



MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 17 DECEMBER 2009 AT THE MOLESCROFT PAVILION.

PRESENT

Councillors, L.Richings (Vice Chairman) K Farrow, B.Hanneman, P,Smith, A.Ingham, M.Fleming, P.Maguire B.Gregory, K, Agerskow.

94. Apologies and known declarations of interest

M Hildyard Chairman P.Ranson. H.Brown.

Councillor Maguire expressed an interest in agenda item 105 and declined any comment on the financial and contractual arrangements of this item.

95. Approval of the Minutes of the previous meeting

The minutes had been circulated and were approved as a true record of proceedings with the following amendments –

Agenda item 86 Councillor Fleming was not a member of the Caretaker Contract working group.

Agenda item 93.3 contained a grammatical error, the capital letter on Amount was not required and altered the context of the minute,

Agenda item 93.4 Councillor Farrow reported that the Council do not have an emergency plan and that it is currently work in progress, and not a completed document.

A copy of the minutes was signed by the Chairman.

96. Matters arising

There were no matter arising from the previous meeting.

97. Accounts for payment

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes. **Councillor Farrow proposed that an additional column be added to the schedule so as Councillors are able to identify the reason for payments. Action Clerk to amend future schedules.**

98. Planning Applications

A schedule of planning applications was circulated. After appropriate discussion the following resolutions were made:

RESOLUTIONS

LOCATION	PROPOSAL	DECISION
99, Woodhall Way	Erection of conservatory	No objections Chairman's decision due to return date of 16/12/09)
69, St Leonards	Erection of extension to front and rear including garage conversion and re-roofed areas.	No objection from the Council subject to any comments and objections by neighbours.
Longcroft School	Variation of planning	No objection subject to monitoring by the East

Burton Road	condition regarding hours of use of all weather pitch	Riding of Yorkshire Council and subject to satisfactory behaviour by the users. (Councillor Fleming reported that the school had circulated 100 questionnaires to nearby properties regarding the plan and only 12 had replied the views for and against being split and that he had attended a meeting on 9 th December, on behalf of the Parish Council at Longcroft School and fully supported the application.
Beverley Ambulance Station, Driffield Road	Installation of bunded fuel tank and 2.4m palisade fence.	No objection

99. Caretaker Contract

A redrafted contract has been agreed by members of the working group. It was agreed that the position regarding method of awarding pay increases needs to be further discussed and clarified in January/February 2010 by the working group. The issue being brought to Council for a decision by April 2010. Work is still ongoing on the grievance procedure. **Resolved that the revised Caretaker Contract be issued with an amendment to be issued if any changes to the method of pay awards are agreed. Action Clerk.**

The Clerk raised the issue that because of the ongoing work with the Caretaker's Contract and particularly with difficulty in calculating holiday entitlement that the employee be allowed to carry over his outstanding holiday entitlement into 2010 and that this his should be taken in agreement with the Clerk by the 1st April 2010. **This was agreed and is to be managed by the Clerk.**

Councillor Maguire while recognising the sensitivity of the issue raised the issue of the Clerks contract being reviewed, it was agreed that this was required. **Resolved that a Working Group consisting of Councillor Farrow, Maguire, Smith and the Clerk review the Clerks contract. Clerk to arrange a meeting of the working group and to send a copy of the current contract to the Society of Local Council Clerks for comment.**

100. New play area opening

The new play area opening has been deferred until Spring, Councillor Farrow proposed that a boy and girl from Molescroft School should be involved in the proceedings and perhaps the school could run some sort of competition. **Resolved that Councillor Farrow follow up this proposal with the School.**

101. Health and Safety

Councillor Farrow has looked at the Risk Assessment disc and although a useful tool it did not meet the requirements of the Council in terms of the Health and Safety requirements. Councillor Richings commented that the Clerk and Caretaker required basic Health and Safety training. Councillor Farrow had been in contact with Beverley College and had identified 2 suitable training courses, IOSH Managing Safely which runs for 5 weeks and starts on the 13th January and would be suitable for the Clerk and the Caretaker and a one day IOSH Working Safely course, It was suggested that the Council should seek professional advice regarding Health and Safety, however the majority felt that this was not required and with training the Clerk and Caretaker would be qualified to meet the Councils requirements regarding Health and Safety and be able to carry out risk assessments.

102. Youth Liaison

Councillors Farrow, Richings and the caretaker met with 4 young people along with the detached youth worker, to discuss what facilities they would like. There was no firm suggestions from the meeting other that they would like First aid training. A further meeting has been arranged in January when it is hoped that more young people will attend.

Ali Compton Youth worker met with Councillor Farrow following which, a New Years youth party was booked from 7.00pm to 9.00pm on the 2nd January; 2010.

103. Parish Centre/School issues

Nothing reported

104. Pavilion and Playing Field update

Councillor Hannerman suggested that before the official opening, a proper connecting footpath should be constructed. It was agreed that this should be along the "natural" route currently being taken across the grass. Councillor Hildyard was looking into this.

Resolved that Councillor Hildyard pursue this issue.

The Clerk reported that he was having difficulties finding a joiner who would replace the damaged fire door and that Portable Appliance Testing of the appliances had been carried out.

105. Website

Councillors Farrow and Fleming had previously circulated a report reviewing the website and offering suggestions where it could be improved. The Councillors were thanked for their work by the Chairman but referred to the original minute (minute 76 October 2009) which proposed that a website working group consisting of Councillors Farrow, Maguire, Fleming and Clerk be formed. **Resolved that the working group meet in January to review, report and make recommendations to the meeting in January. Clerk to co-ordinate meeting(s).**

Councillor Maguire reported that the Council website had 1479 hits since the last meeting and 11541 hits in the year.

106. CORRESPONDENCE

106.1 ERYC has requested information on the Councils Community Emergency plan to attend. Councillor Farrow reported that the Plan is work in progress. **Action Clerk to respond to the ERYC accordingly.**

106.2 An invoice has been received from ERYC for £3499 for the Beverley Town Plan, the Clerk has requested further information regarding this before any payment is made. Councillors felt that the Council may have already paid their contribution.

106.3 An update on the Draft River Hull Flood Risk Management Strategy has been received, Copy to be circulated with minutes.

106.4 Letter from ERYC regarding nominations for ERYC Chairman's Award

107. Any urgent business

There was no urgent business raised.

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 21 JANUARY 2010 AT 7.30 PM IN THE MOLESCROFT PAVILION.

There being no further business the Chairman closed the meeting at 8.40p.m.

Signed _____ (Chairman)

Molescroft Parish Council

Schedule of payments made at the meeting on 17/12/09

1	Molescroft Parish Centre	555.50
2	Signs and Graphics	18.40
3	H. Lount & Sons	71.88
4	Crofts - Xmas Tree St Leonards Church	55
5	Supplies	33.44
7	Beverley Electric	128.8
8	Clerk - mobile phone call allowance	14.69
9	Clerk Broadband	16.63
10	Satff wages	1319.43
11	Pavilion Manager stamps/fuel	12.02
13	Clerk petty cash	32.17
13	Revenue and Customs	74.70
	Total Expenditure	2332.66
	Current Account Balance at 30 Nov 2009	4,697.63
	Less unpaid cheques	619,81
	Balance	1745.16