



Molescroft

Parish Council

Minutes of the Molescroft Parish Council Meeting held at 7:00 pm, Thursday 18th May 2023, at the Molescroft Pavilion.

Present

Councillors: M. Hildyard (Chairman), M. Fleming (Vice Chair), E. Aird, P. Lockyer, M. Pinder, J. Heffer, C. Burrows, M. Yates, S. Watson, B. Needham.

Clerk to Council: Mrs Laura George.

Ward Councillor: D. Boynton.

Molescroft Wildlife Network: Karyn Murby, Daniel Swan.

Members of the Public: x3, including two proposed new councillors to be co-opted; C. Coates and C. Linthwaite.

2673. Apologies

No apologies were received.

2674. Declarations of Interest

No declarations of interest were made.

2675. Signing of Declarations – New Councillors

All newly elected members of the council signed Declarations of Acceptance.

2676. Co-option of New Members

Councillor Heffer proposed that C. Coates be co-opted as a new member of council; Councillor Lockyer seconded the proposal. All agreed.

Councillor Heffer proposed that C. Linthwaite be co-opted as a new member of council; Councillor Aird seconded the proposal. All agreed.

After Declarations of Acceptance were signed, the two co-opted members joined the meeting.

2677. Nominations of Councillors as representatives to the following roles and/or committees

Councillor Hildyard was elected as Chairman, and Councillor Fleming as Vice Chairman. All roles and committees were discussed and agreed; Councillor Pinder proposed that the following list be accepted en bloc. The Chairman seconded the proposal. All agreed.

Organisation/Committee	Current Representative
Chairman	Councillor Hildyard
Vice Chairman	Councillor Fleming
Sub Committees	
Assets (to include allotments; play areas and bus shelters)	Councillors Fleming, Aird & Yates
Information Management (to include Data Protection)	Councillor Linthwaite & Mrs L. George (Clerk)
Pavilion (to include building, site, health & safety, and usage)	Councillors Hildyard, Fleming & Heffer

Planning	Councillors Hildyard, Linthwaite & Watson
Policy (to include finance)	Councillors Pinder & Burrows
Personnel, Equality and Human Rights	Councillors Hildyard, Lockyer & Pinder
Website, External Communications & Social Media	Councillors Hildyard, Needham & Mrs L. George (Clerk)
Partner/External Liaison	
Police Liaison	Councillors Hildyard, Heffer & Watson
Press Liaison	Councillor Hildyard and Mrs L. George (Clerk)
School Liaison	Councillors Lockyer, Aird, Fleming & Needham
Parish Centre Representatives	Councillors Lockyer & Aird
Molescroft Wildlife Network Liaison & Tree Planting	Councillors Coates & Lockyer
Social Engagement	Councillors Yates, Aird & Needham

2678. Meeting Dates 2023/24

The clerk presented proposed meeting dates for 2023/24. Councillor Pinder suggested changing the proposed date for December 2023 to 14th December. All agreed.

2679. Approval of the minutes of the previous meeting

The minutes of the 20th April 2023 meeting had been circulated and were approved as a true record of proceedings.

2680. Matters Arising (All)

There were no matters arising from the previous minutes not already covered elsewhere in the agenda.

2681. Action Log (All)

The action log for May 2023 was presented with updates; work continues in the remaining areas. It was noted that Councillor Yates is now also involved in investigating the possibility of an extension of the play area and possible installation of accessible equipment, and has contacted Laura Hutchinson at East Riding of Yorkshire Council (ERYC) to discuss further. It was also noted that a meeting with Alan Menzies and the Los Trustees was awaiting a confirmation date.

2682. Molescroft Wildlife Network

Karyn Murby and Daniel Swan attended to provide an update on the Molescroft Wildlife Network project. The Parish Council were thanked for their support so far and it was noted that Councillors Lockyer and Fleming have been involved with the project directly. It was noted that direct and indirect funding is still needed in several areas, and that the Parish Council will help by allowing occasional use of the Parish Room free of charge. Cllr Fleming advised that the group also apply to other sources for funding. Cllr Pinder suggested that councillor interests on the Parish Council website be updated and images of local wildlife species added in order to raise awareness of the project. All agreed. Cllr Heffer requested that it be discussed further at the next meeting. Cllr Needham suggested the creation of a social media post in liaison with the group.

