



Molescroft

Parish Council

Minutes of the Molescroft Parish Council Meeting held at 7:00 pm, Wednesday 19th May 2021, at the Molescroft Pavilion.

Present

Councillors: M. Hildyard (Chairman), M. Fleming, J. Heffer, E. Aird, P. Lockyer, C. Linthwaite, C. Coates. Member of the Public x1.

Clerk to Council: Mrs Laura George.

2332. Apologies

Apologies were received from Councillors Hanneman and Pinder, and Ward Councillor Johnson.

2333. Declarations of Interest

No declarations of interest were made.

2334. Nominations of Councillors as representatives to the following roles and/or committees

Councillor Hildyard was elected as Chairman, and Councillor Fleming as Vice Chairman. Cllr Fleming moved that the following roles be elected as set out; all agreed:

Organisation/Committee	Current Representative
Chairman	Councillor Hildyard
Vice Chairman	Councillor Fleming
Sub Committees	
Assets (to include allotments; play areas and bus shelters)	Councillors Fleming, Heffer, & Aird
Information Management (to include Data Protection)	Councillor Linthwaite & Mrs L. George (Clerk)
Pavilion (to include Building, site, health & safety and usage)	Councillors Hildyard, Fleming & Heffer
Planning	Councillors Hildyard and Linthwaite
Policy (to include Finance)	Councillor Pinder
Personnel, Equality and Human Rights	Councillors Hildyard, Fleming, Heffer, & Lockyer
Website & External Communications	Councillor Hildyard & Mrs L. George (Clerk)
Partner/External Liaison	
Police Liaison	Councillors Hildyard & Heffer
Press Liaison	Councillor Hildyard and Mrs L. George (Clerk)
School Liaison	Councillors Lockyer & Aird
Parish Centre Representatives	Councillors Lockyer & Aird

2335. Meeting Dates 2021/22

The clerk presented proposed meeting dates for 2019/20. These were agreed.

Action: Clerk to circulate dates to all Councillors. In addition, schedule of meeting dates to be posted to the website and in Parish noticeboards.

2336. Action Log/Matters Arising (All)

The action log for May 2021 was presented with updates; work continues in the remaining areas.

2337. Parish Councillor Vacancies (Chair)

Cllr Hildyard advised that two applications had been received for current Parish Councillor vacancies and proposed that the Personnel Committee conduct interviews and will make recommendations to the Council at the next meeting in June. All agreed.

2338. Annual Parish Meeting

The Parish Council will adjourn for the Annual Parish Meeting at 8pm.

2339. Update from Ward Councillor

Cllr Johnson sent her apologies but provided an update prior to the meeting. This was read out by the Chairman and covered the following points:

- Amenity land east of Pighill Lane – Cllr Johnson has spoken with Daniel Allen at ERYC and discussed the key issues, such as why ERYC didn't adopt the land when Beverley Borough disbanded. Mr Allen has stated that ERYC Highways own the land which includes the row of trees. He is aware of the correspondence on the planning portal and the intention of the applicant at 14 Beverley Drive to attempt to sell-off the land to adjacent homeowners. The application has now gone to the Planning Committee. Cllr Johnson has requested an emergency TPO on the trees.
- Enforcement has written to the properties which back onto Woodhall Park which are using the amenity land as access with a cease-and-desist order.
- Litter on Molescroft Playing Field – Cllrs Johnson and Fleming were interviewed on Radio Humberside along with the Beverley Wombles and the Community Champion from Morrisons regarding this issue; the Beverley Wombles now have a rota of volunteers who will come and pick up the litter. ERYC Environment and Regeneration Overview and Scrutiny Committee now have it on their work programme to scrutinise the Council's efforts to reduce littering.
- Further requests have been received for more litterbins on the Lockwood Road estate, particularly at the top of Lockwood Drive where it meets with Ings Road and Pighill Lane.

2340. Correspondence Received/Actioned (Clerk)

The Clerk presented a range of correspondence items received since the last Update to Council was provided on the 15th April 2021. These items were for information, action, consultation and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. Items were noted regarding recent requests, from hirers of the Pavilion hall, for changes to be made to the layout and flooring of the Pavilion meeting room to allow for further classes to be held there. The Council agreed that unfortunately it is not possible to make any structural changes at this time. It was agreed that the Activities and Pavilion Manager would look into temporary flooring options, practicalities and costs, and liaise with the parties involved.

2341. Payment of Accounts (Clerk)

The Clerk updated Council regarding current payments for May 2021. Payments made for May 2021 were £5,236.62.

The following was noted:

- Payment to Zurich of £1,000.45 for the Employer’s Liability Insurance renewal.
- Payment to Dutton Moore of £540.00 for the preparation of accounts for audit.

The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as correct and for authorisation.

2342. Year-end Accounts 2020/21 (Clerk)

The Clerk presented a copy of the accounts produced by the independent accountant Dutton Moore. The accounts were consistent with in year budget monitoring, and the accounts were agreed by the Council.

