



# Molescroft

Parish Council

Dear Councillor(s)

You are hereby summoned to the **January 2025** Parish Council Meeting of Molescroft Parish Council which will be held on **Thursday 16<sup>th</sup> January 2025 at 7.00 pm** in the Pavilion, Molescroft.

## **Public Attendance**

Members of the Public / Residents are most welcome to attend the above meeting and there is a session for public speaking if required – however if you wish to raise any issues during this session are you recommended to advise the Clerk at least three days in advance of the meeting, otherwise you may not receive a response at the actual meeting

**Mike Hildyard**  
**Parish Chair**

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## **AGENDA**

### **2955 Apologies**

*To receive and approve any apologies for absence.*

### **2956 Declarations of Interest (All)**

*To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*

### **2957 Approval of the Minutes of the Previous Meeting**

*To receive and sign as a true record, the Minutes of the previous Parish Council meeting.*

### **2958 Action Log (All)**

*To review progress on actions/provide updates.*

### **2959 Update from Ward Councillor**

*Ward Councillor to update on current issues and discuss any concerns raised by the Parish Council.*

### **2960 Correspondence Received/Actioned (Clerk)**

*To discuss and agree actions for correspondence received.*

### **2961 Payment of Accounts (Clerk)**

*To agree and authorise the payment of accounts for January.25 and show payments made in December.24 with bank reconciliations for all three accounts*

**Matter of procedure** – Clerk to confirm that the Parish Council has submitted the precept demand of 2025 – 26 and formally record this in the minutes

### **2962 Finance Committee Report**

*To provide feedback from any meetings held since the last meeting*

### **2963 Planning Applications (Clerk)**

*To review/update on applications received.*

## **Matters Arising**

**Ongoing Matters to be discussed, resolved or further actions required**

### **2964 Proposals for a Freedom of the Parish Award to recognise and celebrate volunteers in the Molescroft Parish**

*Cllrs to approve template for first Freedom of the Parish Award and agree how this will be handed to the recipient*

**2965 Annual Return for 2023-24**

*Clerk to continue to update on addressing the exemptions outlined in the final audit report – Clerk will confirm that he believes he has resolved all the issues raised*

**2966 Condition of Notice Boards in the Parish**

*Cllrs to continue discussions on a replacement programme for noticeboards which are no longer fit for purpose and agree a way forward / priority replacement*

**New matters to be raised and discussed**

**2967 Allotments**

*Cllrs to confirm annual increase of rent to the allotments and discuss any related matters concerning the allotments to allow the Clerk to commence the annual rent payment and renewal process*

**2968 Website**

*Cllrs to discuss how information is input onto the website, following concerns that updates are not being placed in a timely manner*

**2969 Molescroft Parish Council Facebook page**

*Cllrs to discuss recommendation that this is used for informal communications and to improve timely communications for residents.*

**2970 Proposed Resignation from Office of Chair and Deputy Chair**

*In light of previous meeting in which the current Chair and Deputy Chair advised they wished to resign from their respective Office(s), Cllrs to discuss timeframe and confirm process for any Cllrs wishing to stand for these roles and to formally record these changes in the minutes*

**2971 Listing of Meetings in 2025**

*Cllrs to discuss and approve a listing of all meetings to be held in 2025, including the Annual Parish Meeting and the Annual Meeting of the Parish Council*

**2972 Capital Projects Programme**

*Cllrs to discuss a five-year programme of capital projects in the Parish, review the current draft and commence to prioritise project for rollout*

**2973 Community Grant Scheme**

*Cllrs to discuss formalising the Community Grant scheme and agree a policy and application process*

**2974 Feedback from Meetings Attended (All)**

**2975 Items for Next Agenda (All)**

**Andrew Crabbe**

**Locum Clerk to the Council**

**Email: [clerk@molescroft-pc.gov.uk](mailto:clerk@molescroft-pc.gov.uk)**

**Mobile: 07522198124**

**9<sup>th</sup> January 2025**