



Molescroft

Parish Council

Note – Prior to the meeting, Chair, Cllr Margaret Pinder presented cheques to Miss Henrietta Stanley and Miss Natasha Sharpe in acknowledgement of their voluntary efforts in the community.

Minutes of the Molescroft Parish Council meeting held on Thursday 17th November 2024 at 7.00 pm in the Pavilion, Molescroft.

Present

Councillors: Margaret Pinder (Chairman), Malcom Fleming, Chris Coates, Pam Lockyer.

Procedural Note: Noting the absence of Cllr Hildyard, it is duly recorded that Cllr Pinder chaired the meeting for October 2024

Clerk to Council: Andrew Crabbe

Ward Councillor: Denis Healey

2940 Apologies

Clerk advised he had received apologies from Cllrs Mike Hildyard, Elaine Aird and Chris Burrows

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs and visitors to the meeting.

2941 Declarations of Interest (All) - *To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*

Resolved Chair asked Cllrs if they had any interests to be declared relevant to the meeting - none were raised.

2942 Approval of the Minutes of the Previous Meeting - *To receive and sign as a true record, the Minutes of the previous Parish Council meeting.*

Chair asked Cllrs if they had received and read the minutes of the last meeting – Cllrs in attendance confirmed this was the case and no amendments were requested

Resolved Chair signed the minutes as true and correct.

2943 Action Log (All)

To review progress on actions/provide updates.

Please see appendix 1

2944 Molescroft Wildlife Network - *A member of Molescroft Wildlife Network in attendance to provide update on progress of projects generally, to include the Molescroft Wildlife Environmental Education Forum (MWEEF). Molescroft Nature for Health Projects Cllr Pam Lockyer and Anthony Hurd (Programme Manager, HEY Smile Foundation's Growing Green and Blue Health Project) to update Cllrs on activities of the MNHP*

A representative of the MWN updated Cllrs on several items, including projects with local schools (plans for an interactive app), recognition of need for improvements to the website, ongoing voluntary work in the graveyard to see how best this can be protected, training and consolidation of funding applications— lots of different grants available and different groups involved needed to consider best way to approach these.

2945 Update from Ward Councillor - *Ward Councillor to update on current issues and discuss any concerns raised by the Parish Council.*

Chair noted the attendance of Ward Cllr Healey in attendance, who updated Cllrs on several matters Ward Cllrs were working on, including concerns for lack of / condition of bus shelters in area, concerns for speeding vehicles and concerns for safety of a wall near the Molescroft Inn (which was unstable). Also advised that the Ward Cllrs had not received notification of the October meeting - Clerk apologised and advised he was not aware the Ward Cllrs were sent an invite – he would ensure this was carried out in the future

2946 Correspondence Received/Actioned (Clerk) - *To discuss and agree actions for correspondence received.*

Clerk referred Cllrs to outstanding correspondence which had been previously sent to them

VE Day 80 - 8th May 2025

Cllrs noted that there were planned celebrations / commemorations for the 80th anniversary of Victory in Europe Day in May of next year

Ongoing Cllrs agreed this should be deferred to November when more Cllrs were in attendance

Request for grant funding from the Chair of the Friends of Longcroft school

Cllrs noted the above request which would be put towards a creative writing project called the first story project. Cllrs confirmed the Parish Council had a grant budget. Clerk advised that he recommended that more information was sought including how much was being asked for.

Ongoing Cllrs agreed to progress as recommended.

Peartree Hill Solar Farm Targeted Consultation

Cllrs were referred to correspondence from the developer of a proposed solar farm at Peartree Hill farm as part of a consultation process – Clerk advised he was unsure if the proposed solar farm was within the Parish, however even if the immediate solar farm was not, then the infrastructure may be (cables, battery storage)

Ongoing Cllrs agreed that the Clerk should contact RWE to request how the project might impact upon the Parish of Molescroft

2947 Payment of Accounts (Clerk) - *To agree and authorise the payment of accounts for October and show payments made in August to September with bank reconciliations*

Clerk presented Cllrs with accounts report, bank reconciliation and a list of payments to be approved at the October meeting.

Resolved Cllrs approved the list of payments to be made at the October meeting and the accounts can be found as Appendix 2

2948 Finance Committee Report - *To provide updates following any meetings of the Finance Sub-Committee.*

Resolved No meeting had taken place

2949 Planning Applications (Clerk)

Resolved Planning applications had been previously sent to Cllrs and formal observation(s) made. These can be found as appendix 3

Matters Arising

2950 Proposals for a Freedom of the Parish Award to recognise and celebrate volunteers in the Molescroft Parish - *Cllrs to discuss if the Parish Council should introduce an award which will recognise the efforts of individuals to improve or enhance the local community*

Ongoing As there was a limited number of Cllrs in attendance, it was agreed that this matter should be deferred to the next meeting at which time it was hoped more Cllrs would be attendance and involved

2951 Purchase of laptop & printer for use of the Activities & Pavilion Manager

Resolved Clerk confirmed a laptop and printer had been purchased in accordance with the agreed budget for the project, and this had been provided to the Pavillion Manager – Clerk noted both items had been added to the assets register. Cllr Coates advised he felt it was necessary to ensure the data on the laptop was stored independently from the actual laptop (in the event the laptop was damaged, lost etc and the data lost) - Clerk was asked to ensure this was actioned.

