



# Molescroft

## Parish Council

### **MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.00 PM, THURSDAY 18th June 2015 AT THE MOLESCROFT PAVILION.**

The Chairman welcomed Councillors D.Boynton and J.Heffer to their first meeting.

#### **Present**

Councillor M.Hildyard, (Chairman). M.Fleming, A.Crompton, C.Coates. B.Hanneman, M.Jackson, C.Linthwaite, P.Ranson. B.Gregory, D.Boynton, J.Heffer.

Ward Councillor I Charis

4 members of the public

#### **1224. Apologies**

Apologies were received from Councillor Smith who was away on a personal issue.

#### **1225. Declarations of Interest.**

No declarations of interest were received.

#### **1226. Approval of the minutes of the previous meeting.**

The minutes of the meeting 28th May 2015 had been circulated and were approved as a true record of proceedings.

#### **1227. Matter arising from the Parish Council meeting on the 28th May 2015.**

Agenda item 1193 The Clerk gave an update on this item - the hot water heater is ordered, a new floor covering has been fitted, paint and new toilet fittings have been purchased.

Agenda item 1204 - Councillor Jackson raised the point that a vacancy still existed as a Council representative for Police Liaison. Councillor Heffer was nominated for the vacancy and duly elected unanimously to the vacancy.

Agreed – Councillor Heffer to be added as a Council representative for Police Liaison with Councillor Jackson.

Agenda item 1217 – Councillor Fleming confirmed that a visit to Beverley FM Radio had been arranged for 6.00pm on Monday 22nd June for a maximum of 6 people.

**Agreed – Clerk to circulate date and time, anyone interested in attending to contact Councillor Fleming on a first come basis.**

**Action - Clerk**

#### **1228. Motion to amended minute 1173**

The accuracy of minute 1173 had been questioned by P.Maguire of Maguire Media the former provider of the Parish Council website. Subsequent discussion with current provider Sellers Legal Services confirmed that technically the minute is incorrect and should be amended.

It was agreed that this minute 1228, should supersede minute 1173 to read

Delays over updating the site were down to coding issues. The previous web designer had not utilised external style sheets or a content management system, which resulted in making changes becoming protracted. Adding links to the navigation menu meant coding had to be done on every single page of the site.

Additionally, each page had been hard coded with certain elements of the pages fixed making updating even more difficult.

Mac specific software was used to design the site. The software meant the codes to the website was littered with unneeded codes meaning altering code was more difficult.

**Councillor Hildyard proposed a motion that minute 1173 be superseded by the agreed wording for this minute (1228). Seconded by Councillor Jackson  
Agreed – Minute 1173 to be replaced with minute 1228**

### **1229. Public Participation Session**

Mrs Lockyer a resident of Molescroft requested that a dog fouling bin be situated mid point along Rosemary Walk due to increasing amount of dog waste left by irresponsible dog owners. The Clerk indicated that he had contacted ERYC previously regarding this and they are not installing any additional dog fouling or litter bins. The cost of a litter bin that ERYC would be willing to empty is in excess of £400 including installation.

Mrs Lockyer also brought up the condition of a stone walkway off Thurlow Avenue along the side of the playing field. The walkway is badly potholed with soil being used to fill the holes, this has washed out and been spread by the ERYC grass cutters cutting the football pitch and turning around.

**Agreed - Ward Councillor Charis agreed to pursue.**

**Action - Ward Councillor Charis**

Councillor Charis gave an update on the latest position on the closure of the Doctors Surgery on Lockwood Road. The Chairman updated further after a TV news article confirming that the Surgery had been saved and will not be closed.

An update on the outdoor gym equipment confirmed ERYC's thinking that a circuit of equipment involving Molescroft, Beverley and Woodmansey should be installed and that they would be setting up a Project Manager to oversee public consultation and the implementation of a scheme. The Chairman stressed that this was not what was required and a circuit of equipment involving the 3 Councils was impractical and would not be used as a circuit because of the distances between the Councils.

The Chairman read out a response he had received from Darren Stevens at the East Riding and agreed to forward a copy to Councillor Charis for information

Councillor Charis said that she understood the Parish Councils position and would take this back to Darren Steven and Commuted sums for further discussion.

Councillor Hildyard suggested that the matter be left with the Ward Councillor and if she is unable to make any progress a meeting be requested involving Nigel Pearson Chief Executive of ERYC, Councillor Hildyard, Gregory and Fleming.

**Agreed – Ward Councillor Charis to take back to ERYC for further debate.**

**Action - Ward Councillor Charis**

**Action - Councillor Hildyard to forward copy of letter from Darren Stevens on to Ward Councillor Charis**

### **1231. Correspondence**

Further correspondence from Nr Ian Stone re level of reserves. The Clerk has previously responded to Mr Stone on a number of occasions and the Council now consider that nothing further can be added and the Clerk should bring the matter to a close by informing Mr Stone of the Councils decision.

Agreed - That no further correspondence to exchange with Mr Stone.

Action – Clerk to end correspondence.

Orange – Mobile phone charges increase for the Caretakers phone.

Oak tree services – Playground inspection.

It was agreed to stay with current provider for playground inspection.

ERYC – Location of traffic counter on Woodhall Way

### 1232. Payment of Accounts

Accounts due for payment were approved in accordance with the schedule presented to the meeting and attached to these minutes.

