



Molescroft

Parish Council

MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 15th November 2018 AT THE MOLESCROFT PAVILION.

Present

Councillors: M. Hildyard, (Chairman), J. Heffer, D. Boynton, B Hanneman; M. Jackson, C. Coates, C. Linthwaite and M. Smith.

Clerk to Council: Eve Williams. Three (3) members of the public attended to speak on Agenda item 2072.

2060. Apologies

Apologies were received from Parish Councillors Gregory; Ranson; Fleming and Lockyer. Ward Councillor Healy.

2061. Declarations of Interest.

Interests were declared by Councillor D Boynton in agenda item 2072.

2062. Approval of Minutes of the previous meeting

The minutes of the 18th October 2018 meeting had been circulated and were approved as a true record of proceedings.

2063. Matters arising from the Parish Council meeting on the of 20th September 2018

The matters arising from the 18th October 2018 meeting were recorded and presented as an Action Log. This enables visibility and tracking of work to date to progress actions raised. Good progress was noted overall. Actions currently in progress/awaiting updates are 18/10/085 (WW1 project); 18/10/088 (Bank issues); 18/10/098 (Consultation Survey). Action 18/10/088 continues to present difficulties for the Clerk despite attempts since May 2018 to resolve. A discussion was held as to a possible way forward. The issue of electronic payments was discussed and the options for electronic bank transfer facilities to be utilised in ensuring faster and secure payments rather than continued reliance upon cheque payments. Councillors considered this to be a practical way forward.

Action: Councillors Heffer and Boynton to provide summary information to enable the Clerk to progress a request for WW1 data/photographs with ERYC.

Action: Clerk to make future creditor and salary payments by BACS/Standing Order where possible.

Action: Clerk to research alternative banking providers and update Council on options.

Action: Councillor Heffer to liaise with Councillor Fleming to progress survey consultation method.

2064. Update from Ward Councillor

Councillor Healy was unable to attend due to other appointments. No update was provided.

2065. Correspondence

The Clerk advised that there had been a range of correspondence items received since Council last convened on the 18th October 2018. These items were for information, action, consultation and response. The Clerk presented the items to Council and advised that where possible responses had

been provided to the residents in question. It was noted that correspondence had been received from the local MPs office regarding a complaint in relation to the provision of Bus Shelters in the Parish, in that these were inadequate. In addition, ERYC emails regarding the Local Plan Review were discussed. Councillor Hildyard will attend the Beverley event scheduled for 27/11/18 at 6 pm.

Action: Clerk to formulate a response and liaise with Graham Stuarts office regarding the resident complaint.

Action: Clerk to confirm Councillor Hildyard will be in attendance at the Local Plan Review consultation event.

2066. ERYC Overview and Scrutiny Panel

The Clerk advised that a request had been received from ERYC for Overview and Scrutiny topics for 2019/20. A discussion was held as to the role of Overview and Scrutiny. The Clerk advised that Overview and Scrutiny functions exist to scrutinise Council decision making and to inform policy decisions on matters affecting residents within the ERYC area. Overview and Scrutiny also exists to review matters outside of Cabinet control, for example emergency services.

Suggested areas for consideration were the current organisational function/co-ordination of directorates within the ERYC, specifically focussing upon joined up communication and decisions making. A wider discussion was held as to the potential for Overview and Scrutiny to review processes for the provision of sport, play and recreation in the county/parish.

Action: Council to consider further topics and Clerk to respond to ERYC in timescales outlined (4 January 2019).

2067. Planning Applications/Decisions

The Clerk advised that all comments regarding applications to 13th November 2018 had been made to ERYC via the Planning Portal within agreed timescales. The Clerk clarified that the application received for additional consultation/comment for the Beverley Town Cricket Clun was received in error from ERYC. This application had since been approved subject to amendments.

2068. Pavilion Plans

Councillor Hildyard advised that Salt Architects (Beverley) had visited the Pavilion to consider the options for improvements to the building layout enabling improved community provision over the longer term. The architect had advised that given the proposed scope and nature of the works Project Management resources were not necessary and that it is simply a schedule of building works coordinated by the preferred supplier. Initial costs for the revisions to the site were in the range £6k.

Action: Working group to be formed to determine project scope and specification and to enable formal tender and submission of Commuted Sums bid by end March 2019. Councillor Hildyard to lead on this work.

2069. Payment of Accounts

The Clerk updated Council regarding current payments for the month of November 2018. Payments made for November were £3031.45. This included unplanned expenditure in relation a call out for the CCTV engineer. The accounts were agreed for payment and are attached to the minutes for review.

Action: Clerk to continue close budget monitoring ahead of 2019/20 budget and precept setting.

2070. Budget Considerations 2019/2020

The Clerk introduced this item and presented documents previously circulated for Council considerations namely: i) Budget Discussion Paper (Year to Date) and ii) Revenue and Capital Expenditure and Income data year to date.

