee update**

#### ***Playing field drainage***

Councillor Coates presented details of the quotation received for the drainage of the field.

Councillor Ranson raised the issue of the Pavilion Crockery stock.

Councillor Crompton gave a brief update on the results received so far from the Skate Park consultation, results are still waited from the school.

**Agreed – Councillor Ranson to put together a list of crockery requirements for the next meeting.**

**Action – Councillor Ranson**

**Agreed – List of work to be determined and prioritised for the next meeting**

**Action – Pavilion Sub Committee**

### **905. Planning Applications/Decisions**

<b>ADDRESS</b>	<b>PROPOSAL</b>	<b>COMMENT</b>	<b>DECISION</b>
107A Woodhall Way	Erection of a dwelling (retention of single storey dwelling not built in accordance with planning approval.	Response required 17/2/14	Location to be visited and late response to be sent.
27B Church Road	Erection of a dwelling	Response required 18/2/14	Location to be visited and late response to be sent.
22 Molescroft Road	Millcross, Erection of triple garage/store to rear of garden.	Response required 28/2/14	Application should be refused the development is out character with the area, disturbance of neighbours. If approved conditions to be put in place preventing converting into a living accommodation.

### **Planning appeals**

27A Church Road - Raising of eaves height and addition of a pitched roof to an outbuilding building **Appeal Refused**

27A Church Road \_ Application for award of costs. **Refused**

### **Planning decisions**

11 Hillcrest Drive - Retention and completion of an outbuilding to the rear. **Planning Approved**

Croft House 21 Church Road - Erection of two storey extension to side. **Planning Refused**

Councillor Gregory informed the Committee that he had been in touch with ERYC Planning Department regarding David Wilson Homes re non-compliance with Planning conditions on the Woodhall Way development. Compliance with these conditions is still outstanding.

### **906. East Riding Local Plan**

Previous comments to be resubmitted.

**Action – Clerk**

### **907. Westwood/Molescroft Common Land exchange**

A document received from ERYC regarding the Beverley Westwood and previously circulated by the Clerk was discussed. ERYC want to construct a cycle track on Beverley Westwood, in doing so they are required to offer alternative land to be designated Common Land as compensation.

The Parish Council do not oppose the construction of a cycle path but have concerns regarding the application –

- The Parish Council had not be consulted on this prior to the application to the Secretary of State.
- The land offered as exchange is not like for like in that a smaller section of land is offered in exchange
- The land offered in exchange is in Molescroft and therefore would not come under the jurisdiction of the Pasture Masters.

**Action – Clerk to respond to the Secretary of State re these concerns.**

### **908. Copandale Road Parking**

Consultation document expected from ERYC extending the restriction on parking, concerns were expressed that this is moving parking problems further along the road which will affect different households.

Letters had been sent to some residents on Copandale Road but the Parish Council had not been consulted on these proposals. Parish Councillors were disappointed that they hadn't been consulted on these proposals by ERYC as a matter of concern was expressed that the Parish Council hadn't been consulted on these proposals.

**Agreed – Letter to be sent to ERYC expressing disappointment at the lack of consultation**

**Action - Clerk**

### **909. Works programme**

Deferred until Pavilion priorities are agreed by the Pavilion Sub Committee.

### **910 Standing Orders**

The Clerk presented the revised Financial Regulations Policy for consideration.

Councillor Gregory requested that his objection to the reduction in reserves to 40% be recorded, no motion of objection was proposed.

**Agreed – Revised Financial Regulations Policy be adopted.**

### **911. Scale of charges**

The Scale of Charge report was presented by the Clerk setting out the effect of different % increases. Councillor Gregory proposed that all Pavilion hire charges be increased by 5% to be rounded up or down to the nearest 50p, The hire of the football field for the existing users should remain unchanged, the hire charge for Rounders teams be increased by 5% as the charge has remained unchanged for the last 2 years. This was agreed unanimously. It was further agreed that there should be no change in the Annual Rental for an allotment but that the fee should be increased to £27.00 in 2015/16.

