



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 20 OCTOBER 2011 AT THE MOLESCROFT PAVILION.

PRESENT

Councillors, M.Hildyard (Chairman), P.Smith, K.Agerskow, M.Fleming, B.Hanneman
H.Brown, P.Ranson, B.Gregory, G.Shores, J.Whalley,
Clerk B.Clarvis

The Chairman welcomed two pupils from Longcroft School to the meeting as observers, Mary Tear and Connor Ferguson.

303. Apologies

Apologies were received from Councillors Richings and Coates due to work commitments

304. Known declarations of interest

No declarations of interest were received

305. Approval of the Minutes of the previous meeting.

The minutes of the meeting 15th September 2011 had been circulated and were approved as a true record of proceedings.

306. Matters Arising

Agenda item 287, Councillor Fleming reported that he had observed the lifting of the tree crown at 17 Cedar Grove and how well the work had been carried out.

Agenda item 288, Councillor Ranson reported that the Mayor of Beverley will be arranging to meet with the Chairman.

307. Public Participation Session

No members of the public were present

308. Accounts for payment

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

309. Second quarter budget monitoring

The Clerk gave an overview of the current budget position, which is reliant on the level of income during the second half of the financial year to avoid spending from reserves. The 6 monthly account balance was also presented to the meeting.

310. St Mary's Cemetery

The Clerk reported that despite a number of attempts he has received no response from any of the 3 Ward Councillors regarding his request for a meeting with Parish Councillors. A response to an enquiry made by Councillor Charis to ERYC staff had been received which identified the work to be carried out and the timetable. The response had been circulated to all Councillors. A detailed breakdown of hours/costs is still outstanding from ERYC.

Councillors were disappointed that none of the Ward Councillors had responded to the request for a meeting.

Agreed – Clerk to write to Graham Stewart MP regarding the ongoing maintenance issues at the Cemetery.

Action - Clerk.

311. Planning applications/decisions

RESOLUTIONS

LOCATION	PROPOSAL	DECISION
38 Hillcrest	Erection of two storey extension to side	Approved
Land east of Dog Kennel Lane	Overhead power lines	Approved
17 Wheatlands Drive	Dining room extension to rear	Approved

Planning Decisions

4 Savile Close, extension to rear following demolition of conservatory - **Permission Granted**

36 Curlew Close, construction of replacement bay window - **Permission Granted**

Tree Decision Notice

16 Cedar Grove, application to remove Horse Chestnut tree, blocking light – **Refused, due to loss of amenity**

312. Website

The Clerk reported that he had been in contact with the HU17 site and they were willing to assist the Parish Council in informing residents about the work of the Parish Council through links to the HU17 site.

Councillor Whalley gave an update on the Parish Council use of Facebook and Twitter. He explained that a number of Parish Councils use these sites and how it benefits the Parish Council in keeping in touch with residents. Concern was expressed about the time constraints for the Clerk and the benefits to the Council. Concern was also expressed that any comments put on such sites should be through the Clerk/Chairman only and not by individual Councillors. It was agreed that Councillor Whalley should write a document with web examples for presentation at the December meeting.

Agreed – Links to be established with HU17

Action – Clerk

Agreed – Mock up of Facebook and Twitter pages and report be presented to the December meeting

Action – Councillor Whalley

313. Replacement Trees Pavilion

It was agreed to replace the damaged trees planted in Autumn 2010 by the Rotary Club of Beverley and to put tree guards around both the new and remaining trees. The Clerk advised that the cost of the tree guards might have to be met from reserves at the end of the financial year. Councillor Fleming agreed to look at the costs involved in replacing the trees and if the same supplier could provide tree guards.

Action – Councillor Fleming/Clerk

314. Scrubwood Lane

The previously circulated consultant's report commissioned by ERYC on the status of Scrubwood Lane was discussed. The report confirmed the Parish Councils long standing

position as to its status. It was agreed the cost of the consultants report be obtained by a Freedom of Information request.

Agreed - Cost of the Consultants report be obtained by a Freedom of Information request to ERYC.

Action - Clerk

315. Queen's Jubilee celebrations

The Clerk reported that he had been in contact with Beverley Town Council regarding the possibility of sharing the cost of a project to celebrate the Queens Jubilee. The Town Council have requested that the Parish Council nominate an officer to meet with them to discuss options. The Chairman volunteered for this role. The Chairman suggested that each Councillor could come up with one suggestion. Discussion of extending the white posts on Molescroft Park was discussed as an option for the celebrations.

Action - Clerk to inform Beverley Town Council of the representative

Action - Councillor M Hildyard

316. Programme of works

A programme of works was discussed. The main options considered as priority were -

Replacement trees and purchase of tree guards at the Pavilion

Queens Jubilee celebrations, which would include Molescroft boundary signs and extending the white posts on Molescroft Road.

The Clerk informed the meeting that he had been contacted re lighting the Pavilion car park; it was considered that the car park is not heavily used during hours of darkness and additional lighting would cause problems for neighbouring residents.

