



Molescroft

Parish Council

Minutes of the Molescroft Parish Council Meeting held at 7:00 pm, Thursday 17th September 2020, at the Molescroft Pavilion.

Present

Councillors: M. Hildyard (Chairman), M. Fleming, B. Hanneman, J. Heffer, E. Aird, M. Pinder, P. Lockyer, C. Linthwaite.

Ward Councillor: D. Boynton.

Clerk to Council: Mrs Laura George.

2304. Apologies

Apologies were received from Cllr C. Coates.

2305. Declarations of Interest

No declarations of interest were made.

2306. Absences due to Covid-19 Lockdown

The Parish Council agreed to accept apologies from all Councillors for the period of 19th March 2020 – 17th September 2020, due to the Covid-19 pandemic and lockdown.

2307. Action Log/Matters Arising (All)

The action log for September 2020 was presented with updates; work continues in the remaining areas.

Memorial Boards - Cllr Hildyard suggested a letter of thanks be sent to the designer of the Memorial Boards that have been recently installed at the Pavilion – all agreed.

'STOP' sign at exit of Pavilion car park - Cllr Hildyard to contact nearby resident regarding height of fence that causes reduced vision when entering The Croft.

Playing field boundary – Cllr Hildyard informed that the Activities & Pavilion Manager requested that a note of thanks be made to ERYC for the use of their chipper machine to help with the tidying up of the playing field boundary.

Ongoing insurance claim – Cllr Fleming requested the advice of Cllr Pinder regarding the ongoing claim following fence damage. Clerk to forward all relevant information to Cllr Pinder.

2308. Annual Governance and Audit Return 2019/20 (AGAR) (Clerk & Chairman)

The Clerk presented the completed AGAR for signing by the Chairman and Clerk. She explained that this return is completed by the independent accountant using detailed financial information and end of year accounts. The AGAR is a statutory requirement and will be shared with the external auditor PKF Littlejohn alongside detailed supporting documentation by 30th October 2020. In addition, the AGAR must be published for a statutory period enabling local residents to review the audited accounting statements of the Council. Cllr Pinder proposed that all agree and approve the accounts; this was seconded by Cllr Fleming. All agreed and the AGAR was signed by the Chairman and Clerk.

2309. Update from Ward Councillor

Cllr Boynton provided an update, noting the following:

- Contact has been made with Mr. P. Robinson regarding road traffic issues at the exit of the Pavilion car park.
- Beverley Town Football Club have been in contact with ERYC regarding the installation of flood lights which will affect residents on Copandale Road.
- Antisocial behavior at the Beverley Braves Rugby Club has been reported to ERYC. CCTV at the club has been upgraded but no further action has been taken.
- Cllr Linthwaite put forward a request for a litter bin on behalf of Beverley Braves. It was suggested that Beverley Braves put in a formal request with costs for consideration by the Parish Council.
- Longcroft School remains under demolition but has been delayed slightly due to the recent period of lockdown.
- Speeding survey – signage has been allocated to Minster Way, Beverley.

2310. Correspondence Received/Actioned (Clerk)

The Clerk presented a range of correspondence items received since the last update to Council on the 16th July 2020. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. Items were noted regarding the request for bins at the bus stops on Woodhall Way and Driffield Road. The Council agreed to look into providing bins; Cllr Hildyard to follow up. The Parish Council have been approached by londonhearts.org regarding a possible grant for the installation of another defibrillator in Molescroft – Cllrs Fleming & Heffer to investigate potential locations.

2311. Payment of Accounts (Clerk)

The Clerk updated Council regarding current payments for September 2020. Payments made for September 2020 were £4,097.72.

The following was noted:

- Payment to Dutton Moore Accountants of £540.00 for the preparation of accounts for audit.
- The opening of trade accounts for the purchase of materials for the Pavilion. Cllr Fleming noted that the work carried out at the Pavilion by the Pavilion Manager and Assistant Manager during lockdown has been very much appreciated.

The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorization.

