



# Molescroft

## Parish Council

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM, THURSDAY 20<sup>TH</sup> JUNE 2013 AT THE MOLESCROFT PAVILION.**

#### **PRESENT**

Councillors, M.Hildyard (Chairman), P.Smith, B.Hanneman, G.Shores (from 7.45pm)  
P.Smith A.Crompton, C.Linthwaite. M.Smith (from agenda item 745)  
Clerk B.Clarvis

#### **737. Apologies**

Apologies were received from Councillors M.Fleming, H.Brown, B.Gregory, and P.Ranson.

#### **738. Welcome to new Councillors**

The Chairman welcomed Councillors Crompton and Linthwaite to the meeting.

#### **739. Declarations of interest**

Councillor Linthwaite declared a non-pecuniary interest in Agenda item 748 (Rosemary Walk play equipment).

#### **740 Approval of the Minutes of the previous meeting.**

The minutes of the meeting 23<sup>rd</sup> May 2013 had been circulated and were approved as a true record of proceedings with one amendment that Councillor Smith be removed from the record of those present.

#### **741. Matters arising from the Parish Council meeting 23<sup>rd</sup> May 2013**

Agenda item 714 – Councillor Coates indicated that the parking on the footpath outside the shops on Woodhall Way was a policing issues and not an East Riding of Yorkshire Council responsibility.

Agenda item 727 – The clerk confirmed that the see saw had been welded and inspected, alternative prices were being sought for repairs to the play surface,

Agenda item 730 – The Clerk confirmed that he had written to Nigel Pearson Chief Executive of East Riding of Yorkshire Council regarding the bus shelter on Woodhall Way.

#### **742. Public Participation Session**

Mrs M Smith applicant for co-option onto the Parish Council was present.

#### **743. Correspondence**

Nigel Pearson ERYC Chief Executive - re bus Shelter Woodhall Way.

Pat Maguire - re Twitter account

Mrs Smith - application for co-option onto the Parish Council.

Orange - confirmation of 2.9% increase for Caretakers phone from 10<sup>th</sup> July 2013.

Town and Parish Clerk Year Book 2013/14.

Mr Whitfield - re Parish Council response to planning application for 86 Molescroft Park.

Barclays Bank- confirmation that Councillors Fleming and Hanneman have been added to those authorised to sign cheques on behalf of the Parish Council.

ERYC - siting of rain gauges

**Agreed that the Pavilion be suggested as a suitable location**

#### **Action – Clerk**

ERYC notification that the neighbourhood of Cottingham has been designated a Neighbourhood Area in accordance with the Neighbourhood Planning (General) regulations.

Conservation volunteers tree planting scheme.

Laughing Dog Music events organisation

ERYC Hedgerow removal notices

Mr William re dog banning order

ERYC community Learning fund

#### **744. Councillor vacancies**

The Clerk confirmed that there had been no claim for an election, therefore the vacancy would be filled by co-option. The CV from Mrs Margery Smith previously circulated by the Clerk was discussed Mrs Smith was requested to leave the meeting while this item was discussed.

**Agreed – That Mrs Margery Smith be elected as Parish Councillor.**

**Action – Mrs Smith to be allowed to return to the meeting as Councillor Mrs Smith**

#### **745. Payment of Accounts**

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

#### **746. Planning Applications/Decisions**

<b>ADDRESS</b>	<b>PROPOSAL</b>	<b>COMMENT</b>	<b>DECISION</b>
22 Brereton Close	Erection of single storey extension and repositioning of existing conservatory to rear	Response required 18 <sup>th</sup> June 2013	No observations
Land West Of 27 And East Of Substation Church Road	Erection of a dwelling	Response required 19 <sup>th</sup> June 2013	No observations
48 Carter Drive	Erection of first floor extension to front and side, increase in existing roof height and 4 roof lights to front and part conversion of integral double garage to additional living accommodation (Re-submission)	Response required 26 <sup>th</sup> June 2013	No observations

#### **747. Document retention**

The document retention document circulated previously by the Clerk was approved and adopted.

**Agreed – Policy be adopted**

**Action - Clerk**

#### **748. Rosemary Walk**

It was agreed not to progress with the previous plan for the development of facilities on Rosemary Walk and to concentrate on facilities at the Pavilion.

**Agreed – Proposals for the development of facilities on Rosemary Walk not be progressed.**

**Action – Working Group for noting**

#### **749. Pavilion Sub-committee**

Councillor Coates reported on a site meeting at the Pavilion to look at possible improvements. Storage was identified as one of the major issues and it was thought that the room opposite the kitchen could be used with additional storages being possible in the boiler room.

Other options to improve the facilities include –

Improved acoustics

Solar Panels

Replacement of half the tables and chairs by ones more suitable for receptions etc

Extending the meeting room and moving the ladies toilets

Altering the mens changing rooms

Improved drainage of the playing field.