2952 Arrangements for Remembrance Sunday - Cllrs to discuss and agree arrangements for Parish Council representation at commemorative events.

Resolved Cllrs discussed and agreed to arrangements for ensuring the Parish Council would provide a poppy wreath – Cllr Pinder would speak to the Chair outside of the meeting to ensure Cllr representation at the Remembrance Service.

2953 Consultation on suggested changes to barriers in snickets - Beverley & Molescroft area - Cllrs to discuss recent proposals from ERYC to remove barriers and any update from the site visit with the ERYC project officer.

Resolved Cllrs agreed that this matter had been dealt with under the Action Log (Appendix 1) noting feedback from Cllr Hildyard following his meeting with the ERYC Officer.

2954 Annual Return for 2023-24 - Cllrs to discuss outcome of audit and exemptions listed on final report. Clerk to update on addressing the exemptions and plans for an interim audit.

Cllrs discussed in length and the key points are as follows:

Clerk advised that he was continuing to familiarise himself regarding the accounts and at the moment there were several payments on the bank statement(s) that he was not sure of, as they provided no details – he assumed these were direct debits.

Cllrs advised they did not receive copies of bank statements or the monthly details of revenue from the pavilion. Clerk advised it was his view that Cllrs needed to receive these, not least so they could cross reference and validate the accounts report(s) – Cllrs had a legal responsibility to ensure the accounts were properly managed.

Noting one issue identified as an exemption was the Asset Register, Clerk had provided Cllrs with what he believed to be the current assets list updated with recent purchases including the laptop and machinery needed for the pavilion. This would be reviewed as part over the next few months to ensure it was fully up to date.

Clerk advised he would continue to work on the exemptions - he recommended using an accounts report similar to the one shown as Appendix 2 which he used at other parishes and had not incurred any exemptions for several years.

Ongoing Cllrs agreed that there was a need to progress the issues raised in the AGAR return and a meeting of the Finance Committee should be held to consider these.

2955 Councillor Vacancies - Cllrs to discuss the interviews held earlier on applications for co-opted vacancies and to hopefully make decisions on appointments – NOTE: please note that due to confidentiality issues this session will be closed to members of the public

Resolved Cllrs discussed the three applicants who had been interviewed immediately prior to the meeting and unanimously agreed to accept all three to be co-opted onto the Parish Council with effect from the November meeting. Clerk was instructed to implement the appropriate procedure with ERYC and to keep Cllrs up to date.

2956 Feedback from Meetings Attended (All)

Resolved No meetings attended

2957 Items for Next Agenda (All)

Resolved No immediate items listed, agenda for November to be agreed in due course

There being no further business, the Chair closed the meeting at 2055

Date of Next Meeting 21st November 2024

Signed *Mike Hildyard* (Chairman)

Appendix 1

Clerk provided Cllrs with updates from Cllr Hildyard as follows

1 Visit to Molescroft School 11th October with Councillor Locker

Cllr Hildyard advised that a cheque for £12000 was presented to the school towards the cost of the disabled toilets. This was gratefully received by the school accompanied by a presentation to commemorate the 50th anniversary of the school and the farsightedness of the then PC contributing to a larger hall and the Parish Centre. The new facilities are excellent.

Resolved No further action required on this issue

2 History Boards

Cllr Hildyard advised that the new history boards have arrived - one was available at the meeting for Cllrs to view. It is considered one could be fixed on the security fence facing Woodhall Way near the notice board, one in the foyer or in each of the rooms and the head teacher would like one for Molescroft School

Ongoing Boards to be installed over the next few weeks as above

3 Noticeboards

Cllr Hildyard noted that board at the shops needs to be replaced. The plexiglass is scratched and the plywood at the rear is peeling. Cllr Hildyard suggested the PC investigate a new 'double notice board' accommodating notices and a history board in this prominent position. Clerk noted that he had noticed quite a few of the boards were leaking water into the boards and making notices illegible. He proposed to carry out an audit prior to the next meeting and report formally back to Cllrs.

Ongoing Item to be discussed in further detail at November meeting

4 Pighill Buffer strip.

Cllr Hildyard advised he was aware of correspondence in which it was advised ERYC officers are presenting a report to the Chief Executive re future action.

Ongoing To be discussed again when further information was available

5 Barriers item

Cllr Hildyard and Pinder met ERYCS transport officer in regards to access arrangements at various barriered access points near the amenity areas in Molescroft. Each of the sites were inspected and several solutions to improve access were discussed bearing in mind that there were other factors such as deterring motorcycles to be considered.