2312. Planning Applications (Clerk)

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

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| Lakelands 24 Woodhall Way | Erection of two storey and single storey extensions to side and rear. | 31 st July 2020 | No objections. |
| 11 Ford Close | Erection of single storey extension to rear following removal of existing conservatory, convert existing garage to additional living accommodation and installation of bow window following removal of garage door. | 17 th August 2020 | No objections. |
| AUGUST 2020 | | | |

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| 36 Burney Close | Construction of bay window extension with roof to front following removal of existing bay window. | 26 th August 2020 | No objections. |
| The Orchard 4 Malton Road | Erection of single storey extensions to side and rear, entrance porch with ramp to front and construction of timber framed gazebo to rear garden. | 16 th September 2020 | No objections. |
| 14 Malton Road | Erection of single storey extensions to front and rear. | 16 th September 2020 | No objections. |
| 22 Woodhall Way | Erection of first floor extension to rear. | 24 th September 2020 | No objections. |
| 34 Wheatlands Drive | Erection of single storey extension to rear and side following demolition of existing conservatory. | 24 th September 2020 | No objections. |
| TPO 4 Harewood | TPO - MOLESCROFT HOUSE, MOLESCROFT - 1976 (REF 106) A1 - Crown lift 1 no. Blue Cedar tree (T1) by 2 metres by removing 5 no. branches due to lower branches spreading over public pavement and interfering with street light; Fell 1 no. Sycamore tree (T2) due to tree being in poor general condition with signs of rot in several locations, particularly at point of major fork in trunk with many dead branches in the canopy and is spreading into canopy of surrounding trees; Side reduce 1 no. Lawson Cypress tree (T3) by 3 metres at the top due to part of the crown resting on the roof tiles of the property. | 30 th September 2020 | No objections. |
| 1 West Close | Erection of a summerhouse, greenhouse and boundary wall/fence to side and front (retrospectively). | 2 nd October 2020 | No objections. |

2313. Covid-19 Contingency Plan (All)

Cllr Hildyard proposed that Parish Council Meetings be moved to Wednesdays, immediately prior to the previously agreed meeting dates, to allow use of the main hall of the Pavilion, enabling social distancing of 2 metres. This will apply until December 2020, when the situation will be reviewed. All in attendance agreed; Clerk to implement.

2314. Training (Cllr Pinder)

Cllr Pinder proposed support and funding for the Clerk to complete the ILCA training course, and the purchase of up to date, relevant, texts. All agreed.

2315. Allotments (Cllr Heffer)

Cllr Heffer provided an update regarding the current state of some of the allotments on Malton Road. Cllr Heffer to follow up. Cllr Hildyard to visit allotments site and Council to consider further work.

2316. Defibrillator Opening (Cllr Fleming)

Cllr Fleming advised of the defibrillator opening event to be held at the Pavilion on 9th October 2020. The ceremony will be attended by a limited number of guests and strict social distancing rules will be adhered to.

2317. Memorial Boards (Cllr Hildyard)

The recent installation of memorial boards at the Pavilion was already discussed under item 2307. Cllr Heffer to organise an opening event.

2318. Feedback from Meetings Attended (All)

Cllr Lockyer advised that a Parish Centre Committee meeting was held recently to discuss hire of the meeting room under current restrictions, in consultation with Parish Council representatives. Cllr Lockyer noted that a member of the public requested that positive feedback be reported regarding the outdoor gym equipment at the Pavilion, and how appreciated it has been during lockdown.

2319. Items for next agenda (All)

Cllr Hildyard requested that all consider items for the Capital Programme.

Actions noted:

- Clerk to send letter of thanks to be sent to designer of memorial boards ref. item 2307
- Cllr Hildyard to contact resident close to Pavilion car park exit regarding height of fence causing restricted vision on entering The Croft ref. item 2307
- Clerk to forward all correspondence with Marsh Commercial insurers to Cllr Pinder ref. item 2307
- Cllr Hildyard to look into provision of bins at bus stops on Woodhall Way and Driffield Road ref. item 2310
- Cllrs Fleming & Heffer to look into potential defibrillator locations ref. item 2310
- Clerk to note thanks to the Pavilion Manager and Assistant Manager for the work carried out at the Pavilion over lockdown ref. item 2311
- Clerk to amend meeting date information to move PC meetings to Wednesdays, until December 2020 ref. item 2313
- Cllr Heffer to arrange an opening event for the memorial boards ref. item 2317

The Chairman closed the meeting 8.30 pm

Minutes produced by: Laura George, Clerk. Date: 18th September 2020.

Signed.....(Chairman)