317. Allotments

The Clerk updated the meeting on the progress of the new allotments on Grange Road. He had been asked for the addresses of those currently on the Councils waiting list. This request had been refused as per The Data Protection Act. A request was then made for him to write to those of the waiting list to inform them of the development. The Council did not think that it was appropriate in this instance to write to those on the waiting list. Concern was expressed that the views of the planning Dept had not yet been obtained for the proposed site of the allotments, which was a very exposed site, and apparently outside the PC boundary.

Councillor Whalley updated the meeting on the average size and likely costs of the allotments on Grange Road.

The Clerk was asked for the size of the Parish Councils allotments and comparisons with other Parish Councils.

Agreed - Allotments measurements to be reported to the November meeting

Action – Clerk

318. Archiving

A list of archive documents with ERYC had been previously been circulated by the Clerk.

A large number of documents dating back to early 1980's had been found stored at the Pavilion which needed logging and depositing with ERYC.

Councillor Fleming offered to assist the Clerk in this task.

Agreed – Stored documents to be deposited with ERYC Archives

Action Clerk/Councillor Fleming

319. Special Expenses

The Clerk had previously circulated a report on Special Expenses including the steps required should the Parish Council consider taking over the functions from ERYC. The possibility of taking over the functions was debated with a number of alternative options put forward on how the activities could be managed. It was considered that although the service being provided in some areas was not satisfactory it would not be practical for the Parish Council to take over the functions. Councillor Fleming suggested that each Councillor should monitor a site to encourage improvements. It was agreed that there would be no action until after ERYC has carried out the works at St Mary's Cemetery.

Agreed – To discuss again after completion of the work at St Mary's Cemetery.

320. Clerk update report

Electric Charges

A fixed 12-month contract on electricity electric prices has negotiated reducing the previous rate by 2p per unit to 9p per unit.

Pavilion Checks

There is a requirement for public buildings such as the Pavilion to have a periodic electrical check. This has been carried out and identified as a priority that covers should be placed over the fluorescent lights and the lights above the showers in changing room need to be replaced, this work is arranged. Pat testing and annual landlord gas certificate checks are due shortly and have been arranged.

Notice board siting

Instruction issued to contractor to erect notice board on Lockwood Road

Compound paving

Short area of paving relayed due to sunken slabs.

Electrical works identified in Pavilion Building check

Advised by Fire Brigade that a 10-year electrical check should be carried out, this has been done with the following priorities required -

Covers required over fluorescent lights

Change lights over shower in men's changing room

Agenda item work

A number of reports prepared for the Parish Councillors

321. Youth Liaison

Councillor Fleming informed the meeting of the Connexions bus sited on the Pavilion Car Park providing health advice to young people.

Kick wall design and costs obtained, information to be circulated for discussion at the November meeting.

Action – Clerk to circulate Kickwall information to Parish Councillors prior to the November meeting.

322. Parish Centre/School issues

Councillor Hanneman reported that the Parish Centre is considering installing Solar Panels.

323. Health and Safety

No issues.

324. Correspondence

ERYC Review of Polling Districts, Places and Polling Stations, confirming no changes to Molescroft District.

ERYC Precept request for 2012/13.

Royal Horticultural Society re Britain in Bloom

Letter from resident on allotment waiting list.

ERYC Local Development Framework Core Strategy Consultation. Councillors Hildyard and Gregory to attend consultation event at County Hall on the 10th November 2011.

325. Items for next Agenda

No items were raised for discussion at the next meeting

326. Date of next meeting

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 17th NOVEMBER 2011 AT 7.30 PM IN THE MOLESCROFT PAVILION

Prior to closing the meeting the Chairman informed Councillors of the ERYC Local Development Framework, which indicates the number of additional properties to be built in Beverley over the next 17 years. Both the Chairman and Councillor Gregory are to attend the consultation event at County Hall on 10th November, 2011.

The Chairman informed Councillors of the death of former Parish Councillor Anne Inghams husband. Councillors requested that a card and letter be sent by the Clerk to Mrs Ingham expressing their condolences.

There being no further business the Chairman closed the meeting at 9.30 pm.

Signed.....(Chairman)

Date 17th November 2011

Molescroft Parish Council
Schedule of payments made at the meeting on 20/10/11

1	Society of Local Council Clerks	Annual Membership	106.00	
2	npower	Electricity charge Pavilion	244.30	
3	Tony Cook	Car Park fencing	1428.00	
4	City Electrical Factors	Replacement light lamps	52.16	
5	Clerk	Printer cartridges/paper	70.97	
6	Clerk	Mobile Phone	12.25	
7	Clerk	Broadband	17.41	
8	Record RSS	Annual Playground Insp	96.00	
9	Orange	Remote internet	15.66	DD 27/9/11
10	Molescroft Parish Centre	Cleaning	605.00	
11	Clerk	Petty Cash	8.72	
12	Caretaker	Supplies/Materials	8.68	
13	Clerk	Salary	551.58	
14	Caretaker	Pay	838.58	
15	HM Revenue & Customs	PAYE & NI	203.35	
16	Fire Protection Supplies	Service & extinguisher	130.80	
	Total Expenditure		4389.46	