



Molescroft Parish Council

Minutes of the Molescroft Parish Council Meeting held at 7:00 pm, Thursday 16th May 2024, at the Molescroft Pavilion.

Present

Councillors: M. Hildyard (Chairman), M. Fleming, C. Burrows, P. Lockyer, M. Yates, C. Coates.

Clerk to Council: Mrs Laura George.

Ward Councillor: N/A

Molescroft Wildlife Network: x2

2867. Apologies

Apologies were received from Councillors Aird and Pinder.

2868. Declarations of Interest

Councillor Lockyer noted that the applicant for planning application ref. 24/01003/PLF is a relative.

2869. Signing of Declarations

No declarations were needed to be signed at this time.

2870. Co-option of New Councillors

The Chairman discussed the need to advertise to fill current councillor vacancies. All agreed that an advertisement should be produced for placement on the Parish Council website and notice boards. Clerk also to contact ERNLLCA to enquire about further advertising.

2871. Nominations of Councillors as representatives to the following roles and/or committees (All)

Councillor Hildyard was elected as Chairman, and Councillor Pinder as Vice Chairman. All roles and committees were discussed and agreed. The list of committee memberships was circulated prior to the meeting and discussion followed, with amendments made accordingly. The following list was agreed en bloc:

Organisation/Committee	Current Representative
Chairman	Councillor Hildyard
Vice Chairman	Councillor Pinder
Committees	
Assets (to include allotments; play areas and bus shelters)	Councillors Fleming, Aird & Yates
Information Management (to include Data Protection)	Councillor Linthwaite & Mrs L. George (Clerk)
Pavilion (to include building, site, health & safety, and usage)	Councillor Fleming
Planning	Councillor Linthwaite
Policy	Councillors Pinder & Burrows
Personnel, Equality and Human Rights	Councillors Lockyer & Yates

Website, External Communications & Social Media	Councillor Burrows & Mrs L. George (Clerk)
Finance	Councillors Aird & Pinder
Partner/External Liaison	
Police Liaison	Councillor Hildyard
Press Liaison	Councillor Hildyard and Mrs L. George (Clerk)
School Liaison	Councillors Aird & Fleming
Parish Centre Representatives	Councillors Lockyer & Aird
Molescroft Wildlife Network Liaison & Tree Planting	Councillors Coates & Lockyer
Social Engagement	Councillors Yates, Aird & Lockyer

2872. Approval of the minutes of the previous meeting

The minutes of the 18th April 2024 meeting had been circulated and were approved as a true record of proceedings.

2873. Matters Arising (All)

There were no matters arising from the previous minutes not already covered elsewhere in the agenda.

2874. Molescroft Wildlife Network

Two representatives of Molescroft Wildlife Network were in attendance and provided an update on ongoing projects. The number of supporters continues to grow as a result of successful recent events and promotion of the group. The PC were thanked for their continuing support.

2875. Presentation of Millennium Cup

The Chairman presented the Millennium Cup to Molescroft Wildlife Network for their hard work promoting conservation in the local area and success with continuing projects. The cup was gratefully received by Karyn Murby on behalf of the group.

2876. Action Log (All)

The action log for May 2024 was presented with updates; work continues in the remaining areas.

2877. *Adjourn for Annual Parish Meeting at 8pm*

2878. Update from Ward Councillor

There was no Ward Councillor in attendance.

2879. Correspondence Received/Actioned (Clerk)

The Clerk presented a range of correspondence items received since the last Parish Council meeting. These items were for information, action, consultation, and response. The Clerk advised that where possible responses had been provided to the agencies/people in question. A discussion took place in relation to the items of key correspondence received and direction given by Council. The following items were discussed:

- Letter received from two local Explorer Scouts offering to do some work for the PC in return for a donation to support their Explorer Belt Expedition to Vietnam in 2025. The Chairman suggested planting at the Pavilion and bus shelter cleaning. All agreed. Clerk to contact to confirm and follow up.
- Email feedback received from Pavilion hirers regarding high level of care provided by the Activities & Pavilion Manager. A suitable response was sent by the Clerk and feedback circulated to all Councillors and the Activities & Pavilion Manager.

2880. Payment of Accounts (Clerk)

The Clerk updated the Council regarding current payments for May 2024. Payments made for May 2024 were £6,845.63. The following payments were noted:

- ERNLCCA - £859.00 – membership fee for 2024/25.
- Scribe Accounts - £358.80 – set-up fee for accounting software.

The accounts were agreed for payment and the Chairman and Clerk (Responsible Financial Officer) signed the payment schedule as a correct record.

2881. Finance Committee Report

The Finance Committee had nothing to report.

2882. Planning Applications (Clerk)

The Clerk advised that all planning applications received had been shared with Councillors for comment. All comments received had been submitted to ERYC within the required timescales.

Eboracum, Woodhall Way	Erection of single storey extension to rear following demolition of existing.	11 th May 2024	No objections.
32 Church Road	Erection of single storey storage outbuilding to front and conversion of integral garage to create additional living accommodation.	11 th May 2024	No objections.
Beverley Grange Nursing Home	Extensions and alterations to existing nursing home, ground floor dining room extension, first floor day room balcony extension and first floor kitchen and laundry extension (re-submission of 20/00593/PLF).	11 th May 2024	No objections.
MAY 2024			
1 The Lawns	Erection of single storey extension to rear.	1 st June 2024	No objections.
Molescroft Farm	Change of use of a dwelling (Use Class C3) to offices (Use Class E), alterations to existing entrance to window and creation of a new entrance with ramped access.	7 th June 2024	No objections.

2883. Pighill Amenity Area (Cllr Hildyard)

The Chairman updated the PC following a meeting held on 1st May 2024 at County Hall, between the Chairman, Councillor Boynton, and ERYC officers Stephen Hunt, Victoria Taylor, Neil Archbutt and Hazel Walsh.

It was agreed that Neil Archbutt would write to the agent for the land owners outlining the possibility of ERYC taking over the site with maintenance by Molescroft PC, and requesting a meeting to decide where enforcement was possible with implications for the owners. It would be quicker for the owners to take action, in order that the site could be adopted.

2884. Maternity Cover for Parish Clerk

Next steps regarding the recruitment of a temporary clerk to provide maternity cover were discussed. Councillor Lockyer to follow up with queries raised. Clerk to contact ERNLCCA to enquire about advertisement of the post.

2885. Feedback from meetings attended (All)

No further feedback was provided.

2886. Items for next agenda (All)

No items were suggested.

Actions noted:

[Clerk to contact Explorer Scouts, ref. item 2879.](#)

The Chairman closed the meeting 21:00.

Minutes produced by: Laura George, Clerk. Date: 20th May 2024.

Signed.....(Chairman)

AGREED