2343. Annual Governance and Audit Return 2020/21 (AGAR) (Clerk & Chairman)

The Clerk presented the completed AGAR for signing by the Chairman and Clerk. She explained that this return is completed by the independent accountant using detailed financial information and end of year accounts. The AGAR is a statutory requirement and will be shared with the external auditor PKF Littlejohn alongside detailed supporting documentation by 2nd July 2021. In addition, the AGAR must be published for a statutory period enabling local residents to review the audited accounting statements of the Council. Cllr Hildyard proposed that all agree and approve the accounts; all agreed and the AGAR was signed by the Chairman and Clerk.

2344. Planning Applications (Clerk)

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

APRIL 2021 (rec. after 15/04/21)			
Amenity Land East of Pighill Lane – Additional information received for comment	Change of use of land to domestic garden [ADDITIONAL INFORMATION RECEIVED]	6 th May 2021	<p><i>Following receipt of the Landscape Management Plan, the Parish Council still strongly objects to the planning application, and would like to raise the following issues:</i></p> <ol style="list-style-type: none"> <i>1. If a fence is erected on the proposed gardens side of the fence, the Parish Council would like to question how access is to be gained to manage the trees? The PC worry that realistically, it is likely that the trees will not be accessed or managed properly, in which case there is a case for a TPO.</i> <i>2. The PC would like to know if the agreement of all the property owners concerned has been established? If all the neighbours purchase the land eventually, that is one aspect, but if there are parts of the land not used by neighbours, how does the applicant get access between divisions?</i> <i>3. The whole point of the adoption procedure was control of the maintenance by the local authority. Thus, elected members are accountable for ultimate management. The suggested arrangement will put the responsibility of management elsewhere. Will any new owners want to accept the</i>

			<p>responsibility of management? The history of encroachment and damage to the shrub and tree planting suggests not.</p> <p>4. The PC has suggested a practical and sensible solution that funded by the PC in the usual way. It must be borne in mind that this application could set an important precedent and lead to other requests to extend gardens and enhance the valuation of properties at the same time. Whilst this is not a planning issue it has serious implications for other departments of the Council. Most recently, adjacent to this site in Woodhall Park, where access over an amenity area has been gained this land should be adopted, and controlled and managed, by East Riding Council; maintenance being over adopted amenity land.</p> <p>5. There has never been an answer as to why the land was not taken over by the Council in 1996. The PC would like to know who made this decision which has caused the present problems, and why the present owners did not pursue the adoption or carry out any maintenance in the interim?</p>
Land North West of Malton Road Roundabout	Display of 1 non-illuminated freestanding sign.	11 th May 2021	No objections.
51 Mulberry Avenue	Erection of a single storey extension to rear.	20 th May 2021	No objections.
28 Northfield Road	Erection of single storey extension to rear.	21 st May 2021	<i>The Parish Council has concerns about the enclosure caused by a 3.8m extension, with no indication of height, on the amenities of no. 30 including a loss of sunlight.</i>
MAY 2021			
2 Westfield Avenue	Erection of single storey and first floor extensions to rear.	25 th May 2021	No objections.
221 Woodhall Way	Construction of a vehicular access.	26 th May 2021	No objections.
22 Woodhall Way (Re-submission)	Erection of first floor extension to rear.	27 th May 2021	<i>MH - This appears to depend on the neighbour carrying out their proposal, if they don't it will have an adverse effect on them re. sunlight and enclosure.</i>
56 Curlew Close	Erection of single and two storey extension to rear and single storey extension to side and erection of single storey extension to front.	27 th May 2021	No objections.
Longcroft School, Burton Road	Relocation of two steel cycle shelters.	4 th June 2021	No objections.
83 Rowan Avenue TPO	Crown reduce 1 no. Ash tree by removing overhanging branches due to branches blocking light.	4 th June 2021	No objections.

156 Copandale Road (Amended)	Erection of first floor extension over existing garage, erection of a single storey extensions to side and rear and associated works (AMENDED PLANS/SCHEME)	3 rd June 2021	<i>MH - Whilst there is some reduction in the effect of enclosure overcome by the new proposals, there is concern that the two-storey extension has been increased in size by approx. 1 metre in relation to no. 154 and the development is larger in relationship to the scale of the frontage of the existing house.</i>
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2345. Allotments (Cllrs Fleming, Hildyard & Heffer)

Cllr Hildyard informed the Council that a survey of the allotments on Malton Road has now been completed, following which some small plots have been created and successfully let. Cllr Hildyard suggested a review of charges; standardising to a charge per square metre would allow for fair pricing. This will go to the Allotment Sub-Committee for discussion, and will take place in consultation with current tenants. Cllr Fleming noted that the whole site on Malton Road has been tidied up in recent months.

2346. Feedback from Meetings Attended (All)

Cllrs Hildyard, Fleming and Heffer met with some existing tenants at the Malton Road allotments to discuss and agree the previously mentioned changes. These changes were agreed and allowed for the development of small plots.

Cllrs Hildyard and Fleming met with Ward Cllrs Johnson and Boynton to discuss the amenity land east of Pighill Lane and was advised that the application has been put to the ERYC Planning Committee.

2331. Items for next agenda (All)

No items were suggested for the next agenda.

Actions noted:

[Clerk to circulate meeting dates for 2021/22 ref. item 2335](#)

The Chairman closed the meeting 20.00.

Minutes produced by: Laura George, Clerk. Date: 20th May 2021.

Signed.....(Chairman)