



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 20th SEPTEMBER 2012 AT THE MOLESCROFT PAVILION.

PRESENT

Councillors, M.Hildyard (Chairman), B.Hanneman, B.Gregory, M.Fleming, P.Ranson, J.Whalley, K.Agerskow, C.Coates, G.Shores
Clerk B.Clarvis.

525. Apologies

Apologies were received from Councillors Richings (work), Smith (Holiday) and Brown (Holiday)

526. Known declarations of interest

No declarations of pecuniary or non-pecuniary interests were received.

527. Approval of the Minutes of the previous meeting.

The minutes of the meeting 19th July 2012 had been circulated and were approved as a true record of proceedings.

528. Matters Arising from the Parish Council meeting on 19th July 2012.

Agenda item 512. The Clerk confirmed that the notice board outside Molescroft Primary School had been replaced with a new one.

Agenda 515. Letter had been sent to ERYC Councillor Pearson, the letter had been passed to ERYC Councillor Aird. No progress so far.

**Agreed – Councillor Pearson be contacted again regarding the lack of progress
Action – Clerk.**

529. Public Participation Session

2 members of the public were present at the meeting.

Mr Kimpton 15 Saville Close (also representing his neighbours at 13,14,16 Saville Close) raised the issue of the large overhanging trees on land owned by ERYC. The trees are overhanging and blocking light from the gardens and pushing fences over. Mr Kimpton asked for the Parish Councils help as he had been unable to make any progress.

Action – Clerk to contact ERYC to try and resolve the problem.

Mrs Draper representing a number of elderly residents in support of erecting a bus shelter by the shops on Woodhall Way. Mrs Draper handed a petition to the Chairman with 55 names supporting the erection of a shelter.

530. Accounts for payment

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

531. Planning Applications

ADDRESS	PROPOSAL	COMMENTS	DECISION
12 Sheldrake Way	Erection of first floor extension to rear and single story extension to side		No observations
44 Hillcrest Drive	Erection of two storey extension to side		No observations
12 Rowan Avenue	Retention of 2.3m high fence		No observations
11 Brimley	Erection of single storey extension and pitched roof over existing extension to rear following removal of existing conservatory.		No observations
86,88, 90 Molescroft Park	New vehicular access to the rear of 86, 88 and 90 Molescroft Park and erection of a two garages with first floor storage	Planning condition be imposed to prevent converting garage into accommodation	Observations as per comments
96, Woodhall Way	Retention of 1.8m fence to side		No observations
11 Brimley	TPO MOLESCROFT NO.27 - 2005 (ref 109/823) T1 - Fell over mature Horse Chestnut in the rear garden due to deep cavities and decay raising, recent loss of significant limb raises future safety concerns,		No observations
10 Molescroft Avenue	Erection of single storey side and rear extension, creation of hipped roof and internal alterations		No observations
63 Molescroft Road Molescroft House	TPO - Fell Eucalyptus (T1) due to proximity to main drain, 6ft brick boundary wall and the house. Replant with a native species tree away from buildings. Fell Hawthorn (T2) due to proximity to 6ft boundary wall. Replant with the same species away from buildings		No observations
31 Hillcrest	Erection of single storey extension to rear following demolition of existing conservatory		No observations

ADDRESS	PROPOSAL	COMMENTS	DECISION
Land North Of Mount Pleasant View Malton Road	Construction of equestrian exercise arena for private use		No observations

Planning Decisions

TPO MOLESCROFT HALL, MOLESCROFT - 1968 (REF:105) - Fell Sycamore located in rear garden due to excessive shading to kitchen and close proximity to house at Greenfield 42 The Cedar Grove – **Application refused**

Ceder Croft, 19 Cedar Grove – extension at side and installation of 2 velux windows in roof – **Planning granted**

2 Alpha Avenue – Construction of canopy over door & window to front, and wall and fence to front - **Planning granted**

22 Woodhall Way – Erection of single storey extension & part demolition of garage at front - **Planning granted**

532. Code of Conduct

The revised Code of Conduct as circulated by ERYC was formally adopted.

Action – Clerk to inform ERYC

533. Draft Empty Housing Strategy Consultation ERYC The draft Empty Housing Strategy was welcomed by the Parish Council and expressed the hope that ERYC make full use of the existing legislation to speedily bring empty houses back into use and increase the amount of useable housing stock.

Agreed – ERYC to be informed of the view of the Parish Council.

Action – Clerk to respond to ERYC.

534. LDF Fact checking exercise ERYC

The Parish Council's views on planning are well documented by ERYC and the Parish Council have nothing further to add to a very comprehensive document.

Action – Clerk to inform ERYC

535. Rosemary Walk

The Clerk had met with 5 companies and received designs and quotations from them. The next stage is to seek public opinion on the proposals. It was agreed that notices be sited around the area and Leanne Wright at ERYC be contacted re consultation.

Agreed – Notices to be placed in the area and ERYC be contacted re next stage

Action – Clerk

536. Financial Risk Management Policy (Draft)

The Clerk had identified in writing this policy that the Council does not have insurance cover for notice boards or IT equipment. The additional premium to cover these items would be over £50 a year. The IT equipment because of its age is worth very little. It was agreed that cover for these items was not necessary.

The document was considered to be very comprehensive and was accepted.

Agreed – That no insurance cover for notice boards and IT equipment be taken out. The Policy be adopted by the Council

Action – Clerk

537 Standing Orders

The document as circulated by the Clerk was considered to be comprehensive and subject to an amendment to section 1 paragraph x (Quorum) to increase the quorate

numbers from 3 to 4 (or one third of the membership which ever is the greater) the policy be adopted.

