

**MINUTES OF THE ANNUAL MEETING OF THE MOLESCROFT
PARISH COUNCIL - HELD AT THE MOLESCROFT PAVILION AT
7.30 PM THURSDAY 24 MAY 2007**

PRESENT

Councillor M. Hildyard (Chairman), Councillor L. Richings (Vice Chairman),
Councillors K. Agerskow, H. Brown, K. Farrow, B. Gregory, B. Hanneman, P.
Maguire, P. Ranson.

(Councillor J. Bird, ERYC, was also present until the adjournment.)

26. APOLOGIES AND DECLARATIONS OF INTEREST

Councillor A. Ingham. There were no declarations of interest.

27. APPOINTMENTS

The following appointments were unanimously **agreed**.

Chairman	Councillor M. Hildyard
Vice Chairman	Councillor L. Richings
Police Liaison	Councillors H. Brown and P. Ranson
Pavilion sub-committee	Councillors H. Brown, A. Ingham, P. Ranson
Parish Centre representatives	Councillors K. Agerskow, B. Hanneman, P. Ranson
East Riding Parish Forum	Councillor L. Richings
Publicity Officer	Mr D. Metcalf (clerk)

It was **also agreed** that further sub-committees and ad hoc working parties would be convened as required.

28. APPROVAL OF MINUTES OF LAST MEETING

The minutes of the previous meeting had been circulated and were approved as a true record of proceedings. They were signed by the Chairman.

29. MATTERS ARISING

11. Playing field funding. Councillor Brown reported on his visit to Stockton. The key message was that potential funders must see evidence of local support and fund raising. He had made useful contacts and remained optimistic. Councillor Brown also informed the meeting of disappointing ticket sales for the fund raising 80's Disco at the Memorial Hall. He stood to lose a substantial amount of his own money on the event. A discussion took place about this.

12. Grass cutting at playing field. The clerk reported on progress on getting the existing mower repaired/serviced and the intended purchase of a strimmer.
Action

14. Complaint from resident about drive. The clerk reported that the caretaker,

in his private capacity, had erected fencing to resolve the problem. He would inform the complainant. **Action**

20. 60/40 Lighting Programme. The clerk reported that he had visited the site with Councillor Farrow and submitted the forms for a light to be installed along the footpath between Lockwood Road and the footbridge over the bypass. Costings were awaited in response to the application.

30. ACCOUNTS FOR PAYMENT

Accounts were due and were approved for payment in accordance with the schedule presented to the meeting and attached to these minutes.

31. PLANNING APPLICATIONS

A schedule of planning applications received was circulated. After appropriate discussion of each application, **RESOLUTIONS** were made as shown below.

Scrubwood Lane site	Substitution of house type	Approved
27 Woodhall Way	Erection of 5 new bungalows On site of existing house (re-submission)	Object on same grounds
23 Woodhall Way	Rear first floor extension (re-submission)	Approved
11 Lockwood Drive	Rear conservatory	Approved
37 The Paddock	2 storey side extension Single story rear extension	Approved
30 Northfield Road	2 storey side extension	Approved *
16 Goodwood Close	Rear conservatory	Approved *

* The last 2 applications were approved on Chairman's decision due to early reply dates.

32. PARISH CENTRE/SCHOOL ISSUES

Councillor Hanneman provided a copy of the audited accounts, which is attached to these minutes.

A discussion then took place regarding finance. Councillor Hildyard emphasised that there was no 'ceiling' on funds held by the Parish Centre Committee and that

the Parish Council would not ‘cream off’ any apparent surplus. Any application for funding to assist with refurbishing of the kitchen would be considered on its merits. Councillor Hildyard suggested that the ERYC grants scheme might be able to assist with funding. After the July meeting of the Parish Centre Committee the council representatives will come back with a strategy for refurbishment of the kitchen. **Action.** Councillor Hanneman also reported that funding was in place for the ‘walking bus’ but volunteers were still needed for supervision.

33. PAVILION AND PLAYING FIELD

The clerk referred to a letter from a resident asking if the leylandii hedge could be cut. It was agreed that the clerk could progress this by seeing if Mark Feather was well enough to do the job, if not he should find another contractor. **Action.** He was also asked to speak to the Community Service Co-ordinator Ted Grantham to see whether his charges could be asked to collect litter at the playing field, Rosemary Walk, Scrubwood Lane and possibly outside the shops. **Action.**

34. PLANTERS ON PARISH BOUNDARY

Brochures from a number of companies were scrutinised. Their products were all seen to be very expensive. Photographs of cheaper ‘home built’ signs at Sproatley and Skirlaugh were also considered. Councillor Hildyard had been speaking again to Helen Ball on this matter and we will be getting an invite to a meeting with Beverley Town Council and Woodmansey Parish Council to discuss a joint venture. The clerk to remind Helen Ball. **Action.** Councillor Bird (ERYC) said he would assist in this matter.