**Agreed –**

**Pavilion hire charges be increased by 5% to be rounded to the nearest 50p.**

**No change in hire charges for existing football teams**

**New clubs hiring the pitch to be increased to £170.00 per season.**

**Hire of field to be increased by 5% to £105 for Rounders**

**No change in allotment fees for 2014/15, rents to be increased to £27.00 for 2015/16.**

**Action – Clerk to inform current hires of the change in charges and inform allotments holders of the decision.**

### **912. Budget 2014/15**

The budget as presented by the Clerk was agreed unanimously with one amendment to increase the amount for elections to £2000.

**Agreed – Budget set for 2014/15**

### **913. Bus Shelter – Woodhall Way**

Two copies of the final bus shelter agreement received from ERYC were signed, this will allow ERYC to order and erect the shelter.

**Agreed – The conditions set out in the ERYC Bus Shelter agreement were agreed and signed off.**

**Action – Clerk to return to ERYC**

### **914. Emergency Plan**

Deferred until the April meeting

### **915. Payroll/Audit 2014/15**

Quotation for the Payroll and Audit function were received from Dutton Moore, the prices submitted were agreed.

**Agreed – Dutton Moore be retained for Payroll and audit function 2014/15.**

**Action – Clerk to confirm agreement.**

### **916. Website Contract**

The website contract due to expire 30<sup>th</sup> April 2014 was discussed and in light of the charges being proposed by the current provider it was agreed to seek quotations from other providers.

**Councillor Jackson raised a point of order at 10.00pm to waive the standing orders, which determine the length of meetings to be no more than 2.5 hours. The Chairman confirmed his agreement to allow the meeting to continue**

### **917. Woodland Trust Tree application**

The Clerk confirmed that he has received notification that the Parish Council had been awarded 105 trees, due to be delivered the first week in March. Councillor Hildyard and Councillor Hanneman agreed to pot the trees to allow further growth before planting out.

**918. Dog Control Order**

The Clerk informed the meeting that he had been in contact with ERYC regarding the progress of the Pavilion Dog Control Order. A response confirmed that the order is with ERYC legal department.

**919. St Mary's Cemetery**

ERYC in response to an email re the condition of the Cemetery have confirmed that they are pleased with the overall condition. They have identified some wood chippings which will be removed as soon as the grounds maintenance season starts

**920. Scrubwood Lane**

Councillor Jackson confirmed that ERYC have cleared the bridleway.

It was noted that the ditches are still overgrown and that householders still have bins etc located on bridleway.

**Agreed – Letter to be sent to ERYC requesting that the work be carried out.**

**Action – Clerk to write to ERYC**

**921. Pavilion Deeds**

Councillor Jackson gave the Clerk a copy of the 1971 deeds which he had purchased from ERYC. The information regarding boundary fence ownership was unclear. Councillor Jackson to submit invoice to the next meeting.

**922. Feedback from meetings attended**

None

**923. Youth Liaison**

None

**924. Parish Centre/School Issues**

None

**925. Items for next agenda**

**926. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 20<sup>th</sup> MARCH 2014 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 10.10 pm.**

**Signed.....(Chairman)**

**Date 20<sup>th</sup> March; 2014**

**Molescoft Parish Council**  
**Schedule of payments made at the meeting on 20.02.14**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
17.02.14	British Gas	Pavilion Gas usage	£1,363.42 DD
20.02.14	Marchant McKecknie	Solar Panel Insurance	£12.24
20.02.14	Marchant McKecknie	Property Owners Insurance	£938.18
20.02.14	East Yorkshire Shutters	Replacement shutter	£1,140.00
20.02.14	Beverley Lawnmower Services	Strimmer service	£97.18
20.02.14	Beverley Lawnmower Services	Mower service	£108.62
20.02.14	West Property services	Erect notice board	£200.00
20.02.14	P.Underwood	Caretaker cover	£45.00
20.02.14	Clerk	Petty cash	£21.10
20.02.14	Clerk	Mobile Phone	£12.25
20.02.14	Clerk	Broadband	£17.41
20.02.14	Clerk	Salary	£626.44
20.02.14	Orange	Caretaker phone	£12.35 DD
20.02.14	Caretaker	Post dated pay cheque 2013/14	£700.00
20.02.14	Caretaker	Pay	£906.21
20.02.14	HM Revenue & Customs	Paye & NI	£332.30
	<b>Total</b>		<b>£6,532.70</b>