



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 18TH FEBRUARY 2016 AT THE MOLESCROFT PAVILION.

Present

Councillor M.Hildyard, (Chairman). M.Fleming, C.Linthwaite, J.Heffer. M.Jackson, M.Smith, D.Boynton, B.Hanneman, B.Gregory.
Ward councillor E.Aird was also in attendance.

The Chairman was sad to report the death of former Councillor and benefactor of the Parish Council Phillip Smith, also the death of Mrs Shoebridge the wife of a former Chairman of the Parish Council. Cards of condolence to be sent.

1367. Apologies

Apologies were received from P.Ranson (unwell), P.Lockyer (unwell) and C.Coates (work commitment)
Apologies had also been received from Ward Councillor I.Charis

1368. Declarations of Interest.

None

1369. Approval of the minutes of the previous meeting.

The minutes of the meeting 21st January 2016 had been circulated and were approved as a true record of proceedings.

1370. Matter arising from the Parish Council meeting on the 21st January 2016.

None

1371. Public Participation Session

None

1372. Beverley Braves

LeaAnne Wright, Commuted sums officer, Karen Williams, Senior Valuation and Estates Surveyor ERYC and Michelle Robb, Beverley Braves RFU Welfare Officer attended the meeting to provide update on the consultation regarding using Thurlow Avenue playing area as a permanent location for home games. They plan to erect a club house, the Parish Council has been requested by ERYC to act as guarantor for the cost of removal of the club house and reinstating of the area if Beverley Braves should fold.

The club has been carrying out a consultation exercise to obtain peoples opinion on using the land as a permanent location for home games and the erection of a clubhouse. Consultees were asked to indicate their postcode. 563 responses had been obtained of which 88% of people were in favour and 12% were against (mainly people living close to the ground).

The main issues identified were parking, and the inclusion of a function room in the club house which raised concerns of late night parties disturbing the neighbourhood.

ERYC's opinion is that Parish and Town Councils should support local clubs and groups and that other Councils had stood as guarantors. Councillor Gregory pointed out that the Councils agreeing to act as guarantors had precepts in excess of £100,000's not £32000 as in the case of Molescroft Parish Council.

ERYC are considering offering a 30 year lease to the club. Should the club fold the Parish Council will have the option to run the building or sell it. Michelle Hobb indicated that the cost of the building was in the region of £142,000 but that the suppliers of the building would be willing to buy it back. The Chairman requested that more financial and time scale detail be obtained on the buy back, also that the views of Highways section be obtained, the name of the likely highway officer to contact was provided. The Chairman also suggested that perhaps Commuted sums could set aside some funds to offer protection to the Parish Council in the event of the club folding. LeaAnne Wright agreed to look into this possibility but pointed out that currently commuted sums are time limited and any unspent money is returned to the developer after 5 years.

Councillor Hildyard pointed out that the Parish Council would like to help and support the plans and that a copy of Beverley Braves accounts would be helpful in assisting the Parish Council reach a decision.

Agreed –

More detail on the buy back details be obtained.

The view of the Highway section be obtained.

The possibility of an amount being ring fenced within commuted sums be investigated.

Copy of the draft lease agreement be supplied to the Parish Council.

Copy of Beverley Braves accounts be provided.

Beverley Braves to attend the next Parish Council

Action – ERYC staff and Beverley Braves

1373. Update from Ward Councillor

Councillor Aird reported on the damage to the grass verges on St Leonards Road. This was a problem that was wide spread across the East Riding and that ERYC will repair and reseed during the summer months.

Councillor Gregory informed Councillor Aird that there were still bags over the speed limit signs on Woodhall Way, Driffild Road, Malton Road and Grange Way. She reported that a notice should be received shortly by the Parish Council regarding the speed limit and construction of the new by pass. The Clerk confirmed that this had been received today.

1374. Correspondence

Mrs Whalley – Re possibility of making the strip of grass at the entrance to the Pavilion car park into a footpath with, if possible low level lighting. This would prevent pedestrians having to share the roadway with traffic. It was agreed that as the budget and precept for 2016/17 had been set and agreed this was not possible but that the suggestion be added to the programme of works for future consideration.

Agreed – Response to be sent to Mrs Whalley as discussed and the suggestion be added to the programme of works for future consideration.