35. SCRUBWOOD BRIDLEWAY

Reference complaints about misuse, ERYC footpath officers had agreed to a site visit, and the clerk will arrange a mutually convenient time and date in liaison with Councillor Hildyard. **Action.**

The clerk had met with Mike Jackson, Ramblers Association, and had been provided with a mass of material in support of the application for footpath/bridleway status for Scrubwood Lane. He was assimilating, sorting and researching the material and would be submitting the application as soon as possible. Mike Jackson said the supporting evidence was very strong and we should expect a positive outcome, although it would probably take around a year or more. The clerk would keep the council updated on progress. **Action.**

36. CODE OF CONDUCT

The clerk reported on a letter dated 1 May received from the Standards Board for England about the proposed new Code of Conduct for members which comes into force from 3 May 2007. The existing code will continue in force until the new one is adopted or until 1 October, whichever is sooner. A discussion took place

about paragraph 12(2) which is not mandatory for parish councils. This paragraph gives members with a prejudicial interest the same rights as members of the public to speak to a meeting on the issue and then leave before the main discussion and vote. If a council wish such a provision to apply they will need to pass a resolution adopting the model code of conduct including paragraph 12(2). Current standing orders, whilst allowing the Chairman discretion on the matter, do not give members of the public a **right** to speak. This issue was discussed at length, with strong representations from Councillors Richings, Maguire and Gregory in favour of amending standing order to give members of the public a right to speak. At the conclusion of the discussion it was agreed that a decision on whether or not to include paragraph 12(2) should be deferred to the next meeting by which time the clerk would have a hard copy of the Model Code for Parish Councils, which he had not been able to download from the Standards Board website. **Action.**

37. CO-OPTED MEMBERS

Letters of application and brief CV's from Malcolm Fleming and Peter Smith had been circulated to members prior to the meeting. After a brief discussion both were unanimously co-opted onto the council and the clerk was asked to inform them of this and complete the necessary paperwork. **Action.**

38. CORRESPONDENCE

(i) Documentation from ERYC relating to the Local Paths Partnership scheme was considered. It was agreed that the duties and responsibilities falling on the council were onerous and the financial reward meagre. For these reasons it was resolved not to join the partnership and the clerk was asked to notify ERYC accordingly. **Action.**

(ii) It was agreed that correspondence from ERNLLA with details of courses for members and the clerk should be circulated with the minutes and next agenda. **Action.**

39 ANY OTHER URGENT BUSINESS

A brief discussion took place on the subject of Special Expenses. The Chairman asked the clerk to have a look at the files and discuss it with him before the next meeting. **Action.**

THE NEXT MEETING OF THE PARISH COUNCIL WAS FIXED FOR THURSDAY 21 JUNE 2007 AT 7.30 PM

There being no further business, the Chairman closed the meeting at 10.0 pm

CHAIRMAN.....

DATED.....

NB. The council meeting was adjourned from 8.0 pm to 8.45 pm in order to hold the Annual Parish Meeting.

ACTIONS

Clerk	Items	29/12
		29/14
		33 x 2
		34
		35 x 2
		36
		37
		38(i) and 38 (ii)
		39

Councillor Hanneman/Parish Centre representatives

Item 32

MOLESCROFT PARISH COUNCIL

SCHEDULE OF PAYMENTS MADE AT MEETING 24 MAY 2007

1.	D. Metcalf - salary	£438.80
2.	A. King - salary	£526.12
3.	HM Revenue and Customs (PAYE and NI)	£387.20
4.	D. Metcalf - petty cash	£44.28
5.	D. Metcalf - used filing cabinet and suspension files	£66.13

6.	Allianz Cornhill - Local Councils Insurance 1 June 07 to 1 June 08	£935.49
7.	ERNLLCA - membership fee 2007/08	£651.66
8.	Tony King Property Maintenance (fencing pavilion drive)	£145.00
9.	Society of Local Council Clerks (SLCC) (membership 2007/08)	£95.00
10.	Dutton Moore - Annual Return Internal Audit	£141.00
11.	British Gas - supply to 24 April	£391.40
12.	ERYC - ROSPA inspection 2006/07	£77.55
13.	Cooper Lighting & Security (lighting and alarm maintenance to end May 2008))	£358.37
14.	Dutton Moore (Payroll for 2007/08 tax year)	£117.50