2683. Adjourn for Annual Parish Meeting at 8pm

2684. Update from Ward Councillor

Regarding previous queries over the maintenance of the Woodhall Park amenity area, Councillor Boynton advised that ERYC has looked at the site and agreed to extra planting, and maintenance going forward. The planning application for the waste recycling facility has been deferred for further information. Cllr Boynton intends to raise a motion at the next full council meeting that an investigation take place into the way in which the application and consultation was handled and dealt with by ERYC. It was noted that Cllr Johnson has followed up on queries regarding the

possibility of new play equipment at the Rosemary Walk play area – this would need a community engagement survey, with which ERYC Commuted Sums staff have agreed to help.

2685. Correspondence Received/Actioned (Clerk)

The Clerk presented a range of correspondence items received since the last Parish Council meeting. These items were for information, action, consultation, and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council.

The following items were discussed:

- Email received from a resident of Beverley Drive regarding previous discussions around **encroachment** onto amenity land. Resident is unhappy with response and would like to discuss further with a member of the council. Reply sent explaining that it is a legal matter to be determined by the landowner and that MPC in principle is not in favour of access over amenity areas. To be followed up.

2686. Payment of Accounts (Clerk)

The Clerk updated the Council regarding current payments for May 2023. Payments made for May 2023 were £7,563.27. The following payments were noted:

- Zurich Municipal - £1,156.16 – public liability insurance renewal

The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as a correct record.

2687. Year-end Accounts 2022/23 (Clerk)

Councillor Pinder proposed to defer considering items required under Standing Orders 2. j. vii through j. xv to the next meeting. All agreed.

2688. Annual Governance and Audit Return 2022/23 (AGAR) (Clerk & Chairman)

As per item 2687, Councillor Pinder proposed to defer considering items required under Standing Orders 2. j. vii through j. xv to the next meeting. All agreed.

2689. Planning Applications (Clerk)

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

24 Rigby Close	Erection of first floor extension to front and door canopy over existing entrance door.	19 th May 2023	No objections.
4 Old College Drive TPO	Crown reduce 1 no. <i>Taxus baccata</i> (T47) by 15-20% to neaten overall form and increase light in to the garden whilst maintaining and enhancing the tree.	3 rd June 2023	<i>If the natural form of the tree can be protected by sensitive work on the advice of the tree officer, then the Parish Council has no objections at this stage.</i>

2690. Coronation Lunch (Cllrs Aird/Yates/Lockyer)

Councillors Yates, Aird and Lockyer provided an update on the event that was held on 7th May. The lunch and entertainment went well and proved to be very popular, with positive feedback already received from attendees. Cllr Aird thanked Cllrs Yates, Lockyer, Burrows and Pinder for their organisation in her unexpected absence. The group are looking into future projects.

2691. ERVAS Workshops for Vulnerable Residents (Cllr Yates)

Cllr Yates advised that she has liaised with ERVAS who are able to provide workshops to suit all ages and requirements, and could be held at the Pavilion if requested. Cllr Yates to follow up with Cllr Fleming to discuss possibility of workshop for the Tomorrow's Youth group.

2692. Feedback from meetings attended (All)

Cllr Fleming previously met with Karyn Murby and Kerry Harrold to discuss Molescroft Wildlife Network (MWN) and the requirement for further funding. It was agreed that MWN should approach as many potential donors as possible.

Cllr Hildyard noted that the Parish Council is still hoping to meet with the landowners of the amenity land on Pighill Lane to look into the possible adoption of the land by the Parish Council, if it is brought back to a reasonable state.

2672. Items for next agenda (All)

Cllr Heffer – Molescroft Wildlife Network Support

Cllr Pinder - Items required under Standing Orders 2. j. vii through j. xv

Cllr Needham – Communications Committee feedback

Actions noted:

Cllr Needham to create social media post in liaison with Molescroft Wildlife Network, ref. item 2682.

The Chairman closed the meeting 21:30.

Minutes produced by: Laura George, Clerk. Date: 23rd May 2023

Signed.....(Chairman)