Ongoing Officer to consider options, no action in some cases – Clerk had requested an update from ERYC when available.

6 Woodhall Park Correspondence received

Councillor Healy has chased up progress on the Woodhall Park amenity area and the new planting scheme is in preparation for this planting season. Members may recall that the PC has agreed to fund any addition expenditure out of Special Expenses to get the job done.

7 Freedom of the Parish / Freeman item.

Cllr Hildyard referred to correspondence earlier in the month relating to a possible Freedom of the Parish scheme which he felt was a possible future idea, but that Cllr Pinder was following up on a plan to acknowledge the efforts of a local person which was the basis of the discussion.

Molescroft Parish Council
Accounts for the Month of September.24 - presented at the October.24 Meeting

Table 1: Bank Reconciliation for month end of September 2024 (Reconciled with Statement dated 30th Sept.24)	
Community Account ****2871	£973.68
Earmarked Reserve ****2535	£75,118.31
General Reserve ****2898	£18,194.61

Table 2: Salaries	
Total Salaries (Breakdown provided to Cllrs)	£4,349.64

Total Funds held by the Parish Council as of 1st October 2024 - reconciled with bank statement 30th Sept.24 = #####

Table 3: Employee Expenses	
Andrew Saint	£18.79
Paul Betts	£0.00
Andrew Crabbe	£0.00

Table 4: General Spend		
	Total	VAT
Curry's - purchased laptop, printer, virus protector and ink cartridge	£417.94	£69.66
ERYC Supplies - eri1667694	£89.00	£13.75
ERYC Supplies - eri1665120	£82.62	£13.77
ERYC Supplies - eri1669480	£11.16	£1.86
John E Wright - Molescroft History Boards -Invoice No. 0050437667	£138.00	£22.00
Scribe - Account Subscription (2024) Invoice - INV-7305	£42.00	£7.00
Scribe - Account Subscription (2024) Invoice - INV-6985	£42.00	£7.00
Ripon Groundcare - STIHL CORDLESS BLOWER Invoice - H30827	£255.00	£42.50
Ripon Groundcare - STIHL Chainsaw and oil - Invoice - H33656	£325.91	£54.32
P32 liability From: 05/10/2024 to 06/11/2024	£369.77	
Donation to Henrietta Stanley as agreed by Cllrs at Sept.24 Meeting	£150.00	
Donation to Natasha Sharpe as agreed by Cllrs at Sept.24 Meeting	£150.00	

Table 5: Credits Received	
Income from the Pavilion (16 September.24 - 13 October.24)	£4,243.24

Table 6: Totals and Balances	
Starting Balance - reconciled with Bank Statement dated 30 Sept.24 =	£973.68
Total Salaries =	£4,349.64
Total Expenses =	£18.79
Total General Spend =	£2,073.40
Total VAT to be reclaimed =	£231.86
Total Credits Received - 16 Sept.24 - 13 Oct.24 =	£4,243.24

Forecast Balance for end of October - not including and Direct Debits = -£1,224.91

Considering all liabilities, the community account will be in deficit at the end of October, requiring a recommended transfer of £10,000 from the general reserve

Planning Applications for Molescroft Parish Council for the October.24 Meeting

Cllrs may view the applications on the planning portal using the link

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/search.do?action=simple&searchType=Application>

and the reference no. below

REF. NO.	LOCATION	PROPOSAL	STATUS	PC Response
24/02886/TPO	1 Old College Drive Molescroft Applicant: J Frearson	TPO - MOLESCROFT NO. 31 - 2008 (REF 1166) T54 & T56 - Fell 1 no. Sycamore tree (T54) due to poor historic pruning causing stem cankering and cambium death of remaining portion of main trunk; Fell 1 no. Sycamore tree (T56) due to root compaction, suffocation from altered soil depth over tree base and basal wounding causing crown decline and stem cankering	Works to Protected Trees	The Parish Council is not aware of any grounds to object to the planning application
24/02585/PLF	5 Lilac Avenue Molescroft Applicant: Miss Emma-Jane Jenkinson	Change of use from residential (Use Class C3) to mixed use as residential and dog grooming business (Sui Generis) and conversion of existing outbuilding for use as a dog grooming salon with installation of rooflight	Full Planning Permission	The Parish Council is not aware of any grounds to object to the planning application
24/02381/PLF	Molescroft Farm Children's Nursery Limited Grange Way Molescroft Applicant: Molescroft	Proposal: Erection of an additional children's nursery building in association with existing nursery business with associated parking and infrastructure (Retrospective) (Retrospective)	GRANTED	
24/02885/PLF	10 Scrubwood Lane Molescroft Applicant: Mr And Mrs Gilbert	Erection of single storey extension to rear following partial demolition of existing extension	Full Planning Permission	The Parish Council is not aware of any grounds to object to the planning application