Provision of a trim trail

Councillor Compton suggested an improved skate park

**Agreed – Councillor Crompton to look at cost of acoustic panels**

**Action – Councillor Crompton**

**Agreed – Leven playing fields be contacted re cost of their trim trail**

**Action – Clerk**

**Laughing Dog Music be contacted re suitability of Pavilion of their acts**

**Action - Clerk**

**Agreed – Pavilion sub committee to continue to investigate improvements and costs.**

**Action – Pavilion sub committee**

#### **750. Pavilion Big lunch event**

Councillor Crompton reported that an estimated 400 people of all ages had turned out for the event. 30 volunteers were on site to ensure that the event ran well.

The events and activities included Acoustic music, face painting, bouncy castle

A questionnaire was distributed which asked, “what one thing would improve the community in Molescroft?” 36 of the 50 responses suggested that more events like the big lunch.

Council P.Smith had received a number of comments from nearby residents about the noise and suggested that if the event is to become regular that siting of the marquee further away from the houses should be considered.

#### **751. Councillor nomination to sub groups**

Councillor Crompton was nominated for the Pavilion Sub Committee and Youth Liaison.

Councillor Linthwaite was nominated for Data Protection.

A new planning sub group was formed consisting of Councillor Hildyard, Gregory and Linthwaite.

**Agreed – Clerk to update membership of sub committees and groups.**

**Action - Clerk**

#### **752. Grants**

Councillor Hildyard reported on the green deal available for the installation of Solar Panels and suggested that this could be an option for the Pavilion.

**Agreed – Solar Panel options to be investigated**

**Action – Councillor Hildyard**

#### **753. Website/Twitter**

The Clerk read out a response to an email he had sent to P.Maguire re the website. He had agreed to manage the twitter account in the short term and suggested that alternative arrangements should be considered.

Councillors considered that to manage the account was time consuming and the benefits to the Council were negligible.

**Agreed – Twitter account be closed**

**Action – Clerk to inform P.Maguire**

**754. Woodhall Way Bus Shelter**

The Clerk gave an update on the latest position regarding the siting of a bus shelter outside the shops on Woodhall Way.

ERYC Asset Strategy have become involved in the transfer agreement which was previously completed by the passenger team. The situation has been stalled for almost a year waiting for Asset Strategy to finalise the transfer document. The Parish Council has previously agreed to take over maintenance responsibility for the shelter once built. Because of this delay the money that had been allocated for the provision of the shelter during 2013/14 has been committed to other projects.

A letter sent to Nigel Pearson regarding this matter has been forwarded to Alan Menzies the Director of Planning and economic regeneration.

**Agreed – Chairman and Clerk to meet with Alan Menzies**

**Action – Clerk to arrange**

**755. Emergency Plan**

No work has been done on writing an Emergency Plan for Molescroft, Councillor Hildyard understood that Alan Bravey at ERYC has a template available to Parish Council.

**Action – Alan Bravey at ERYC be contacted re template**

**Action – Councillor Fleming**

**756. Feedback from meetings attended**

Councillor Hildyard and Councillor Fleming had met with the Vicar of St Mary’s and agreed the location for some seats and a notice. Councillor Hildyard to produce a plan of the agreed improvements.

**Action – Plan to be produced showing location of seating and notice**

**Action – Councillor Hildyard**

**757. Youth Liaison**

No issues

**758. Parish Centre/School Issues**

Councillor Hanneman reported that the Traffic Warden had visited being on site for a number of days to police parking issues at school times, and that ERYC had agreed to provide a school crossing patrol.

**759. Health & Safety**

No issues

**760. Items for next Agenda**

No issues

**761. Date of next meeting**

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 18<sup>th</sup> JULY 2013 AT 7.30 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.27 pm.**

**Signed.....(Chairman)**

**Date 18<sup>th</sup> July; 2013**

**Molescroft Parish Council**  
**Schedule of payments made at the meeting on 20/06/13**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	
20.06.13	Fire Protection Supplies	Fire alarm/ lighting testing	£69.00
20.06.13	Clerk	Colour printer cartridges	£38.98
20.06.13	Clerk	Broadband	£17.41
20.06.13	A.Saint	Welding see saw	£100.00
20.06.13	Clerk	Mobile phone	£12.25
20.06.13	RSS	Playground inspection	£72.00
20.06.13	A.Saint	Petrol/supplies	£7.90
20.06.13	Clerk	Salary	£621.01
20.06.13	Clerk	Petty cash	£27.99
20.06.13	Orange	Caretakers phone	£12.00 DD 27.06.13
20.06.13	A.Saint	Pay	£941.59
20.06.13	Revenue & Customs	Paye & NI	£330.08
<b>Total</b>			<b>£2,250.21</b>