The Clerk stated the importance of the early issue of this information enabling Councillors to have current and prior consideration of the Councils year to date financial position thereby informing all future budget discussions for 2019/2020. The purpose of sharing this information being to i) enable transparency as to the current spending ii) to provide a broad indication of the current spending within agreed budget and/or where there are shortfalls in the base budget iii) to inform further discussion regarding budget and precept setting for 2019/20.

The Clerk advised that spending year to date was on target in most areas with some overspends previously reported, due to either insufficient funds allocated to discrete budget lines at the start of the year and/or unplanned expenditure. The Clerk indicated that the budget projections outlined were based on having managed the budget for three quarters only and that year end budget may in fact present as a balanced budget but currently this is unknown.

Councillor Hildyard commented on the information provided and that the reports were extremely useful in helping inform budget discussions and decisions. He indicated that the discussion paper was especially helpful in detailing key issues for consideration prior to final decision on revenue and capital spending.

Action: Councillors to consider reports/data provided to inform Committees final decision on revenue and capital budgets for 2019/2020.

Action: Clerk to provide draft budgets for consideration in December 2018.

2071. Council Asset and Risk Register

The Clerk introduced this item advising that the Asset Register had been revised following meetings with the Activities and Pavilion Manager and the collation of updated inventory lists of those items stored on the Pavilion premises. The Corporate Risk Register had been developed following the October meeting where Councillors discussed likely risk areas for management/mitigation. The Clerk advised that the risk register would be reviewed annually by Committee but that it is a key document enabling appropriate management throughout the year.

Action: The updated Asset and Risk register to be adopted and subject to annual review, scheduled October 2019.

Action: The Clerk to share the risk register with the Activities and Pavilion Manager thereby enabling daily operational risks to be managed.

2072. Feedback from Meetings attended

Scouts/Air Training Corps

Councillor Boynton advised that he had attended meetings in relation to the Longcroft Lower School development and specifically in relation to the continued provision of facilities and accommodation for the Scouts and Air Training Corps. He confirmed that he had attended these meetings in the capacity of a volunteer working with Councillor D Healy. Councillor Boynton expressed his concern at the loss of facilities for the Scouts and that this group is a vital community asset, long established and well attended. Councillor Boynton suggested that the Council may consider a decision in principle to assist in resolving this issue, either by representation and or the provision of alternative facilities within the Pavilion grounds.

A discussion was held as to the current approach and plans from ERYC to enable ongoing support/provision for these groups after the disposal of the site for development. Councillor Hildyard confirmed that the Clerk had written on behalf of the Council to Alan Menzies and Caroline Lacey expressing concerns and offering suggestions as to a way forward.

Members of the Scout group in attendance provided a detail update on meetings/discussions to date with ERYC which thus far had proved disappointing. It was confirmed that ERYC request that the Scouts vacate the site by January 2020 but that utilities will cease in Autumn 2019. It was indicated that ERYC have suggested they will provide help and support in finding alternative sites but that practically there was an apparent lack of willingness on the part of ERYC to compensate the Scouts for the loss of amenity or buildings.

Councillor Hildyard confirmed that the Parish Council fully support the Scouts in the community and are keen to see a practical solution agreed. Further discussion took place as to the possibility of the Council accommodating the Scouts on land in and around the Pavilion site and also the prospect of formulating a Commuted Sums bid to assist with this. The exact nature and scope of Scouting activity/accommodation requirements would need to be documented to inform a way forward, this should include building and storage requirements, frequency of meetings/events and where possible a consideration of shared facilities for example with the ATC. Council concluded and agreed that a co-ordinated approach is essential when addressing this issue. All discussions should serve to combine the ongoing and future requirements of the Scouts group with ERYC planning and tender development processes. Commuted sums provision should also be considered in parallel.

Service of Remembrance

Councillor Heffer advised that she had attended the St Leonards Memorial Service and had organised the loan of the Roll of Honour for the Remembrance Weekend. Councillor Fleming had attended the Remembrance Service in Beverley, placing a wreath on behalf of the Council at the Cenotaph. Photographs of this event have been provided for inclusion on the new website.

Police Crime Commissioner Update Meeting

Councillor Heffer attended the meeting as planned and circulated copies of the Police and Crime Plan 2017-2021. She advised that the plan details funding streams that may be of community value.

Action: Councillor Hildyard to be the named contact for all future discussions regarding provision for the Scouts following the disposal of the Longcroft Lower School site.

Action: Clerk to forward letter previously sent to ERYC to Graham Stuart to ensure Molescroft Parish Council concerns and support for the Scouts are documented.

Action: Councillor Boynton to update the Committee when necessary on progress/discussions with Ward Councillors on all matters relating to the Scouts.

2073. Items for next agenda

Budget and Precept considerations for 2019/20.

Scale of fees and charges 2019/2020.

Date of next meeting

For noting, 20th December 2018

The Chairman closed the meeting 9.00pm

Minutes produced by: Eve Williams, Clerk. Date: 20th November 2018.

Signed.....(Chairman)