



Molescroft
Parish Council

**MINUTES OF THE MOLESCROFT PARISH COUNCIL MEETING HELD AT 7.30 PM
THURSDAY 15 January 2009 AT THE MOLESCROFT PAVILION**

PRESENT

Councillor M Hildyard (chairman), Councillors K Farrow, B Gregory, P Ranson, A Ingham, B Hanneman, K Agerskow and P Smith, P Maguire, H Brown and M Fleming

110. APOLOGIES AND KNOWN DECLARATIONS OF INTEREST

Apologies had been received from Councillor L Richings.

111. Approval of the Minutes of the previous meeting

The minutes had been circulated and were approved as a true record of proceedings. A copy was signed by the Chairman.

112. Matters arising

Item 74 – Parish sign – the Clerk reported that he had received a response from ERYC and guidance. Clerk to continue negotiations with ERYC. **ACTION** Clerk

Item 84 – allotment hedges – the Clerk reported that he had written to all of the allotment tenants and had received 5 replies

From Mr Tudor Jackson, Mrs Jenny Clatworthy, Mrs Pat Morton, Mr M Fishwick, Mr Geoff Holland and Mr George Gibson. These tenants wish the council to know that they keep their part of the hedges trimmed and do not believe that they should have to contribute to the trimming of the hedges

It was decided that an inspection would be made before the Annual Parish Council Meeting and where it was found that a tenant had not complied with their tenancy obligation the Council would consider the continuation of the tenancy.

Item 88 Quote re maintenance of play equipment – the Clerk suggested that this item be held over until the next meeting for enquiries to be made with ERYC Environmental and Neighbourhood Services re costs. ACTION Clerk

Item 91 Provision of IT equipment – the Clerk reported that all of the equipment previously approved had been received from PC World.

Item 92 Correspondence – Nominations for ERYC Chairman's awards – no nominations have been put forward

Item 107 – Community Legal Advice Network – the Clerk reported that he had received an Executive Summary of a Needs Analysis and a draft specification of the ER Community Legal Advice Network – papers circulated

Item 108 Precept – the Clerk reported that the Precept for 2009/2010 had been submitted to ERYC

113. Accounts for payment

Accounts were due and were **approved** for payment in accordance with the schedule presented to the meeting and attached to these minutes

114. Payment by Direct Debit - utilities

The Clerk asked if payments for utilities could be made by direct debit. Agreed that quarterly direct debits can be arranged for gas, electricity and water. An annual direct debit can be arranged for the telephone in the pavilion

115. Planning applications

A schedule of planning applications was circulated. After appropriate discussion the following resolutions were made:

RESOLUTIONS

Address	Planning Proposal	Decision
10 Northfield Road	Erection of single storey extension to existing garage to provide w / c and utility	No objections
The Cedar Grove	Fell 2 Lawson Cypress trees	No objections subject to replacement
32 Woodhall Way	Erection of conservatory to rear	No objections
12 Tadman Close	Erection of single story extension to side	No objections

116. Parish Centre/School issues

There were no issues

117. Pavilion and Playing Field

The Chairman reported that he had met with the Clerk and the caretaker Mr King at the play area. The security fence can now be removed and the area opened after Mr King had strimmed the grass on the perimeter fence. The official opening may be planned for Easter. An area of planting is planned for the front of the play area to reduce foot and cycle traffic on the grassed area. The Clerk was asked to contact Record RSS to see if there was an alternative piece of play equipment to replace the 'web swing' as that appeared to be the attraction for older youths. ACTION – Clerk

The Clerk reported that he had received costings from ERYC for grass cutting for 2009/2010 and also a letter from Groundtech who provide a similar service. The Clerk was requested to obtain a quote for comparison and a separate quote for the grass under the hedgerows. It was agreed that authority to proceed would be delegated to the Chairman, Councillor Hildyard, Vice Chairman, Councillor Gregory and Councillor Brown.
ACTION – Clerk to obtain quotes from Groundtech for comparison

The pavilion hire charges and hire agreement will be reviewed at the next meeting

118. Website update presentation

Councillor Maguire gave a very informative presentation on the website and explained the content of each page. Members were very impressed as to how the site looked and operated and thanked Councillor Maguire for his hard work. Following the presentation Councillor Maguire presented a list of website proposals and the following action was agreed:

1. Home Page – all members were asked to submit suitable photographs of Molescroft
2. Meetings/Minutes – Councillor Maguire will insert a calendar of dates for 2009 onto the web site. It was agreed that Parish meetings would normally be held on the 3rd Thursday of the month but that there would be occasions when an alternative date would be necessary
3. Services – the Clerk will confirm accuracy of recorded services provided by the council
4. Pavilion – the Clerk will obtain a list of clubs and organisations that use the pavilion and encourage those not listed on the website to provide information about their activities and contact details. Those that are listed to be asked to supply more information about their activities
5. Planning – the Chairman and Councillor Farrow will test the 'How to' information regarding the link to the ERYC website where more information can be obtained on planning

applications

6. Contact us – all members to provide a point of contact to Councillor Maguire for inclusion on the website
7. Neighbourhood – all members were asked to consider the content of this page and to make suitable suggestions for inclusion at the next meeting. This will be an item on the agenda for the next meeting
8. Policing – Councillor Maguire will seek new content for the web site from the Police following the official launch of the website
9. Launch – The Chairman will pursue an article in the local press
10. Old website – the site is still active and the Clerk will arrange for it to be closed down.
ACTION – Clerk

119. Parish Council Risk Assessment

The Clerk gave an overview of a software package that would provide a comprehensive risk assessment for the Parish. This followed comments by the Audit Commission on the previous assessment that was submitted for March 2008. ACTION Clerk to purchase the LCRS software

120. CORRESPONDENCE

Letter from ERYC re Sport and Play recognition awards ACTION – Councillor. Hanneman to research suitable nominee

ERYC Consultation document re Dog Control Order for East Riding area ACTION – Councillor Gregory to respond

ERYC application form for discretionary rate relief re the Pavilion ACTION Clerk to complete and submit by 01/02/09

Notification of and invitation to attend the AGM of the East Riding Voluntary Action Group 5 February 2009 ACTION – Councillor Brown to attend

121. Any urgent business – no matters raised

THE DATE OF THE NEXT MEETING WAS SET FOR THURSDAY 26 FEBRUARY 2009 AT 7.30 PM IN THE MOLESCROFT PAVILION.

There being no further business the chairman closed the meeting at 9.40 p.m.

Signed _____ (chairman)

Dated _____

Molescroft Parish Council

Schedule of payments made at the meeting on 15/01/09

02/01/09	Yorkshire Water 3rd quarter	41.37
05/01/09	Yorkshire Water 3rd quarter	20.82
15/01/09	Kingston Communications	239.29
15/01/09	PC World	740.65
15/01/09	PC World	708.62
15/01/09	Soc. of Council Clerks	20.00
15/01/09	Ian Taylor (broadband)	16.99
15/01/09	Tony King pay	594.60
15/01/09	Ian Taylor salary	452.13
15/01/09	Revenue & Customs	385.51
15/01/09	Tony King expenses	18.48
15/01/09	Ian Taylor Petty cash	44.22
15/01/09	Cll. Maguire IT expenses	15.00
	Total Expenditure	3,297.68
	Current Account Balance at 31 December 2008	2,897.44
	less unpaid cheques	781.50
		2,115.94