### 1233. Planning Applications/Decisions

ADDRESS	PROPOSAL	COMMENT
Maple House 3A Harewood	TPO: Molescroft House - 1976 (REF: 106) – Prune Sycamore (T1), due to decay in crown. Crown lift Sycamore (T2) to 6 - 7 metres, to lift over access drive, lower crown clean to 8 metres due to decay, Crown reduce Sycamore (T4) by 3 metres on SE side, and to 5 metres at SW side due to close proximity to property.	No observations

### Planning decisions

**44 Woodhall Way** - Erection of single storey extension to rear, porch extension and canopy to front and alterations roof. **Planning approved.**

**50 Carter Drive** – Erection of single storey and first floor extension to existing garage and single storey extension to side. **Planning appeal has been made to the Secretary of State against the refusal.**

The appeal has been allowed by the Secretary of State and planning permission is granted for the erection of single-storey and first-floor extensions to the existing garage, and a single-storey extension to the side,

**1234. “Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of “Discussion on the Website contract”**

The website provider Sellers Legal services attended the meeting to give an explanation of the difficulties updating the Parish Councils website, these are due to the way the previous website provider had designed the site making any updating very protracted. He went on to explain that he has redesigned the site to make updating quicker and simpler.

The Council expressed their thanks to Sellers Legal Services for all the additional work and hours that he had put into redesigning the site for no extra remuneration, other than what had been agreed when the contract was let in 2014, After Mr Sellers left the meeting Councillors discussed an additional payment for the extra time and work involved in redesigning the website.

**It was agreed that as an acknowledgement for all the additional unpaid work that has been done on the website by Sellers Legal Services an honorarium payment of £150.00 should be made.**

**Agreed –Sellers Legal Services be paid an honorarium of £150.**

**1235. Pavilion Sub committee update**

Acoustics – Work planned for July to fit the panels

Drainage – Work schedule to start in the next week

Outdoor Gym equipment – Discussed previously under Ward Councillor update.

Youth Shelter/Skate Park – Application for Commuted Sums money submitted.

3 Phase electricity supply - Application for Commuted Sums money submitted.

**1236. Review of Council Policies**

It was agreed to review 2 of the Councils policies per meeting until all have been updated.

**1237. Inventory of Assets**

The Councils Inventory was reviewed. The number of fire extinguishers in the entrance lobby was amended to 2. Councillor Heffer suggested that the First Aid Book should be added to the Inventory.

**1238. CCTV**

The Clerk gave an update on the cost of replacing the current CCTV cameras to those with Infra Red and the cost of adding an additional camera to identify the perpetrator of the anti social behaviour currently taking place at the entrance to the Pavilion.

It was agreed to add the updating/replacing of the CCTV to the Works Programme.

**1239. Defibrillators**

No progress, Councillor Fleming to email Simon Gower.

**1240. Scrubwood Lane**

Councillor Jackson raised concern at the height of a fence that has been erected on the Scrubwood Lane bridleway at the back of 31 Tardew Close which is approximately 10 foot high. Councillor Hildyard also reported that there was still some encroachment on Scrubwood Lane from a couple of properties.

Councillor Hildyard agreed to speak to Andy Hazell at ERYC re these matters.

**Action – Councillor Hildyard**

**1241. Pavilion compound**

The Clerk requested guidance on the proposed work re the additional soil and retention in the Pavilion compound. The Clerk had costed the price of retaining the additional soil with sleepers but this was proving to be an expensive option. The area was inspected and it was agreed that a row of kerbs be laid to retain the soil and the area be grassed.

**Agreed – Additional soil to be retained with a row of kerbs and the area be grassed.**

**Action – Clerk to arrange for the work to be carried out.**

**1242. Councillor contact details**

The Clerk reported that he is currently updating the Councillor's contact details and requested guidance on where to advertise the contact details. It was agreed that contact details only be available on the Parish Councils website.

**1243. Feedback from meetings attended.**

Councillor Fleming reported that he had attended the Festival of St John at Beverley Minister as a representative of the Parish Council.

**1244. Youth Liaison**

Councillor Fleming has tried on a number of occasions to make contact with Matt Snowden re youth liaison and for the minutes of the last meeting.

**1245. Parish Centre/School issues**

Councillor Hanneman reported that at the last meeting the head master had reported that the new developments are in the school catchment area but so far there is only one child. If the Foundation classes are full they can't accommodate any more but for year 3 and above there would appear to be no limit.

**1246. Date of next meeting**

For noting, 16th July 2015.

**THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 16th July 2015 AT 7.00 PM IN THE MOLESCROFT PAVILION.**

**There being no further business the Chairman closed the meeting at 9.35pm.**

**Signed.....(Chairman)**

**Date: 16th July; 2015.**

**Schedule of Payments made on 18.06.15**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
18.06.15	Hags-Smp Ltd	Playground inspection	£72.00
18.06.15	Yorks Water	Pavilion water	£86.27
18.06.15	CNG	Pavilion Gas	£76.58
18.06.15	Eon	Pavilion electricity	£67.00
18.06.15	ERYC	Supplies	£138.33
18.06.15	R.Young	Caretaker cover	£87.52
18.06.15	Caretaker	Petty cash	£16.21
18.06.15	Clerk	Broadband	£17.41
18.06.15	Clerk	Mobile phone	£12.25
18.06.15	Orange	Caretaker mobile phone	£12.66
18.06.15	Staff	Pay	£1,466.06
18.06.15	Clerk	Petty cash	£21.63
18.06.15	HM Revenue & Customs	PAYE	£192.92
		<b>Total</b>	<b>£2,266.84</b>