Agreed – Clerk to amend policy on quorate numbers

Action- Clerk

538. Neighbourhood Development Plan

Beverley Town Council have organised a meeting with the consultant on the 10th October. Two representatives are required to move the plan forward, all Parish Councillors are invited to the first meeting.

Councillors Hildyard and Gregory were nominated to represent the Parish Council at the meetings.

Agreed – Councillors Hildyard and Gregory to represent the Council

Action - Councillors Hildyard and Gregory

539. Caretaker/Pavilion Manager Mobile Phone

The Clerk presented a breakdown of the cost of the pay as you go mobile phone as used by the Caretaker/Pavilion Manager. This is a particularly expensive and inefficient method and it was agreed that a sim only contract should be set up costing approximately £8.50 a month.

Agreed – Sim only contract mobile phone be provided

Action - Clerk

540. Donation Scouts

It was agreed to make a donation to Molescroft Scouts/Beavers group for the litter picking work carried out on Rosemary Walk

Agreed - £50 donation to be made

Action - Clerk

541. Bus Shelter

In addition to the petition delivered earlier in the meeting the Clerk reported that he had received 11 emails/calls in support of a bus shelter on Woodhall Way.

The Clerk had been contacted previously by another resident of Molescroft who was also starting a petition in support of a shelter. The Clerk was asked to contact him to check on progress. It was suggested that ERYC be contacted re erection of a shelter.

Agreed – Resident be contacted to check on progress of petition

ERYC be contacted re provision of shelter

Action - Clerk

542. District Audit Report

The Clerk sought clarification on the charge to be made for copies of the Audited accounts. It was agreed that they should be provided free to any resident requesting a copy.

Agreed - That no charge to be made to residents requesting a copy of the Audit return.

543 Clerk update report

David Wilson Homes

Contacted Paul Butler re planning application, currently working with ERYC planners no indication of likely date for planning application submission.

Damage to tree guard

Repaired by ERYC

Scrubwood Lane

ERYC will be starting the work in the spring.

District Audit

Audit certificate received. Audit complete

CCTV

Cameras fitted and set up on 13th September by ADT.

Notice Board

New notice board fitted o/s Molescroft Primary School

Felling of 2 trees The Lawns

No planning permission, trees not protected by TPO but are subject to planning condition, ERYC writing to owner.

Plot 1

Email sent to tenant regarding its condition, asked to tidy asap

544. Feedback from meetings attended

Councillor Hildyard provided an overview on the Renaissance. The partnership brings together a number of public sectors, voluntary and private organisations to improve Beverley and the local area. The partnership aims to make Beverley a better place to live, work and visit.

The partnership is currently looking at ways to improve Golden Ball passage in Beverley and ways to improve the appearance of Beverley on the approach from Willerby direction.

545. Website/Twitter

The quarterly website report provided by P.Maguire was circulated. Significant peaks occurred on 5 separate days for which there was no obvious reason.

546. Youth Liaison

Nothing reported

547. Parish Centre/School issues

ERYC is to replace the roof on the building during the next 12 months

548. Health and Safety

No Issues.

549. Correspondence

NBAG Letter of thanks to the Parish Council re Linden Home planning application
Cllr Peter Hemmerman re spending on Beverley Market place announced by S.Parnaby Leader of ERYC.

ERYC Carriageway resurfacing Driffield Road Molescroft.

Government consultation on revocation of 2 signatures for cheques.

ERYC Beverley Heart Town invitation to meeting (received after date of meeting)

Mrs Simpson notice on Plot 1 allotment

Audit Commission appointment of external auditor Littlejohn LLP until 2016/17

550. Items for next agenda

Councillor Fleming requested tree planting at the Pavilion be included in the next agenda

551. Date of next meeting

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 18th OCTOBER 2012 AT 7.30 PM IN THE MOLESCROFT PAVILION.

There being no further business the Chairman closed the meeting at 9.50 pm.

Signed.....(Chairman)

Date 20th October 2012

Molescroft Parish Council
Schedule of payments made at the meeting on 16/08/12

1	British Gas	Pavilion	£236.08	DD
2	S.Mguigan	Caretaker cover	£142.50	
3	Toptech	Notice board	£725.28	
4	Orange	Remote internet	£10.00	DD
5	Clerk	Mobile Phone	£12.25	
6	Clerk	Broadband	£17.41	
7	Clerk	Petty Cash	£25.97	
8	Clerk	Salary	£619.69	
9	Caretaker	Pay	£742.47	
10	HM Revenue & Customs	PAYE & NI	£264.25	
	Total		£2,795.90	

Molescroft Parish Council
Schedule of payments made at the meeting on 20/09/12

1	Audit commission	Audit fee	£510.00	
2	Molescroft Parish Centre	Centre cleaning	£610.50	
3	S.Challis (Cree8)	Pavilion double doors	£875.00	
4	Orange	Remote internet	£10.00	DD
5	ERYC	Janitorial supplies	£74.89	
6	Beaver Electrical	Lighting repairs	£384.86	
7	ADT	Annual maintenance charge	£219.55	
8	SLCC	Annual membership	£197.00	
9	Airco	Air Conditioning Annual Maintenance	£122.40	
10	Clerk	Mobile phone	£12.25	
11	Clerk	Broadband	£17.41	
12	Clerk	Petty cash	£41.50	
13	Clerk	Salary	£619.69	
14	Caretaker	Pay	£858.07	
15	Caretaker	Petty cash	£27.05	
16	HM Revenue & Customs	PAYE & NI	£341.40	
	Total		£4,921.57	