Action - Clerk

ERYC – Trade Waste agreement for 2016/17

Mrs Stone –Hudson Way lighting

ERYC – Tour of Yorkshire route

1375. Payment of Accounts

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

1376. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT
36 Tardrew Close	Erection of single storey extension to existing garage	No observations
203 Woodhall Way	Erection of single storey extension to side and rear following demolition of existing	No observations but concerns that the pitched roof does not work with the design of the building
Molescroft Grange Farm House	Erection of a general purpose agricultural storage building	No observations
Holly Oak, Oak Tree Drive	16/00348/TPO TPO MOLESCROFT NO.24 (REF:731) Willow (T1) - fell because of disease and the significant hazard presented to property and people including road users.	This is one of three important trees in this area and it would be a big loss in the street scene if this tree is removed. Many other trees have already been lost in the area which were not the subject of a TPO but were the subject of planning conditions which have not been enforced. The Parish Council strongly objects to this proposal.
9 Curlew Close	Erection of two storey extension to side	Object on the grounds of overdevelopment, and that the building will be on the boundary, which will result in damage to or removal of a mature hedge.

Decisions

213 Woodhall Way - Construction of dropped kerb and access. **Planning approved**

5 Harewood - Erection of single storey extension to side and rear following demolition of existing garage and single storey extension to rear following demolition of existing conservatory. **Planning approved**

East Riding College Gallows Lane - Beverley Conservation area: Fell x2 self-seeded Sycamores; due to overhang on neighbouring properties and root disturbance to wall. **Application withdrawn.**

1377. Clerk update report

Bus shelters Driffield Road

One of the shelters has a white asbestos roof which will have to be removed and disposed of appropriately by specialist licensed contractor. The Clerk suggested that the replacement shelters should be brick and that an application be made to ERYC Commuted sums to fund the replacements. ERYC will provide new bases if required.

Agreed

Action - Clerk

Commutated sums

Commutated sums application to be made, problems with formatting of application form.

The Gym equipment consultation had received 21 responses 20 in favour 1 against.

Other suggestions also included

Picnic tables (2)

Outdoor pool

Climbing wall (2)

Assault course (2)

Improvement to skate board ramp

Tennis courts

Junior football pitch

Tea room

Toilets

BACS Payment

The Clerk had looked into BACS payments for the Caretakers pay. Due to the type of accounts the Council is required to have it would require the Clerk to enter the payment amounts on the meeting day and two Councillors to have electronic banking (read only) set up to be able to authorise the electronic payment on the same day. It was considered that this was too problematic with considerable potential for missed payment.

It was suggested that part payment of the Caretakers pay could be set up on a standing order with the balance of pay by cheque at the Parish Council meeting. Councillor Jackson suggested that this could also cause difficulties if the Caretaker was sick and suggested that before any decision is made staff sick pay provision should be looked at and discussed at March meeting.

Agreed – Staff contracts regarding sick pay be examined

Action – Clerk to forward relevant section of contracts to Councillors

Routh Wind Farm

The Clerk reported that the application to Routh Wind Farm for a grant for wi-fi at the Pavilion was almost complete, The Clerk reported a monthly payment of £41.99 would be required to maintain the service

A referee was required to sign application form; Ward Councillor E.Aird agreed to sign.

Acoustic Panels

The clerk reported that the faulty acoustic panels in the hall had been replaced earlier in the week.

CCTV

3 quotes have been received for replacement CCTV at the Pavilion, a grant application is required to be completed to the police commissioner and commuted sums for part funding from each.

Work place pension

The Clerk reported that work will begin shortly on setting up a work place pension which is required to be in place for 1st April 2017. The Insurance Partnership Hull have been commissioned to carry out the bulk of the technical work.

Surplus ink

The Clerk requested the Council's approval to sell the surplus ink that had been purchased for the Lexmark printer which had stopped working.

Agreed – Surplus inks to be sold via an Internet auction site

Action – Clerk

Year End Accounts and Audit

The Clerk reminded Councillors that work will shortly be commencing on preparing the year end accounts and audit information.

Compound tree planting.

It was agreed previously that some of the trees in pots in the Pavilion compound should be planted on the refurbished area of the Pavilion fronting Woodhall Way.

Councillor Fleming suggested that the Air Training Corps could do this. He agreed to approach them and arrange.

Action Councillor Fleming

1378. Pavilion Sub-committee update

Most of the items had been covered in the Clerks update report. Councillor Coates was not present to update on the installation of a Pavilion car park barrier.

The Clerk reported that he had received 3 quotations for a new infra red cctv system at the Pavilion. The Clerk circulated information and prices on the 3 companies submitting quotations. It was agreed that Scamp security offered the most competitive price and comprehensive site coverage and should be commissioned to complete the work once funding is secured.

Agreed – Scamp security be offered the contract to replace the current outdated system once funding is secured.

Joint funding be sought from the Police Commissioners Crime reduction fund and ERYC Commuted sums.

Action – Clerk to inform the companies submitting specifications and prices of the Councils decision.

Clerk to complete grant applications to Police Commissioner and ERYC Commuted sums.

1379. Allotments

The Clerk as part of the meeting papers had circulated a report on the allotment charges for 2016/17, legal challenges had been made by allotment holders at other authorities where substantial increases in isolation from other charges had been made. The Clerk recommended that in light of the legal charges made elsewhere there should be no increase in the cost of an allotment for 2016/17. It was agreed to leave the allotment charges for 2016/17 unchanged.

Agreed – Allotment charges to remain unchanged for 2016/17.

1380. Parish boundary sign

Councillor Hildyard circulated images of the draft replacement boundary sign for Molescroft Road, it was considered that the background green should be darker. It was agreed that Councillor Hildyard should agree the final colour and design based on the images circulated. Councillor Hildyard had also discussed with ERYC the possibility of providing 5 double-sided directional signs to the Pavilion Car Park. ERYC have indicated that the 5 directional signs and the boundary signs would cost £506.48 in total including fitting.

Councillor Gregory proposed that the signs should be ordered, seconded by Councillor Linthwaite. Molescroft boundary sign £231.48 plus £50 fitting and 5 pavilion finger posts signs @ £15.00 each and £29.00 fitting each including posts

Agreed – Councillor Hildyard to agree the final colour and design of the boundary sign.

Agreed – Boundary sign and 5 double sided directional signs be ordered from ERYC at a cost of £506.48

Action – Councillor Hildyard

1381. Pavilion extension

Councillor Hildyard gave an update on the cctv of the Pavilion sewers. The cctv survey had been delayed as a blockage in the sewer was found preventing the camera from traversing the sewer. A jetting unit had been arranged to clear the sewer and allow the camera to complete the survey. The survey had identified a plastic pipe entering a buried manhole in the compound. This is to be further investigated.

The cctv survey report is currently being compiled.

1882. Feedback from meetings attended

Councillor Gregory reported on the joint meeting with Beverley Town Council and Woodmansey Parish Council. The main outcome from the meeting was the suggestion that the Town Plan completed in 2011 should be revisited. Molescroft Councillors were not in favour of this and considered it to be unnecessary.

1383. Youth Liaison

Councillor Heffer reported that she had been trying to contact Matt Snowden without any success.

1384. Parish Centre/School Issues

Meeting arranged for next week.

1385. Items for next agenda

Staff contractual sick pay arrangements

1386. Date of next meeting

For noting 17th March; 2016

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 17th MARCH 2016 AT 7.00 PM IN THE MOLESCROFT PAVILION.

There being no further business the Chairman closed the meeting at 9.20pm.

Signed.....(Chairman)

Date: 17th March 2016.

Schedule of Payments made on 17.03.16

Date	Payee	Description	Amount
17.03.16	CNG	Pavilion Gas	£173.07
17.03.16	Eon	Pavilion Electricity	£85.00
17.03.16	YWA	Water/sewerage	£102.36
17.03.16	CEF	Light bulbs/tubes	£31.92
17.03.16	ERYC	Pavilion rates	£20.01
17.03.16	CBM Associates	Projector installation	£216.00
17.03.16	Clearway	Sewer cctv/jetting	£966.00
17.03.16	YWA	Build over agreement	£600.00
17.03.16	Chester's Electrical	Light fitting replacement	£32.40
17.03.16	WSM	Notice board	£410.40
17.03.16	Clerk	Broadband	£17.41
17.03.16	Clerk	Mobile phone	£7.00
17.03.16	Northfield Garden Services	Caretaker cover	£178.84
17.03.16	Caretaker	Expenses	£8.92
17.03.16	Staff	Pay	£1,495.87
17.03.16	Clerk	Pety cash	£38.92
17.03.16	HM Revenus & Customs	N/PAYE	£211.24
17.03.16	Molescroft ATC	Award	£25.00
		Total	£4,620.36